

**MINUTES
SADDLE HILLS COUNTY
COUNCIL MEETING
TUESDAY MARCH 29, 2007**

Meeting of the Council for Saddle Hills County was held in the Council Chambers of the Saddle Hills County Administration Building on Tuesday March 29, 2007.

PRESENT:

TIM STONE

MIKE MCRANN

BRUCE JACK

CLIFF TRAVIS

JOHN MOEN

CINDY CLARKE

BARBARA BUCK

TAROLYN PEACH

SANDY PEDDLE

REEVE

DEPUTY REEVE

COUNCILLOR

COUNCILLOR

COUNCILLOR

COUNCILLOR

COUNCILLOR

CAO

RECORDING SECRETARY

ABSENT:

1. CALL TO ORDER

Reeve Stone called the meeting to order at 10:30 a.m.

2. ADOPTION OF AGENDA

The following items were added to the agenda:

5.2 Performance Bonus for Supply of Calcium Chloride

8.2 Central Peace Health

8.3 ASB Breakfasts

MOTION

01.03.29.07

Moved by Councillor Clarke that County Council adopt the agenda as amended.

Carried

3. ADOPTION OF MINUTES

3.1 Council Meeting Minutes – March 13, 2007

The minutes from the March 13, 2007 regularly scheduled meeting of Council were presented for Council's review. Corrections were noted and will be corrected prior to the next meeting.

MOTION

02.03.29.07

Moved by Councillor Moen that the Council minutes from the March 13, 2007 regular scheduled Council meeting be adopted as amended.

Carried

5.1 CAO Regular Council Meeting Report

The Chief Administrative Officer presented her report to Council. The following items were discussed;

- Census 2006
- Municipal Sponsorship Grant
- Law Seminar
- Recycling with the Town of Spirit River
- Spring Council Retreat

MOTION

03.03.29.07

Moved by Councillor Travis that County Council authorize attendance to the Reynolds Mirth Richard and Farmer Law Seminar in Grande Prairie on March 30th, 2007.

Carried

MOTION

04.03.29.07

Moved by Deputy Reeve McRann that County Council accept the Chief Administrative Officer report for information purposes only.

Carried

Emdadul Haque, Director of Public Works entered the meeting at 10:37 a.m.

5.2 Director of Public Works Report

The Director of Public Works presented his report to Council. The following items were discussed;

- Road Signs
- Calcium Program
- Discussion on flooding
- Calcium Bonus

MOTION

05.03.29.07

Moved by Councillor Clarke that County Council consider a performance bonus after the satisfactory completion of the calcium program for 2007.

Carried

MOTION

06.03.29.07

Moved by Councillor Jack that County Council accept the Director of Public Works report for information purposes only.

Carried

5.3 Gravel Exploration at SE 15-81-6-W6

Only one quotation from Poschner Associate Aggregate Prospecting was received for gravel testing. The quote price is \$ 22,860.76 including GST. It includes the use of drilling (at the hayfield) and Backhoe. The deadline for the Exploration is May 09, 2007.

MOTION

07.03.29.07

Moved by Councillor Travis that County Council engage the services of Poschner Associate Aggregate Prospecting for gravel testing for the amount of Twenty Two Thousand Eight Hundred Sixty Dollars and Seventy Six Cents (\$22,860.76) including GST and direct administration to complete the gravel exploration.

Carried

5.4 Tender for 2007 Mowing Program

One bid was received for the 2007 Mowing Program. Unofficial tender results are included with a bid of \$ 48.50 per mile of ditch for 2007, and \$130.00 per hour for extra work. For 2008 the bid is \$ 50.50 per mile of ditch and \$135.00 per hour for extra work and for 2009 the bid is \$ 52.50 per mile of ditch and \$140.00 per hour for extra work. This bid was supplied by 1020632 Alta Ltd. David Batchelor who was the sub-contractor that we have had for the last two years performing the mowing program. Tax not included in the bids.

MOTION

08.03.29.07

Moved by Councillor Clarke that County Council award the 2007 Mowing Program contract to 1020632 Alberta Limited for the price of \$48.50 per mile of ditch for 2007, \$50.50 per mile for 2008 and \$52.50 per mile in 2009.

Carried

5.5 Selection of Engineering Consultant for Bridge Inspection 2007

Alberta Infrastructure and Transportation (AIT) have requested Saddle Hills County to submit the BIM inspections for 29 bridges/culverts which are due for 2007 inspections. The deadline for the submission of the inspections report is December 31, 2007.

MOTION

09.03.29.07

Moved by Councillor Travis that County Council direct administration to proceed with procuring the appropriate engineering services to complete the 2007 Bridge Inspection Maintenance inspection.

Carried

Emdadul Haque, Director of Public Works departed the Council meeting at 11:46 a.m.

6.1 Recreational Capital Funding Criteria

Administration was directed to bring this item back for further discussion. Discussion ensued and administration was requested to make the amendment to the criteria list and bring back to a future meeting.

Council recessed for lunch at 12:10 p.m. and reconvened at 1:12 p.m. Councillor Travis was absent when the meeting was reconvened..

6.2 Mountain Pine Beetle Project Update

Administration presented Council with an update on the Mountain Pine Beetle Project.

MOTION

10.03.29.07

Moved by Councillor Jack that County Council accept the Mountain Pine Beetle Project update for information purposes only.

Carried

Dwight Crouse, Director of Corporate Services entered the Council meeting at 1:18 p.m.

Councillor Travis entered the Council meeting at 1:22 p.m.

7.1 Allocation of Interest to Capital Reserves

Administration presented Council with a breakdown of the allocation of interest to the Capital Reserves for review.

MOTION

11.03.29.07

Moved by Councillor Clarke that County Council allocate interest from Capital Reserve Investments to Capital Reserves.

Carried

7.2 December 2006 Revenue and Expenditures

Administration presented Council with a draft copy of the December 2006 Revenue and Expenditures for review.

MOTION

12.03.29.07

Moved by Councillor Buck that County Council accept the December 2006 Revenue and Expenditures for information purposes only.

Carried

Dwight Crouse, Director of Corporate Services departed the Council meeting at 1:36 p.m.

6.3 Cotillion Cookshelter RFP

Administration would like to ask for Councils consideration in re-tendering the Cotillion Cookshelter RFP as there was only one tender submitted for this project.

MOTION

13.03.29.07

Moved by Councillor Clarke that County Council direct administration to re-tender the Cotillion Cookshelter RFP.

Carried

7.3 Assessment Review Board

Administration presented Council with an invitation to attend the Assessment Review Board training session. Several dates have been given for Councils consideration I they wish to attend.

MOTION

14.03.29.07

Moved by Councillor Travis that County Council authorize attendance to the Assessment Review Board training session.

Carried

7.4 2007 Municipal Energy Efficiency Conference

Administration presented Council with the 2007 Municipal Energy Efficiency Conference information

MOTION

15.03.29.07

Moved by Deputy Reeve McRann that County Council accept the 2007 Municipal Energy Efficiency Conference for information purposes only.

Carried

8.1 AAMD&C Spring Convention

Reeve Stone presented Council with a brief overview of the AAMD&C Spring Convention. It was a very busy conference and overall it was a great way to interact with the new Cabinet Members.

8.2 Central Peace Health Council Meeting

Councillor Buck and Councillor Clarke presented Council with a brief report on the Central Peace Health Council meeting that they attended in Falher, on March 27, 2007.

8.3 Agricultural Service Board Breakfasts

Reeve Stone gave a short presentation on the ASB Breakfast's that were put on in Bonanza, Savanna and Woking community halls.

MOTION

16.03.29.07

Moved by Deputy Reeve McRann that County Council accept the Alberta Association of Municipal Districts and Counties, Central Peace Health Council and the Agricultural Service Board Breakfasts' for information purposes only.

Carried

9. Information Items

1. Contact (assorted material)
2. M.D. of Big Lakes – John Erickson's Retirement
3. Accounts Payables
4. Natural Resources Conservation Board
5. Peace Wapiti School Division No. 76
6. 10th Annual Sustainable Building Symposium
7. Civic Solutions Inc.
8. Peace Country Health
9. 2007 Access to Privacy Conference
10. GOA News (assorted material)
11. Northwest Alberta Mayors & Reeves Meeting

MOTION

17.03.29.07

Moved by Councillor Buck that County Council authorize Reeve Stone to attend the Retirement reception for John Erickson and that administration put together a gift to present at the reception costing no more than Two Hundred (\$200.00) dollars.

Carried

MOTION

18.03.29.07

Moved by Councillor Clarke that County Council accept the information items for information purposes only.

Carried

10. ADJOURNMENT

Reeve Stone declared the meeting adjourned at 2:14 p.m.

REEVE

CAO