

**MINUTES
SADDLE HILLS COUNTY
COUNCIL MEETING
TUESDAY MAY 23, 2006**

Meeting of the Council for Saddle Hills County was held in the Council Chambers of the Saddle Hills County Administration Building on Tuesday May 23, 2006.

PRESENT:

<i>TIM STONE</i>	<i>REEVE</i>
<i>DAVID ROWE</i>	<i>DEPUTY REEVE</i>
<i>CINDY CLARKE</i>	<i>COUNCILLOR</i>
<i>CLIFF TRAVIS</i>	<i>COUNCILLOR</i>
<i>BARBARA BUCK</i>	<i>COUNCILLOR</i>
<i>MIKE McRANN</i>	<i>COUNCILLOR</i>
<i>RICK MCDONALD</i>	<i>INTERIM CAO</i>
<i>SANDY PEDDLE</i>	<i>RECORDING SECRETARY</i>

ABSENT:

<i>BRUCE JACK</i>	<i>COUNCILLOR</i>
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1. CALL TO ORDER

Reeve Tim Stone called the meeting to order at 10:12 a.m.

Emdadul Haque, Director of Public Works entered the Council meeting at 10:13 a.m.

2. ADOPTION OF AGENDA

The following additions were made to the agenda:

5.6 Brushing Tender
9.9 Canadian Firearms Centre

**MOTION
01.23.05.06**

Moved by Councillor Clarke that County Council adopt the agenda as amended.

Carried

3. ADOPTION OF MINUTES

3.1 Council Meeting Minutes – May 9, 2006

The minutes from the May 9, 2006 regularly scheduled meeting of Council were presented for Council's review. The following corrections were noted:

Pg. 2 – 3.1 correction of band to *bans*
Motion 4 – correction of the word *Township*
Pg. 9 – 8.1 remove Ainsworth and place *Provincial Forest*

MOTION

02.23.05.06

Moved by Councillor Buck that the Council minutes from the May 9, 2006 regular scheduled Council meeting be adopted as amended.

Carried

5.1 CAO Regular Council Meeting Report

The Chief Administrative Officer presented his report to Council.

MOTION

03.23.05.06

Moved by Councillor McRann that County Council accept the Chief Administrative Officer report for information purposes only.

Carried

5.2 Director of Public Works Report

The Director of Public Works presented his report to Council:

MOTION

04.23.05.06

Moved by Councillor Travis that County Council accept the Director of Public Works report for information purposes only.

Carried

5.3 Purchase of Property Policy

Administration was requested to bring this item back with the noted information for further discussion.

MOTION

05.23.05.06

Moved by Councillor Clarke that County Council adopt the Purchase of Property Policy PW11 as presented

Carried

5.4 Selection of Engineering Consultant

Administration presented Council with a letter from AIT requesting that Saddle Hills County obtain an engineering proposal or proposals for the design, tender preparation and construction supervision required to replace Bridge File 73257 near Bonanza. They also would like the same procedure to be followed for Bridge File 71851 near Bay Tree.

MOTION

06.23.05.06

Moved by Councillor McRann that County Council directs administration to proceed with procuring the appropriate engineering services.

Carried

5.5 Municipal Safety Policy Update

One of the questions in the new Municipal Health and Safe Audit Tool asks if the current Municipal Safety policy is current. In Alberta Municipal Health and Safety Association literature current is defined within the last three years. Our policy was last signed on November 12, 2002. Discussion ensued and administration was directed to bring this item back with the noted changes for further discussion.

5.6 Tender for 2006 Brushing Program

Administration presented Council the information on the six bids that were received for the 2006 Brushing Program. Unofficial tender results are included with a range from high bid of \$ 718,750.00 to a low bid of \$ 370,500.00 supplied by Envirosize Oilfield Services Ltd. but their bid is not completed due to the matter of fact that they did not supply the necessary bid bond/certified cheque. Therefore the valid lowest bidder is Destiny Resources at \$ 384,000.00. Tax not included in the bids. The budget amount for this program is \$ 349,170.00. The over budgeted amount of \$ 34,830.00 may be taken from contingency or from the reserve.

MOTION

07.23.05.06

Moved by Councillor Travis that County Council award the 2006 Brushing Program contract to Destiny Recourses for the price of Three Hundred Eighty-four Thousand (\$384,000.00) dollars and direct administration to cover the over budget amount of Thirty-four Thousand Eight Hundred and Thirty (\$34, 830.00) dollars from the contingency fund of the County Budget.

Carried

Emdadul Haque, Director of Public Works departed the Council meeting at 11:25 a.m.

6.1 Internet Study – Amended Proposal

Administration presented Council with an amended proposal from Wild Rose Network. This new proposal includes a joint venture between Saddle Hills County and MD 133 to do a cost share of 72/25 split.

MOTION

08.23.05.06

Moved by Councillor Buck that County Council authorize administration to enter into a \$7,500.00 agreement with Wild Rose Networks to provide a proposed network design and Budget proposal for High Speed Internet services as amended with the inclusion of a set deadline and a non performance bond clause.

Carried

7.1 Land Use Bylaw Review

At the January 24, 2006 Council Meeting, council discussed conducting a general review of the Land Use Bylaw, and directed administration to proceed with a consultation period for public input. Notices were published in The Signal and the deadline for comments was February 28, 2006. Administration is presenting Council with the public comments received, as well as some topics that administration recommends being addressed.

MOTION

09.23.05.06

Moved by Councillor Travis that County Council direct administration to prepare and circulate a Request for Proposal to various planning consultants to conduct a Saddle Hills County Land Use Bylaw Review.

Carried

7.2 Spirit River Settlement Historical Society

Administration presented Council with a request for financial support from the Spirit River Settlement Historical Society.

MOTION

10.23.05.06

Moved by Councillor Travis that County Council review the request from the Spirit River Settlement Historical Society during the Recreational Budget allotment discussions.

Carried

7.3 Fundamentals of Coalbed Methane and Shale Gas Course

Administration presented Council with the Fundamentals of Coalbed Methane and Shale Gas Course outline for review. Discussion ensued and it was noted that a member from the Oil and Gas committee should attend this course.

MOTION

11.23.05.06

Moved by Councillor McRann that County Council authorize attendance by members of the Oil and Gas committee to attend the Fundamentals of Coal bed Methane and Shale Gas Course in Calgary on September 18 and 19, 2006.

Carried

7.4 AUMA Presidents Summit

Administration presented Council with an invitation to attend the AUMA Presidents Summit on Municipal Sustainability being held on June 15&16, 2006 in Calgary.

MOTION

12.23.05.06

Moved by Councillor Clarke that County Council accept the AUMA President's Summit for information purposes only.

Carried

Deputy Reeve Rowe and Councillor McRann stepped out at 11:53 a.m. during the discussion of request for rezoning.

7.5 Application to Amend Land Use Bylaw – Rezoning

An application has been received to amend the Land Use Bylaw to rezone the entire Lot 1, Plan 9825474, which is located on the SE 03-79-13-W6 from Agricultural district to Country Residential Agricultural (CR2) district. The applicant intends to develop a multi-parcel subdivision of 10 lots varying in size from 7 to 5 acres, with one parcel being 16 acres. The parcel to be subdivided is 72.65 acres in size.

MOTION

13.23.05.06

Moved by Councillor Clarke that County Council refer this item back to administration for further review.

Carried

Deputy Reeve Row departed the Council meeting at t 11:59 a.m.

Council recessed for lunch at 12:00 p.m.

Councillor McRann re-entered the Council meeting at 1:44 p.m.

Council reconvened the meeting at 1:45 p.m.

7.6 Interest Rates

Administration presented Council with updated information on the interest rates that Saddle Hills County is receiving.

MOTION

14.23.05.06

Moved by Councillor McRann that County Council accept the information on the Interest Rates for information purposes only.

Carried

7.7 Appointment of Weed Inspectors

Administration is presenting Council with the Weed Inspectors names for 2006 and is requesting that Council appoint Carolyn Smith, Chris Meades and Donna Curry.

MOTION

15.23.05.06

Moved by Councillor Travis that County Council appoint the following persons as weed inspectors for Saddle Hills County under Section 5 of the Weed Control Act and Inspector under section 10 of the Agricultural Pest Act: Carolyn Smith, Chris Meades and Donna Curry.

Carried

7.8 Northwest Alberta Mayors and Reeves Meeting

Administration received a letter from NADC on the upcoming Northwest Alberta Mayors and Reeves meeting.

MOTION

16.23.05.06

Moved by Councillor McRann that County Council accept the Northwest Alberta Mayors and Reeves meeting for information purposes only.

Carried

8.1 Agricultural Service Board

Reeve Stone presented Council with his report on the ASB meeting. It was noted that the names of three weed inspectors were presented to Council for appointment. It was also mentioned that the brushing contract has not been completed, with an outstanding 1% of brushing to be finished.

8.2 CCS Land Fill

Deputy Reeve Rowe presented Council with a written report on the CCS Regional Landfill meeting that he attended. It was noted that all municipalities are on board with issuing an identification card to their ratepayers with the exception of MD of Spirit River. It was mentioned that their Council has declined the distribution of ID cards to their ratepayers as they feel this not necessary for billing purposes.

MOTION

17.23.05.06

Moved by Councillor Travis that County Council accept the Agricultural Service Board and the CCS Land Fill reports for information purposes only.

Carried

8.3 Woking Area Structure Plan – Steering Committee

Administration presented Council with a report from the Woking Area Structure Plan Steering Committee meeting.

MOTION

18.23.05.06

Moved by Councillor Travis that County Council agree to amend and increase the contract of Scheffer Andrew Ltd to Twenty Five Thousand (\$25,000) dollars plus GST for the purpose of editing the draft ASP and attending the planned public hearing and further to participate in steering committee meetings as required.

Carried

9. Information Items

1. AAMD&C (assorted material)
2. Branding the Peace
3. Fair Fares Fact Sheet
4. Letter from Minister Ty Lund
5. Letter from Lakeland County
6. The Good Samaritan Society
7. County Connections
8. WoodWorks

MOTION

19.23.05.06

Moved by Councillor Clarke that County Council accept the information items for information purposes only.

Carried

MOTION

20.23.05.06

Moved by Councillor Clarke that County Council recess the open session meeting and go into In-Camera requesting that Rick McDonald, Interim CAO and Sandy Peddle, Executive Administrative Assistant remain during this session.

Carried

MOTION

21.23.05.06

Moved by Councillor McRann that County Council go out of In-camera and return to the regular open session meeting.

Carried

10. ADJOURNMENT

Reeve Tim Stone declared the meeting adjourned at 2:28 p.m.

REEVE

CAO