

**SADDLE HILLS COUNTY  
COUNCIL MEETING  
TUESDAY FEBRUARY 14, 2006**

*Meeting of the Council for Saddle Hills County was held in the Council Chambers of the Saddle Hills County Administration Building on Tuesday February 14, 2006.*

**PRESENT:**

***TIM STONE  
DAVID ROWE  
CLIFF TRAVIS  
BRUCE JACK  
BARBARA BUCK  
CINDY CLARKE  
MIKE McRANN  
KEVIN MINER  
CHERYL DWERNYCHUK***

***REEVE  
DEPUTY REEVE  
COUNCILLOR  
COUNCILLOR  
COUNCILLOR  
COUNCILLOR  
COUNCILLOR  
CAO  
RECORDING SECRETARY***

***ABSENT:***

**1. CALL TO ORDER**

Reeve Tim Stone called the meeting to order at 10.25 a.m.

**2. ADOPTION OF AGENDA**

The following additions were made to the agenda:

- 5.7 Township Road 822
- 6.7 Working Area Structure Plan
- 7.11 Fletcher Mudryk – Audit Committee

**MOTION**

**01.02.14.06**

**Moved by Councillor Buck that County Council adopt the agenda as amended.**

**Carried**

### **3. ADOPTION OF MINUTES**

#### **3.1 Council Meeting Minutes – January 24, 2006**

The minutes from the January 24, 2006 regularly scheduled meeting of Council were presented for Council's review. The following corrections were noted;

Motion 01.01.24.06: Change "recommended" to "presented".

8.2 Weyerhaeuser Report – Change the last line to read: "They conducted activities in proximity to nesting areas."

8.4 Grande Spirit Foundation

**Motion  
02.02.14.06**

**Moved by Deputy Reeve Rowe to add Grande Spirit Foundation to the agenda as 8.2 under Committee Reports.**

**Carried.**

Page 5, 7.10 Change to read: "Discussion ensued and Reeve Stone asked if Council would allow him to formulate a response in conjunction with the other GPREMS partners on the County's behalf. Council supported this recommendation."

Page 7, 8.1 add the word "be" after will in second last line. Delete "2/3 of" and changed to "area to be brushed".

**Motion  
02.02.14.06**

**Moved by Councillor Travis that the Council minutes from the January 24, 2006 regular scheduled Council meeting be adopted as amended.**

**Carried**

#### **5.1 DIRECTOR OF PUBLIC WORKS REPORT**

The Director of Public Works report was presented to Council.

Discussion ensued on road grading throughout the County.

Councillor Clarke would like to request administration look into a drifting policy and what other municipalities are doing.

The Pillsworth Road needs to have bump signs put out for the frost heaves.

Discussion ensued at to the current procedure for checking of roads over the weekends. Does County Staff go out to check on the roads or can ratepayers be called to see what current road conditions are in their area? How often do the road foremen currently check roads? Administration advised that the foremen are checking the roads in their areas every few days.

**MOTION**  
**04.02.28.06**

**Moved by Councillor McRann that County Council accept the Director of Public Works report for information purposes only.**

**Carried.**

**5.2 Technical Services Coordinator Position**

Administration was directed to review and re-write the job description and advertisement for the Technical Services Coordinator Position. Mr. Miner outlined the changes which were made to make the description much more user friendly.

Concern was noted regarding the responsibilities of this position including overseeing the water/waste water facilities.

Also noted to add the word “area” in the statement on housing in Saddle Hills County.

**5.3 Beaver Dam Policy**

Council requested that the purpose of this policy be changed to – “To direct administration by stipulating which beaver dams are eligible to be removed by the County.”

**Motion**  
**05.02.14.06**

**Moved by Councillor Travis that County Council adopt the Beaver Dam Policy AG08 as amended.**

**Carried.**

**5.3 School Bus Turnaround Policy**

The County currently does not have a policy in place to deal with the maintenance of school bus turnarounds. After direction from Council, Administration has drafted a policy for Council’s consideration. It was also noted that policy PW14 will need to be amended to accommodate bus turnarounds and transfer stations/garbage bin sites.

**Motion**  
**06.02.14.06**

**Moved by Councillor Travis that County Council adopt Policy PW23 as presented.**

**Carried.**

### **Policy PW14**

Council reviewed policy PW14 and made the following changes:

Schedule "A" change the last sentence of first paragraph to read "...level of service; traffic volumes, weather, and general road conditions will all have to be considered."

Under Approaches and Grading, Item 4 is to be reworded as:  
"Bus turnarounds, approaches at out of the way locations, disposal bin sites, and community facilities will be plowed out in conjunction with regular snow plowing."

**Motion**  
**07.02.14.06**

**Moved by Councillor Clarke that County Council adopt Policy PW14 as amended**

**Carried.**

Mr. Mike Burton entered at 11:40 a.m.

### **4.1 Spirit River Arena**

Mr. Burton outlined the scope of work being planned for the renovations to the Spirit River Arena and where they are currently with the fundraising for this project.

Mr. Burton departed from the meeting at 12:05 p.m.

Council recessed for lunch at 12:05 p.m and reconvened at 1:15 p.m.

### **5.5 2006 Gravel Program**

The proposed gravelling map/list for 2006 was presented.

This item will be tabled until copies of the map have been made for each of the Council members.

### **5.6 2006 Road Stabilization Program**

The proposed map of the 2006 road stabilization program was presented to Council.

A traffic count is to be done on RR 73 between Northmark and SH 677 to determine the need for road stabilization on this section.

### **5.7 Tender for TWP Road 822**

Four bids were received for the grading and other work of TWP Road 822 from RR 103 to RR 93. Unofficial tender results ranged from high bid of \$2,583,195 to a low bid of \$1,608,550. The low bid was received from Central Peace Contracting. The combined total including potential site occupancy, bonus and engineering is \$1,895,711.00.

**Motion**  
**08.02.14.06**

**Moved by Councillor Clarke that County Council award the grading and other work of Township Road 822 from Range Road 103 to Range Road 93 to Central Peace Contracting for the price of One Million, Eight Hundred Ninety Five Thousand, Seven Hundred Eleven Dollars (\$1,895,711.00) including supply of CSP, engineering and potential bonus.**

**Carried.**

### **6.1 Edmonton Regional Airport Board of Directors.**

Administration presented Council with a letter from Minister Lyle Oberg on the Edmonton Regional Airport Board of Directors.

**Motion**  
**09.02.14.06**

**Moved by Councillor McRann that County Council accept the information from the Edmonton Regional Airport Board of Directors for information purposes only.**

**Carried.**

### **6.2 Visioning Schedule**

Council noted that they would like to have the CAO attend the meeting at 1:00 p.m. and the Director of Public Works at 3:00 p.m.

### **6.3 Amalgamation Study**

This item was tabled from the January 24, 2006 meeting.

**Motion**  
**10.02.14.06**

**Moved by Councillor Travis that County Council table further discussion on the Amalgamation Study.**

**Carried.**

#### **6.4 Proposed Bay Tree Transfer Site**

Administration has received only two calls on the three potential sites. Two different locations were chosen as the individuals' location of choice. Consent has been received from the province for location at NE 32-78-13-W6M. Administration is not receiving any significant feedback from the Community on potential site locations.

Council would like to have more information on the exact locations of the potential sites. Administration will alter the advertisement to provide more detailed information to the public.

#### **6.5 Cotillion Campground Cook Shelter/Washroom**

The County has received \$38,000 from the insurance company for the Cotillion Campground Cook Shelter/Washroom with a potential to receive another \$5,000 if it is needed.

Two tenders were received, one at \$98,000 and the other at \$418,034. There is a possibility to access government grants to offset the costs of rebuilding the cook shelter/washroom.

**Motion**  
**11.02.14.06**

**Moved by Deputy Reeve Rowe that County Council accept Kelly Hudson's tender to construct the Cotillion Cook shelter/washrooms subject to Administration securing matching grants and community donations so as to limit the County's contribution to \$48,000. (forty eight thousand dollars).**

**Carried.**

#### **6.6 Convention Attendance**

**Motion**  
**12.02.14.06**

**Moved by Councillor Travis that Saddle Hills County Council amend Policy AD14 by inserting a new section 6 reading "All AAMD&C Northern Zone meetings and conventions are authorized for all Councillors to attend." The balance of the policy is then to be renumbered.**

**Carried.**

## **6.7 Area Structure Plan**

Sheryl Watt is scheduled to attend the next Council meeting.

The Working Area Structure Plan is on schedule at this time.

## **7.1 Proposed Littering Bylaw 148-2006**

Administration presented the proposed littering bylaw 148-2006 for Council's review.

Council wishes to remove items 3, 4, 5 and 6 from the proposed bylaw. Administration is to make the recommended changes and bring the bylaw back to the next meeting.

## **7.2 RMRF Law Seminar**

Reynolds Mirth Richards and Farmer have sent out notice of their upcoming seminars. The Edmonton seminar is scheduled for March 10 and Grande Prairie on March 24, 2006.

### **Motion 13.02.14.06**

**Moved by Councillor McRann that County Council authorize attendance at the RMRF Grande Prairie Law Seminar.**

**Carried.**

## **7.3 Effective Communications Workshop**

Notice of an Effective Communications Workshop was given to Council for their consideration.

### **Motion 14.02.14.06**

**Moved by Councillor Travis that County Council authorize attendance to the Effective Communications workshop.**

**Carried.**

## **7.4 Challenge North Conference**

Does council wish to attend the Challenge North 2006 Conference?

### **Motion 15.02.14.06**

**Moved by Councillor McRann that County Council accept the Challenge North 2006 Conference for information purposes only.**

**Defeated**

*Saddle Hills County  
February 14, 2006  
Page 8*

**Motion**

**16.02.14.06**

**Moved by Councillor Clarke that County Council authorize attendance at the Challenge North 2006 Conference.**

**Carried.**

**7.5 FM Radio Broadcasting.**

Council has been given the opportunity to comment on an application for the Peace River Broadcasting Corporation to establish a new FM Radio Broadcasting station. Administration informed Council that the tower is actually in the County of Grande Prairie.

**Motion**

**17.02.14.06**

**Moved by Councillor Clarke that County Council accept the information on FM Radio Broadcasting for information purposes only.**

**Carried.**

**7.6 AAOA New Bylaws**

**Motion**

**18.02.14.06**

**Moved by Councillor Travis that County Council accept the information from Alberta Ambulance Operators Association for information purposes only.**

**Carried.**

**7.7 Fire/Disaster Services Agreement.**

The Fire/Disaster Services Agreement was presented to Council for ratification.

**Motion**

**19.02.14.06**

**Moved by Councillor Travis that County Council authorize Reeve Stone and C.A.O. Miner to sign the agreement on Council's behalf.**

**Carried.**

**7.8 Wine Fair and Auction**

In previous years Saddle Hills County has donated art work to this event. Does Council wish to make a donation to this event this year?

**Motion**  
**20.02.14.06**

**Moved by Councillor Clarke that County Council direct Administration to purchase items and donate them for the auction.**

**Carried.**

#### **7.9 Visa and Debit Card Use**

Costs have been estimated for allowing the County's Clients to be able to pay for services with Visa and Debit cards.

**Motion**  
**21.02.14.06**

**Moved by Councillor Clarke that County Council direct administration to enter the necessary agreements to provide for the use of Visa, MasterCard, and Debit Card.**

**Carried.**

#### **7.10 Fire Services Accreditation**

Discussion ensued on the Quality Management Plan for Fire under the Safety Codes Act. What are the benefits to the tax payers of Saddle Hills County to have fire investigations done? Is it a provincial requirement to have a fire investigation completed? Does this report become public property or is it a saleable item? Do insurance companies use Saddle Hills County reports? Administration is to bring this information back to Council.

#### **7.11 Fletcher Mudryk – Audit Committee**

The auditors for Saddle Hills County have requested that Council create a sub committee to meet with the Auditors prior to the start of the audit for the County. It is felt that this is to reaffirm that the auditors work for Council rather than administration.

**Motion**  
**22.02.14.06**

**Moved by Councillor Travis that County Council strike an Audit Committee of 3 Councillors to meet with the Auditors. The Councillors will be Councillor Clarke, Reeve Stone, and Councillor Buck.**

**Carried.**

## **7.12 Board Leadership 2006**

### **Motion**

**23.02.14.06**

**Moved by Councillor Travis that County Council accept the Board Leadership 2006 workshop for information purposes only.**

**Carried.**

## **7.13 Sound System Tender Results.**

The tender results for the sound system for the Council chambers were presented for Council's consideration

### **Motion**

**24.02.14.06**

**Moved by Councillor Buck that County Council direct administration to proceed with acquiring the services of Systems by Trail for the procurement of the sound system quoted for \$6,893.00 with two additional delegate units plus applicable taxes.**

**Carried.**

## **8.1 ASB Conference**

An update of the Provincial ASB Conference was given.

Safety Fitness Certificates are being required for all trucks crossing the borders from Alberta into B.C. and Saskatchewan. Administration is researching this and it will be brought back to Council.

## **8.2 Grande Spirit Foundation**

Deputy Reeve Rowe reported on the Grande Spirit Foundation meeting he attended.

### **Motion**

**25.02.14.06**

**Moved by Councillor Travis that County Council accept the Committee Reports on the ASB Provincial Conference and the Grande Spirit Foundation for information purposes only.**

**Carried.**

## **9. Information Items**

1. E-Council
2. Agreement with Minister of Infrastructure
3. Letter from Harvey Cenaiko
4. Letters from Hector Goudreau, MLA

5. Minutes from Mayors Meeting
6. Alberta Community Development
7. LAPP
8. Edmonton Regional Airports Authority
9. MD of Big Lakes
10. PREDA
11. Memo from Brian Ballard
12. NADC
13. Alberta Solicitor General
14. AAMD&C District Highlights
15. AAMD&C Executive Highlights
16. Contact
17. FCM
18. Court Appeal by Alliance Pipeline
19. Letter from Northern Sunrise County
20. Northwest Alberta Child and Family Services

**MOTION**  
**26.02.14.06**

**Moved by Councillor McRann that County Council accept the information items for information purposes only.**

**Carried.**

PREDA has requested an opportunity to make a presentation on their organization before Council. Does Council wish to have Administration invite PREDA to make a presentation at a Council meeting?

**Motion**  
**27.02.14.06**

**Moved by Councillor Travis that County Council direct administration to contact PREDA to invite them to a Council meeting.**

**Carried.**

**10. ADJOURNMENT**

Reeve Tim Stone declared the meeting adjourned at 4:22 p.m.

---

**REEVE**

---

**CAO**