

**MINUTES
SADDLE HILLS COUNTY
COUNCIL MEETING
TUESDAY FEBRUARY 13, 2007**

Meeting of the Council for Saddle Hills County was held in the Council Chambers of the Saddle Hills County Administration Building on Tuesday February 13, 2007.

PRESENT:	<i>MIKE McRANN</i>	<i>DEPUTY REEVE</i>
	<i>BRUCE JACK</i>	<i>COUNCILLOR</i>
	<i>CINDY CLARKE</i>	<i>COUNCILLOR</i>
	<i>BARBARA BUCK</i>	<i>COUNCILLOR</i>
	<i>TAROLYN PEACH</i>	<i>CAO</i>
	<i>CHERYL DWERNYCHUK</i>	<i>RECORDING SECRETARY</i>

ABSENT:	<i>TIM STONE</i>	<i>REEVE</i>
	<i>CLIFF TRAVIS</i>	<i>COUNCILLOR</i>
	<i>JOHN MOEN</i>	<i>COUNCILLOR</i>

1. CALL TO ORDER

Deputy Reeve McRann called the meeting to order at 10:00 a.m.

2. ADOPTION OF AGENDA

There were no new additions made to the agenda:

**MOTION
01.02.13.07**

Moved by Councillor Jack that County Council adopt the agenda as presented.

Carried

3. ADOPTION OF MINUTES

3.1 Council Meeting Minutes – January 16, 2007

The minutes from the January 16, 2007 regularly scheduled meeting of Council were presented for Council's review and the following corrections were noted:

Page 4, Under 7.4, change "Affair" to "Affairs"

Under Motion 12.01.16.07, change "Secondary Highways" to "Alberta Highways".

MOTION

02.02.13.07

Moved by Councillor Clarke that the Council minutes from the January 13, 2007 regular scheduled Council meeting be adopted as amended.

Carried

5.1 CAO Regular Council Meeting Report

The Chief Administrative Officer presented her report to Council.

Wireless Internet – CAO is recommending that a committee meeting be held on February 20, 2007 in the afternoon to review what the next step will be. Answers to questions have been received from the vendors and will be presented at the meeting.

Spring Convention – The registration deadline is February 15.

Information from the Upper Peace Water Management meeting was attached for Councils information.

An update in the 2007 assessment figures for Saddle Hills County was given

Administration requested that Council consider dates for the spring retreat and the spring road tour.

MOTION

03.02.13.07

Moved by Councillor Buck that County Council accept the Chief Administrative Officer report for information purposes only.

Carried

5.2 Director of Public Works Report

Emdadul Haque entered the meeting at 10:27 a.m.

The Director of Public Works presented his report to Council.

MOTION

04.02.13.07

Moved by Councillor Clarke that Council go in camera at 10:30 a.m.

Carried

MOTION

05.02.13.07

Moved by Councillor Clarke that Council go out of camera at 10:59 a.m.

Carried

MOTION

06.02.13.07

Moved by Councillor Clarke that County Council authorize administration effective immediately to hire an employee to man the Gundy Bin Site and limit access to the site to one day a week and also direct administration to look into surveillance systems and equipment for the waste disposal sites.

Carried

MOTION

07.02.13.07

Moved by Councillor Clarke that County Council authorize that Range Road 84, known as the Fourth Creek Road be designed to the specifications of 100 km per hour corridor and the design to reflect that the intersection with Twp RD 822 be moved 20 meters to the north due to safety considerations.

Carried

MOTION

08.02.13.07

Moved by Councillor Buck that County Council accept the Director of Public Works report for information purposes only.

Carried

5.3 Maintenance Tracking Policy

Administration brought forward the Maintenance Tracking Policy PW09 for annual review.

MOTION

09.02.13.07

Moved by Councillor Clarke that County Council has completed the annual review of PW09 and at this time seeing no changes have accepted PW09 for information purposes only.

Carried

5.4 Snowplow Policy

Administration has brought forward the Snowplow Policy PW10 and the Snowplow Agreement for annual review.

Discussion ensued on the time restraints of ½ hour as outlined in the Snowplowing Agreement. Administration would like to research as to what other municipalities are doing with regards to Snowplowing.

Council would like to have the plowing priority listing and the hourly rates for grading brought back for review at the next meeting.

MOTION

10.02.13.07

Moved by Councillor Clarke that the Snowplow policy (PW10) with additional information be brought forward at a later Council meeting.

Carried

5.5 National Road Data Network Update

Saddle Hills County has been asked to participate in a project to update the road network data on an annual basis. The NRN will be available to anyone who wants to use it for free.

MOTION

11.02.13.07

Moved by Councillor Clarke that County Council authorizes the County to enter into the National Road Network Update Project.

Carried

5.6 Traffic Count Data 2006 and Road Stabilization Program 2007

A summary of the traffic count data – 2006 and the proposed road stabilization map/list for 2007 within the County was presented to Council.

MOTION

12.02.13.07

Moved by Councillor Jack that County Council accepts the summary of Traffic Counts Data – 2006 for information purposes and directs administration to proceed with the Road Stabilization map/list – 2007 as amended.

Carried

**5.7 RR65 Closure Due to Damaged Culvert
(Bridge File No. 79717)**

BF 79717 was due for a BIM inspection last year but this culvert was not inspected as RR 65 (near NW29-79-6-W6) is closed and barricades were in place. Discussion ensued on the options, either to fix the road or apply for a permanent closure of the road. The costs of repairing this bridge site would be cost shared with Alberta Transportation.

This will be looked at in the spring on the Council Road tour. In the interim, barricades will be maintained and a final decision will be made after the road tour.

**MOTION
13.02.13.07**

Moved by Councillor Buck that County Council direct administration to continue with the closure of RR 65 until the damaged culvert has been replaced and proceed in pursuing Alberta Infrastructure and Transportation for funding to replace the culvert.

Carried

5.8 Woking water treatment Plant Contract Renewal – Maureen Livingston

Administration would like to renew the contract with Maureen Livingston for the Woking Water Treatment Plan.

**MOTION
13.02.13.07**

Moved by Councillor Jack that County Council enter into a two year contract with Maureen Livingston for the Woking Water Treatment Plant.

Carried

Emdadul Haque, Director of Public Works departed the Council meeting at 11:55 a.m.

**MOTION
14.02.13.07**

Moved by Councillor Jack that County Council approve the invitation to submit a proposal for design and building of a combined cook shelter / washroom building at Cotillion Campground.

Carried

Council adjourned for lunch at 12:00 p.m. and reconvened at 12:30 p.m.

6.1 Municipal Dispute Resolution Initiative Workshops

Administration was directed to bring this back from a previous meeting.

**MOTION
15.02.13.07**

Moved by Councillor Clarke that County Council authorize attendance by anyone interested in attending the Municipal Dispute Resolutions Initiative Workshops.

Carried

6.2 Water Rates

Administration distributed information on water rates and what other municipalities are charging.

**MOTION
16.02.13.07**

Moved by Councillor Buck that County Council accept for information purposes only.

Carried

6.3 FCSS Program Information

The financial information for FCSS will be forth coming.

**MOTION
17.02.13.07**

Moved by Councillor Jack that County Council accept for information from FCSS for information purposes only.

Carried

6.4 Hiring Policy AD13

Policy AD13 was amended and presented to Council for approval.

**MOTION
18.02.13.07**

Moved by Councillor Buck that County Council adopt the Hiring Policy AD13 as presented.

Carried

6.5 Mountain Pine Beetle Update

Administration presented Council with an update on the Mountain Pine Beetle Project.

**MOTION
19.02.13.07**

Moved by Councillor Jack that County Council accept the Mountain Pine Beetle Project Update for information purposes only.

Carried

7.1 Cancellation of Outstanding Invoices

Discussion ensued on the road allowance leases in general. Administration will bring this back to a future meeting for review.

**MOTION
20.02.13.07**

Moved by Councillor Jack that County Council authorize writing off of invoices #4354 and 5040, totalling \$80.00 as bad debts.

Carried

7.2 ATCO Electric

Administration presented Council with the Vision for the Future presented by ATCO Electric. The symposium is to take place on April 10, 2007 in Hanna Alberta and on April 12 in Kiscoty, Alberta.

**MOTION
21.02.13.07**

Moved by Councillor Clarke that County Council accept the information on the ATCO Electric symposium for information purposes only.

Carried

7.3 RCMP Summer Student

Administration presented a letter from the RCMP Summer Student Natalia Reiman.

**MOTON
22.02.13.07**

Moved by Councillor Jack that County Council accept for information purposes only.

Carried

7.4 Track and Field Day

Administration presented Council with a donation request from the Spirit River Regional Academy. The request is for the 3rd Annual Track and Field Day that will be hosted on May 12th, 2007. Council donated \$250.00 dollars to the Track and Field Day in June of 2006.

MOTION
23.02.13.07

Moved by Councillor Clarke that County Council continue with their \$250.00 donation to the Spirit River Regional Academy Track and field Day.

Carried

7.5 Jubilee Risk Pro Training Program

Administration presented Council with the information on the Jubilee Risk Pro Training Program. The training will be held on March 19, 2007 following the AAMD&C Convention in Edmonton. Deadline to register is Feb 16/07

MOTION
24.02.13.07

Moved by Councillor Clarke that County Council authorize attendance to the Jubilee Risk Pro Training Program.

Carried

7.6 Recreational Capital Funding Criteria

Administration presented Council with a draft copy of the criteria for Recreational Capital Funding. It was requested that Council review the criteria.

MOTION
25.02.13.07

Moved by Councillor Clarke that County Council direct administration to bring the Recreational Capital Funding Criteria with the noted amendments to a future meeting.

Carried

7.7 7th Annual Wine Fair and Auction

Administration presented Council with the Annual Wine Fair & Auction request for silent auction contributions.

MOTION

26.02.13.07

Moved by Councillor Clarke that County Council authorize that Saddle Hills County purchase items up to \$500.00 for the Silent Auction for the annual Wine and Fair Auction, with local artists being the first choice for items.

Carried

7.8 Fire Smart Community Services

Administration presented Council with information on the Fire Smart Community Series Conference for review.

MOTION

27.02.13.07

Moved by Councillor Clarke that County Council authorize attendance at the Fire Smart Community Series Conference.

Defeated

7.9 Branding The Peace

Administration presented Council with information on the upcoming Annual General meeting of Branding the Peace. The meeting will take place on April 19 or 20, 2007 in Taylor BC.

MOTION

28.02.13.07

Moved by Councillor Clarke that County Council authorize attendance at the Branding the Peace Annual General Meeting.

Carried

7.10 Spring Convention

The AAMD&C Spring Convention is coming up and it was requested as to what Council's hotel preference being The Coast Terrace Inn, Travelodge, and then the Cedar Park Inn.

MOTION

29.02.13.07

Moved by Councillor Jack that County Council direct administration to book hotels at the Coast Terrace Inn, Travelodge or Cedar park Inn and that County Council authorize attendance at the Spring Convention.

Carried

7.11 Agreement with Area Stores

Administration was requested by the Agricultural Service Board to bring forward the two Fee For Service Agreement with First Stop General Store and 406596 Alberta Limited (Bonanza Store) for Councils approval.

MOTION
30.02.13.07

Moved by Councillor Jack that County Council enter into a Fee for Service Agreement with First Stop General Store and 406596 Alberta Limited for the storage of rental equipment.

Carried

7.12 Meeting with Alberta Infrastructure & Transportation

Administration will set up a meeting with the Minister of Alberta Infrastructure and Transportation during the AAMD&C Spring Convention and forward topics for discussion to the Ministers office.

MOTION
31.02.13.07

Moved By Councillor Buck that county Council direct administration to set up a meeting with the Minister of Alberta Infrastructure and Transportation during the AAMDC Spring Convention.

Carried

7.13 CBC Radio Reception

Administration presented Council with a letter from the Northern Alberta Development Council on the lack of CBC Radio Reception with in municipalities.

MOTION
32.02.13.07

Moved by Councillor Clarke that county Council accept the information for information purposes only.

Carried

MOTION
33.02.13.07

Moved by Councillor Clarke that County Council allow Councillor Travis to be absent from Council Meetings beyond the eight (8) consecutive week period as per section 174 of the Municipal Government Act.

Carried

8.1 ASB Conference

An update of the ASB Conference was given for Council.

Conference was well put on, however the venue was not good.

MOTION
34.02.13.07

Moved by Councillor Jack that the report on the ASB Conference be accepted for information purposes.

Carried

8.2 Alberta First Responders Radio Communications System.

Councillor Clarke attended the Alberta First Responders Radio Communications System meeting and updated Council.

MOTION
35.02.13.07

Moved by Councillor Buck that County Council accept Councillor Clarke's report on the Alberta First Responders Radio Communications System meeting for information purposes.

Carried

8.2 Northern Zone Meeting.

Councillor Buck updated on the Northern Zone Meeting.

MOTION
36.02.13.07

Moved by Councillor Clarke that County Council accept the report on the Northern Zone Meeting for information purposes only.

Carried

9. Information Items

1. Letters from Ralph Smith
2. Contact (assorted material)
3. Aquatera
4. Letter from Hector Goudreau

5. Letter from Everett McDonald
6. RMRF's 22nd Annual Law Seminar
7. Vitalize 2007 Conference
8. FCM (assorted material)
9. Peace Airshed Zone Association
10. Peace Country Health Population Funding
11. AAMD&C member Bulletin
12. Oil Sands
13. Environmental Approvals, Compliance & Management Course.
14. AAMD&C Executive Highlights
15. 2007 Minister's Senior Service Awards
16. Jubilee Insurance Subsidiary
17. Nominations for the NADC
18. Letter from the MD of Big Lakes.

MOTION

37.02.13.07

Moved by Councillor Clarke that County Council accept the information items for information purposes only.

Carried

10. ADJOURNMENT

Deputy Reeve Mike McRann declared the meeting adjourned at 1:47 p.m.

REEVE

CAO