



# Automatic External Defibrillator (AED) And Training Grant Program

For Community and Recreation Facilities  
2017

Application Deadline: March 31, 2017

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## **Objective of the AED / Training Grant Program**

The objective of the Saddle Hills County AED / Training Grant Program is to promote “HeartSafe” Community and Recreation Facilities through the provision of information, training and placement of Automatic External Defibrillators at community and recreation facilities within the County.

It is the intent of this program that all AEDs placed in communities and recreation facilities will be registered with the Heartsafe.ca program and be maintained according to manufacturer recommendations to ensure that they function properly when needed.

## **Eligibility Requirements**

Not for profit community organizations who own or operate community or recreational facilities within Saddle Hills County are eligible for resources or funding provided under this program.

## **Scope of the Program**

This program may provide eligible groups either directly with or funding for the following:

- Automatic External Defibrillator (AED) and wall cabinet to be placed in the specified community facility
- First Aid / CPR / AED course (16 hours) for community/group members.
- First Aid / CPR/AED refresher course (8 hours)
- CPR/AED refresher course (6 hours)  
(Organizations with small numbers of course participant may choose to attend a course at another facility or at the County Office)
- Replacement AED Electrodes (Pads) Adult or Pediatric
- Replacement batteries
- “HeartSafe” Community Awareness & Education session  
(May be presented at any planned community function or meeting)

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## Conditions

The Application Deadline is March 31, 2017.

The number of applications approved will be limited to budget funds available. Projects not approved due to a budget shortfall may be given a higher priority in the following year.

Provision or funding of AEDs will be prioritized based on Heartsafe.ca Program Guidelines (greatest number of potential patients and frequency of facility use, presence of persons with increased risk of cardiac arrest etc.).

First Aid / CPR/AED training courses will be provided to the organization and community members with each AED installation. This will enable facility users to be familiar and comfortable with how to use the AED. If too few members of an organization require the training spaces will be made available in courses at other facilities or the County office.

First Aid / CPR/AED courses are available to groups with existing AEDs in their facilities.

Any AED obtained through this program must be **registered with Heartsafe.ca** to ensure that regular inspection and maintenance occurs. Failure to conduct inspections may result in failure of batteries or pads or the malfunctioning of the AED itself.

A community organization member will be needed to be the **site coordinator** this individual receives reminder emails from the “Heartsafe” program to conduct monthly inspections of the device & enter the inspection report on the “Heartsafe” website. This is a commitment of less than 10 minutes per month.

Availability of in stock adult pads or batteries will depend on compatibility of the AED with the existing AEDs in County and community facilities.

Adult Pads with a short expiry date or Pediatric Pads will not be stocked due to their short expiry date (2 years).

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## **Application Process**

- A. Complete the attached application form by filling in the applicable white spaces.
- B. Complete the course request form attached including the names and contact information of interested attendees. If members will attend courses at another facility or the County Office, please list the names and contact information on the course application form with no preferred dates and other for the location.
- C. List at least three preferred dates for the course. Scheduling is dependent upon the availability of an instructor.
- D. Send the completed application form and course request form to:  
Saddle Hills County  
RR1 Spirit River, AB, T0H 3G0  
[ProtSrvcs@saddlehills.ab.ca](mailto:ProtSrvcs@saddlehills.ab.ca)
- E. Application deadline is March 31, 2017

### **Options:**

- F. Saddle Hills County can purchase the AED and make arrangements for installation, training and assist with registration on the HeartSafe Website.
- G. Organizations who wish to make their own arrangements for purchase of AEDs installation, registration and training may do so with funding from this program. In these cases cost estimates for funding are required with the submitted application prior to proceeding with the project. Approved groups will be required to complete and submit a grant compliance form with receipts once the project is completed.

### **Application Forms (Attachments)**

- Community AED Grant Application
- Course Request Form

# Saddle Hills County

## *Community AED Grant Application 2017*

Organization Name		
Address		
Contact	Name	Title
Phone	email	
Community Facility		
Location		
Use information	Frequency	Numbers
Use by individuals with increased risk of cardiac arrest		
Site Coordinator	Name	
Phone	email	
Application for :	Funding only	Provision by the County
Automatic External Defibrillator and Cabinet		
First Aid / CPR / EAD Course (16 hours)		
CPR / AED Refresher Course (8 hours)		
CPR / AED Refresher Course (6 hours)		
"Heartsafe" Awareness and Information session		
Replacement Pads	Adult	Pediatric
Date		
Signature		

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**COURSE REQUEST/CANDIDATE INFORMATION FORM 2017**

Organization Name			
Course Requested			
Proposed Dates	1st	2nd	3rd
Location			
Names	Phone	Email	

Note: Proceeding on the proposed dates will depend on availability of an Instructor and other factors beyond the control of the County.

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## ***APPLICATION CHECKLIST***

- o Application Form
- o Course Request Form
- o Cost Estimates (for organizations making their own arrangements)

Send the completed application form and course request form to:  
Saddle Hills County  
RR1 Spirit River, AB, T0H 3G0

[ProtSrvcs@saddlehills.ab.ca](mailto:ProtSrvcs@saddlehills.ab.ca)