



**Application to Appear as a Delegation  
Saddle Hills County**

Council may allow an individual or organization to address Council at a meeting provided written application has been received by the Chief Administrative Officer by 10 a.m. on the Wednesday preceding the meeting. Council Meetings are typically held at 9 a.m. on the second and fourth Tuesday each month (excluding December) and are held at the County Complex.

Applications may be submitted:

In person at the County Complex at the junction of Highways 49 and 725

By mail to RR 1 Spirit River, AB, T0H 3G0

By email to [admin@saddlehills.ab.ca](mailto:admin@saddlehills.ab.ca)

By fax to (780) 864-3904

Applicants will be contacted to confirm the Council meeting date and time. Please contact the Executive Assistant to the CAO at (780) 864-3760 for more information. Delegations are limited to fifteen (15) minutes, unless a longer time is unanimously agreed to by Council members present.

Name: \_\_\_\_\_

Organization: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_ Mailing

Address (for follow-up correspondence): \_\_\_\_\_

Preferred Council Meeting Delegation Date: \_\_\_\_\_

Reason for appearing as a delegation:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

AV requirements needed: \_\_\_\_\_

\_\_\_\_\_

Signature of Applicant

\_\_\_\_\_

Date

This personal information is being collected under the authority of *Section 33(c) of the Freedom of Information and Protection of Privacy Act* and will be used in scheduling you as a speaker before County Council or Standing Committee of Council. It is protected by the privacy provisions of the *Freedom of Information and Protection of Privacy Act*.