

**MINUTES
SADDLE HILLS COUNTY
COUNCIL MEETING
TUESDAY MARCH 13, 2007**

Meeting of the Council for Saddle Hills County was held in the Council Chambers of the Saddle Hills County Administration Building on Tuesday March 13, 2007.

PRESENT:	<i>TIM STONE</i>	<i>REEVE</i>
	<i>MIKE MCRANN</i>	<i>DEPUTY REEVE</i>
	<i>CLIFF TRAVIS</i>	<i>COUNCILLOR</i>
	<i>JOHN MOEN</i>	<i>COUNCILLOR</i>
	<i>CINDY CLARKE</i>	<i>COUNCILLOR</i>
	<i>BARBARA BUCK</i>	<i>COUNCILLOR</i>
	<i>TAROLYN PEACH</i>	<i>CAO</i>
	<i>SANDY PEDDLE</i>	<i>RECORDING SECRETARY</i>

ABSENT:	<i>BRUCE JACK</i>	<i>COUNCILLOR</i>
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1. CALL TO ORDER

Reeve Stone called the meeting to order at 10:20 a.m.

2. ADOPTION OF AGENDA

The following items were added to the agenda:

- 8.1 Ainsworth Meeting
- 8.2 Meeting with Hector Goudreau
- 8.3 Finding Agreement Workshop
- 8.4 FCM

**MOTION
01.03.13.07**

Moved by Councillor Clarke that County Council adopt the agenda as amended.

Carried

3. ADOPTION OF MINUTES

3.1 Council Meeting Minutes – February 27, 2007

The minutes from the February 27, 2007 regularly scheduled meeting of Council were presented for Council's review. Corrections were noted and will be corrected prior to the next meeting.

MOTION

02.03.13.07

Moved by Deputy Reeve McRann that the Council minutes from the February 27, 2007 regular scheduled Council meeting be adopted as amended.

Carried

5.1 CAO Regular Council Meeting Report

The Chief Administrative Officer presented her report to Council. The following items were discussed;

- Policy Manual Update
- Upper Peace Regional Water Project
- Wireless Internet
- Spring Road Tour
- Spring Council Retreat
- Budget Meeting
- Council Meeting Date Change

MOTION

03.03.13.07

Moved by Councillor Moen that County Council change the regularly scheduled meeting from March 27th, to March 29th, 2007.

Carried

MOTION

04.03.13.07

Moved by Councillor Buck that County Council accept the Chief Administrative Officer report for information purposes only.

Carried

Emdadul Haque, Director of Public Works entered the meeting at 10:30 a.m.

5.2 Director of Public Works Report

The Director of Public Works presented his report to Council. The following items were discussed;

- Road Sign installation
- Transfer Stations proposed dates of completion

- Pouce Coupe bridge repair
- Request to purchase $\frac{3}{4}$ ton trucks

MOTION

05.03.13.07

Moved by Councillor Travis that County Council authorize administration to proceed with the purchase and installation of “stop ahead” signs on arterial and collector roads approaching provincial highways.

Carried

MOTION

06.03.13.07

Moved by Councillor Travis that County Council authorize administration to adjust the Mobile Equipment Plan to reflect the replacement of all $\frac{1}{2}$ ton trucks with $\frac{3}{4}$ ton trucks at time of replacement.

Carried

MOTION

07.03.13.07

Moved by Deputy Reeve McRann that County Council accept the Director of Public Works report for information purposes only.

Carried

5.3 Surface Materials (Gravel) Exploration SE 15-81-6-W6

Administration received authorization to enter at SE 15-81-6-W6 for the purpose of surface material exploration with an expiry date of May 09, 2007. The lease holder of the land, Loretta Ballard, gave us consent to enter onto the land subject to the conditions presented to Council.

MOTION

08.03.13.07

Moved by Deputy Reeve McRann that County Council approve the conditions of the lease holder with additional considerations and directs administration to proceed with the Surface Material Exploration.

Carried

Emdadul Haque, Director of Public Works departed the Council meeting at 11:43 a.m.

Sergeant Guy Landreville entered the Council meeting at 11:44 a.m.

4.1 Request for Clerical Funding- Spirit River RCMP

Sergeant Guy Landreville, presented Council with a request for funding to assist the Spirit River RCMP detachment to hire a part-time clerical assistant. County Council would discuss the request for funding and would respond to Sergeant Guy Landreville as to Council's decision.

Sergeant Guy Landreville departed the Council meeting at 11:57 a.m.

County Council recessed for lunch at 11:58 a.m. and reconvened at 1:08 p.m.

Laurie Jackson, Manager of Planning and IT Services entered the Council meeting at 1:09 p.m.

6.1 Road Allowance Leases

Administration would like to have a discussion on road allowance lease (or license) applications and how they are being handled. Discussion ensued and Laurie Jackson, Manager of Planning and IT Services gave Council a historical background on the Road Allowance Leases.

7.1 Tender for Orthophotos

A Request for Proposals for updated orthophotography for the County's GIS system was advertised. (Orthophotography is a digital set of aerial photos that have been geographically corrected to properly "fit" within the County's township grid system.) Attached are proposals received and information regarding the project.

The sample data that the companies provided is all of comparable quality. The major differences being the scale (1:40,000 vs 1:30,000) and the color photo versus black/white.

MOTION 09.03.13.07

Moved by Councillor Clarke that County Council award the 2007 Orthophoto tender to Land Data Technologies for the amount of Forty Three Thousand Five Hundred and Fifty-three (\$43,553) dollars plus tax.

Carried

Laurie Jackson, Manager of Planning and IT Services departed the Council meeting at 1:31 p.m.

4.1 Request for Clerical Funding- Spirit River RCMP

Discussion ensued on the presentation made by Sergeant Guy Landreville on the funding request for the part-time clerical position needed for the Sprit River RCMP Detachment.

MOTION

10.03.13.07

Moved by Councillor Clarke that County Council supports the local Spirit River RCMP Detachment in an effort to obtain greater provincial funding by adjusting staffing formulas to include shadow populations and vast patrol areas.

Carried

MOTION

11.03.13.07

Moved by Councillor Travis that County Council support a one time funding request for the part-time clerical staff position up to the maximum amount of Seven Thousand (\$7,000) dollars in place of the RCMP Summer Student Program for the 2007 fiscal year term.

Carried

7.2 Request to Preserve and Designate a Historical Site

Administration presented Council with a request from Ellen Fletcher asking that the Clark School be preserved and designated as a historical site. Discussion ensued and Council directed administration to draft a Bylaw that would support this request.

MOTION

12.03.13.07

Moved by Councillor Travis that County Council support in principle the request to name the Clark School as a historical site and direct administration to draft a bylaw that would support this request.

Carried

7.3 Branding of the Peace Country

Administration presented Council with a request from Branding of the Peace Country. They are hosting the 5th Annual General Meeting in Taylor, B.C. on April 19th & 20th, 2007 and they would like to ask County Council for sponsorship support.

MOTION

13.03.13.07

Moved by Councillor Clarke that County Council sponsor the Branding of the Peace Country Annual General Meeting as a Bronze Sponsor in the amount of Two Hundred and Fifty (\$250.00) dollars.

Carried

MOTION

14.03.13.07

Moved by Councillor Travis that County Council support the photo package door prize at the Branding of the Peace Annual General Meeting in the amount of Five Hundred (\$500.00) dollars.

Defeated

7.4 Proposed Amendments to the Playground Zone Start-Time

Administration presented Council with an update from Alberta Infrastructure and Transporting on the request to amend the current Playground Zone start-time in the use of Highway and Rules of the Road Regulation. Alberta Infrastructure and Transportation would like to receive feedback on these changes by March 31, 2007.

MOTION

15.03.13.07

Moved by Deputy Reeve McRann that County Council respond to Alberta Infrastructure and Transportation on the amendment to the Playground Zone Start-Time expressing Councils support.

Carried

7.5 FCM's 70th Annual Conference

Administration presented Council with the package for the 70th Annual Conference that will take place on June 1-4th, 2007 in Calgary.

MOTION

16.03.13.07

Moved by Deputy Reeve McRann that County Council authorize attendance to the Federation of Canadian Municipalities 70th Annual Conference.

Carried

7.6 Canada Peace Country Vest

Administration presented Council with an email from Branding of the Peace Country regarding Canada Peace Country Vest for the FCM Convention. Discussion ensued and Council directed administration to purchase two of the vests for the convention.

MOTION

17.03.13.07

Moved by Councillor Clarke that County Council authorize the purchase of two Canada Peace Country Vests for the upcoming Federation of Canadian Municipalities' conference.

Carried

7.7 Policy Manual Up-date

Administration would like to request an amendment to the current Policy Manual to add a section labelled Fire and Protective Services for ease of use. Currently policies addressing the Fire and Protective Services have been placed under Administration and it can be confusing to locate.

MOTION

18.03.13.07

Moved by Councillor Clarke that County Council authorize the amendment to the current Policy Manual to incorporate the addition of the Fire and Protective Services.

Carried

7.8 Fire Services Bylaw No. 131-2003

Administration presented Council with an amended copy of the Fire Services Bylaw No. 131-2003 for review and adoption.

MOTION

19.03.13.07

Moved by Councillor Clarke that County Council give Bylaw 131-2003 first reading

Carried

MOTION

20.03.13.07

Moved by Deputy Reeve McRann that County Council give Bylaw 131-2003 second reading.

Carried

MOTION

21.03.13.07

Moved by Councillor Travis that County Council introduce Bylaw 131-2003 for third reading.

Carried Unanimously

MOTION

22.03.13.07

Moved by Councillor Moen that County Council give Bylaw 131-2003 third and final reading.

Carried

7.9 Fire Department Level of Service Policy

Administration presented Council with a draft copy of the Fire Department Level of Service Policy for review and adoption.

MOTION

23.03.13.07

Moved by Councillor Travis that County Council adopt the Fire Department Level of Service Policy as presented.

Carried

7.10 AUPE Negotiation Ratification

The two committees that met during the negotiation process for the collective agreement were made up of Saddle Hills County Council Committee and the Alberta Union of Provincial Employees (AUPE) Staff Committee.

The two committees agreed to the following for ratification; 2007 5% Market Adjustment plus a 4.5% increase, 2008 4.5% increase, 2009 4.5% increase.

MOTION

24.03.13.07

Moved by Councillor Buck that County Council ratify the proposed Collective Agreement as presented.

Carried

MOTION

25.03.13.07

Moved by Councillor Clarke that County Council give the out of scope employees a one time 5% market adjustment effective January 1, 2007 plus 4.5% cost of living increases for each of the years 2007, 2008 and 2009.

Carried

8.1 Ainsworth Meeting

Deputy Reeve McRann presented council with a brief report on the Ainsworth meeting he attended.

8.2 Meeting with MLA Hector Goudreau

Reeve Stone presented Council with a brief report on the meeting he had with MLA Hector Goudreau.

8.3 Finding Agreement Workshop

Reeve Stone presented Council with a brief overview on the Finding Agreement workshop he attended.

8.4 FCM

Reeve Stone presented Council with a brief report on the FCM meeting he attended.

MOTION

26.03.13.07

Moved by Councillor Moen that County Council accept the Ainsworth, Finding Agreement Workshop, Federation of Canadian Municipalities and the meeting with Hector Goudreau for information purposes only.

Carried

9. Information Items

1. Letter from Minister Ray Danyluk
2. Contact (assorted material)
3. 2007 Corporate Volunteer Awards
4. Awards fro Liveable Communities
5. AAMD&C Member Bulletin
6. AAMD&C Minister Summary

7. AAMD&C District Highlights
8. Advance Intellectual Property Issues
9. GOA News (assorted material)
10. Oil Sands
11. NAIT Science Fair
12. Agricultural & Food Council
13. Celebrate with STARS
14. Rural Alberta's Development Fund

MOTION

27.03.13.07

Moved by Councillor Clarke that County Council accept the information items for information purposes only.

Carried

10. ADJOURNMENT

Reeve Stone declared the meeting adjourned at 3:18 p.m.

REEVE

CAO