

**SADDLE HILLS COUNTY
COUNCIL MEETING
TUESDAY MARCH 14, 2006**

Meeting of the Council for Saddle Hills County was held in the Council Chambers of the Saddle Hills County Administration Building on Tuesday March 14, 2006.

PRESENT:

***TIM STONE
DAVID ROWE
BRUCE JACK
BARBARA BUCK
MIKE McRANN
KEVIN MINER
SANDY PEDDLE***

***REEVE
DEPUTY REEVE
COUNCILLOR
COUNCILLOR
COUNCILLOR
CAO
RECORDING SECRETARY***

ABSENT:

***CINDY CLARKE
CLIFF TRAVIS***

***COUNCILLOR
COUNCILLOR***

1. CALL TO ORDER

Reeve Tim Stone called the meeting to order at 10:05 a.m.

Emdadul Haque, Director of Public Works entered the Council meeting at 10:06 a.m.

2. ADOPTION OF AGENDA

The following additions were made to the agenda:

7.9 Authorize Reeve to Sign Amended CAO Contract

**MOTION
01.03.14.06**

Moved by Councillor Buck that County Council adopt the agenda as amended.

Carried

3. ADOPTION OF MINUTES

3.1 Council Meeting Minutes – February 28, 2006

The minutes from the February 28, 2006 regularly scheduled meeting of Council were presented for Council's review.

It was requested that item 7.6 on page 7 of the February 28, 2006 minutes contain more information in regards to the Emergency Response issues brought forward by Tom's Lake.

MOTION
02.03.14.06

Moved by Councillor McRann that the Council minutes from the February 28, 2006 regular scheduled Council meeting be adopted as amended.

Carried

5.1 DIRECTOR OF PUBLIC WORKS REPORT

The Director of Public Works report was presented to Council. Discussion ensued and clarification was asked on the West Connector Road bridge design. Council wanted to ask if the new design would be able to support newer farm equipment traveling on this bridge. The Director of Public Works will check into this and report back for the next meeting.

MOTION
03.03.14.06

Moved by Councillor Jack that County Council accept the Director of Public Works report for information purposes only.

Carried

5.2 Land Purchase Agreements for Twp Road 792

Administration presented Council with a list of land purchase agreements for Twp Road 792 for review.

MOTION
04.03.14.06

Moved by Councillor McRann that County Council deny all request(s) that are over and above policy.

Carried

MOTION

05.03.14.06

Moved by Deputy Reeve Rowe that County Council direct administration to put Town Ship Road 792 on hold until May 1, 2006, and that no payments be made on any Rights-of-Way acquisition.

Carried

5.3 Woking Street Improvement Program

Administration received a request from Alberta Infrastructure and Transportation for a proposed project list along with a cost estimate for the Street Improvement Program for 2006/07.

MOTION

06.03.14.06

Moved by Councillor Jack that County Council direct administration to proceed in preparing a project for Woking Street Improvement Program for 2006-2007 after the area structure plan is finalized.

Carried

5.4 Equipment and Material Disposal List

Administration presented Council with a list of equipment and materials for disposal.

MOTION

07.03.14.06

Moved by Councillor McRann that County Council direct administration to dispose of the listed equipment and materials by auction.

Carried

5.5 Fence Within the Road Rights-of-Way

Administration would like to ask for Council direction on how to proceed with the land owner that has built his fence/gate along the road rights-of-way.

MOTION
08.03.14.06

Moved by Councillor Jack that County Council direct administration to draft a policy on Councils behalf and bring back to the April 4th, 2006 meeting.

Carried

5.6 New Policy for Removal of Animal Carcasses

Does Council wish for administration to draft a policy for the removal of dead animals? Discussion ensued and direction was given to administration on how to deal with animal carcasses.

Brian Ballard, Regional Fire/Disaster Services Manager entered the Council meeting at 11:03 a.m.

Councillor Bruce Jack departed the Council meeting at 11:15 p.m.

4.1 Counselling for Volunteers

There are occasions that our volunteers are witness to some horrific events and may be in the need of some counselling. Birch Hills County is sponsoring a seminar for all emergency response personnel and their spouses to learn how to deal with critical incidents that can affect them. Discussion ensued and Council was pleased to hear that there are support groups out there that are available to come in and debrief our volunteers.

Brian Ballard, Regional Fire/Disaster Services Manager departed the Council meeting at 11:25 a.m.

6.1 Safety Codes Accreditation

Council directed administration to research aspects relating to the legality and necessity of fire inspections.

Deputy Reeve Rowe stepped out at 11:26 a.m. during discussion on the Safety Codes Accreditation, and returned at 11:29 a.m.

MOTION
09.03.14.06

Moved by Councillor Buck that County Council commend the Regional Fire/Disasters Services Manager for a job well done and for his part in keeping our volunteers safe.

Carried

Kelsey Reimer, General Manager for the Peace Country Development Corporation entered the Council meeting at 11:29 a.m.

4.2 Peace Country Development Corporation

Kelsey Reimer, General Manger for the PCDC presented Council with a brief outline of what the company does. It was mentioned that Peace Country Development Corporation is a non-profit regional organization providing community economic development programs and services in the Peace Region. PCDC's programs and services are funded through contributions in whole or in part by Western Economic Diversification Canada and Alberta Human Resources and Employment. Their mission is to facilitate and promote economic development oppourtunities through business development services, community economic development and education initiatives.

Kelsey Reimer, General Manager for the Peace Country Development Corporation departed the Council meeting at 11:58 a.m.

Council recessed for lunch at 11:59 a.m. and reconvened at 1:10 p.m.

Councillor Jack entered the Council meeting at 1:12 p.m.

6.2 Woking Area Structure Plan

The Woking Area Structure Plan is presented to Council as requested with the noted amendments.

MOTION
10.03.14.06

Moved by Councillor Buck that County Council authorize Scheffer Andrew Limited to distribute the plan as presented to Council.

Carried

7.1 Community Aggregate Payment Levy

The community aggregate payment levy regulation came into force on January 1, 2006. As previously discussed and recommended by Saddle Hills County, the AAMD&C was to draft a proposed bylaw for all municipalities to use so that there could be consistency throughout the province. Does Council wish for administration to draft a bylaw to authorize the imposition of a community aggregate payment levy?

MOTION

11.03.14.06

Moved by Councillor McRann that County Council direct administration to table this item to the next meeting.

Carried

7.2 Road Signs

Administration received a letter from the Alberta Motor Association asking if Saddle Hills County needs any road signs. Does Council wish to ask for any AMA road signs? Discussion ensued and it was requested that Councillors check their districts to see if any signs are needed and bring this information back to the next meeting for further discussion.

7.3 Fair Fares

Administration received a newsletter asking for support on affordable transportation for Albertans living on low income.

MOTION

12.03.14.06

Moved by Councillor McRann that County Council accept the Fair Fares for information purposes only.

Carried

7.4 ARMAA Conference

The Peace County is holding this years conference. The conference will be scheduled for September in Grande Prairie. All members in the Peace Region are going to ask their respective Councils for a \$500.00 donation to be used towards the conference.

MOTION

13.03.14.06

Moved by Councillor Jack that County Council donate Five Hundred (\$500.00) dollars to Alberta Rural Municipal Administrators' Association so that they may organize an excellent convention as was done five years ago.

Carried

7.5 Staff Barbeque

Administration was directed to put this item onto the agenda. As a reminder May 19th is the Friday of the long weekend. Discussion ensued and Council set a date of July 21st, 2006 at Moonshine Lake as the date for the staff BBQ. The plan is to close the office at noon.

MOTION
14.03.14.06

Moved by Councillor Jack that County Council book July 21, 2006 as the Staff Barbeque day.

Carried

Laurie Jackson, Development Services Coordinator entered the Council meeting at 1:33 p.m.

7.6 Disposal of Surplus Computer Equipment

Administration presented Council with the attached list of surplus computer equipment that is ready for disposal. How would Council like to dispose of these items? Discussion ensued and administration was given direction as to how to proceed with the sale and donated equipment.

MOTION
15.03.14.06

Moved by Deputy Reeve Rowe that County Council approve the sale of the surplus computers and accessories as follows; The first eight (8) computers on the list will be sold by draw in three lots. Only residents and staff may participate and each individual may only apply once per lot. The balance of the computers and equipment will be given away on a first come first serve basis. This will only be available to County residents and limited to one item per household.

Carried

7.7 Computer & Office Equipment Replacement Plan

A number of changes over the past year have resulted in the need for the "Computer and Office Equipment Replacement Plan" to be reviewed.

MOTION
16.03.14.06

Moved by Councillor Buck that County Council approve the proposed 2006 Computer and Office Equipment Replacement Plan as presented.

Carried

Laurie Jackson, Development Services Coordinator departed the meeting at 2:02 p.m.

5.7 Bridge Maintenance – BF71427

Administration presented Council with an updated report for the construction of Bridge File 71427 and is asking for Council direction on how to proceed.

MOTION
17.03.14.06

Moved by Deputy Reeve Rowe that County Council direct administration to proceed with the proposal that closes the bridge to traffic from 8:00pm to 6:00am with adequate signing, local newspaper and radio advertising about construction schedule starting a minimum of one week prior to the work.

Carried

7.8 Informal Meeting

Does County Council wish to send a representative to the information meeting of the Central Peace Chamber of Commerce on March 15th, 2006?

MOTION
18.03.14.06

Moved by Deputy Reeve Rowe that County Council accept the informal meeting for the Central Peace Chamber of Commerce for information purposes only.

Carried

7.9 Authorizing Reeve to Sign Amended CAO Contract

Discussion ensued and County Council gave Reeve Stone authorization to sign the amended contract with the Chief Administrative Officer.

MOTION
19.03.14.06

Moved by Councillor Buck that County Council authorize Reeve Stone to sign the amended contract.

Carried

8.1 FCM Meeting

Reeve Stone presented Council with his report on the FCM Meeting he attended. It was noted that it was a very well organized meeting and everyone in attendance enjoyed the tours. A discussion on the U.S. halting all waste movement from Canada was discussed at length. It was also mentioned that the highlight of the conference was the implementation of a Rural Media Strategy. Rural concerns were highlighted, as well as a call for the new government to appoint a single cabinet minister to act as a conduit for carrying forward our issues to the various departments.

MOTION
20.03.14.06

Moved by Councillor McRann that County Council accept the Federation of Canadian Municipalities report for information purposes only.

Carried

9. Information Items

1. Contact (assorted material)
2. AADAC
3. Peace Wapiti School Division No. 76
4. Alberta News Release
5. Municipal Supplier
6. Central Peace Chamber of Commerce
7. FCM
8. NADC Update
9. Canadian Network for the Prevention of Elder Abuse
10. Peace Country Health

MOTION
21.03.14.06

Moved by Councillor Jack that County Council accept the information items for information purposes only.

Carried

10. ADJOURNMENT

Reeve Tim Stone declared the meeting adjourned at 2:29 p.m.

REEVE

CAO