

**MINUTES
SADDLE HILLS COUNTY
COUNCIL MEETING
TUESDAY APRIL 10, 2007**

Meeting of the Council for Saddle Hills County was held in the Council Chambers of the Saddle Hills County Administration Building on Tuesday April 10, 2007.

PRESENT:

<i>TIM STONE</i>	<i>REEVE</i>
<i>MIKE MCRANN</i>	<i>DEPUTY REEVE</i>
<i>BRUCE JACK</i>	<i>COUNCILLOR</i>
<i>CLIFF TRAVIS</i>	<i>COUNCILLOR</i>
<i>JOHN MOEN</i>	<i>COUNCILLOR</i>
<i>CINDY CLARKE</i>	<i>COUNCILLOR</i>
<i>BARBARA BUCK</i>	<i>COUNCILLOR</i>
<i>TAROLYN PEACH</i>	<i>CAO</i>
<i>CHERYL DWERNYCHUK</i>	<i>RECORDING SECRETARY</i>

ABSENT:

1. CALL TO ORDER

Reeve Stone called the meeting to order at 10:00 a.m.

2. ADOPTION OF AGENDA

The following items were added to the agenda:

- 7.3 AED Letter
- 7.4 Wildlife Damages

MOTION

01.04.10.07

Moved by Councillor Moen that County Council adopt the agenda as amended.

Carried

3. ADOPTION OF MINUTES

3.1 Council Meeting Minutes – March 29, 2007

The minutes from the March 29, 2007 regularly scheduled meeting of Council were presented for Council's review. Corrections were noted and will be corrected prior to the next meeting.

MOTION

02.04.10.07

Moved by Deputy Reeve McRann that the Council minutes from the March 29, 2007 regular scheduled Council meeting be adopted as amended.

Carried

5.1 CAO Regular Council Meeting Report

The Chief Administrative Officer presented an oral report to Council. The following item was discussed;

The CAO distributed the Electronic Access Policy for Council to review prior to the next meeting. This item will be put on the next Council meeting agenda.

MOTION

03.04.10.07

Moved by Councillor Clarke that County Council accept the Chief Administrative Officers report for information purposes only.

Carried

Emdadul Haque, Director of Public Works entered the meeting at 10:12 a.m.

Mr. Haque presented Council with a verbal report on the Public Works Department.

Doe River Slide: Cost estimates have been received for engineering for repairs to the slide on the Doe River. Costs for repairs are estimated at approximately \$6,000. (This is to repair the existing slide area.) Council will be looking at the slide while on the spring road tour.

Council inquired as to when the bridge on the connector road between the Westmark and Northmark road is slated for replacement. Council would like to have Public Works report back to the next meeting on the status of this bridge file. Residents of the area would like to see this road realigned to have the road go straight through rather than have the curve at the bottom which makes this road difficult for trucks to utilize. Administration noted that the existing bridge is slated for funding this year to be replaced. Nothing has been done at this time to acquire land for right of way, however, EXH will have the required land acquisition proposals to the County later this week. Administration will investigate the costs for the requested changes and present a report to Council at the next meeting. EXH will be advised to hold off on further work on the existing file until such time that all options have been investigated.

Discussion ensued on the bin sites for the County. Repairs to the bins should be completed by April 15, 2007.

MOTION

04.04.10.07

Moved by Councillor Clarke that County Council accept the Director of Public Works report for information purposes only.

Carried.

A letter has been received from the Minister of Infrastructure and Transportation regarding the cost shared grant funding for the proposed grading project on RR84. Discussion took place regarding the Nova Pipeline and who will be responsible for the moving of the pipe to accommodate the road construction. Nova has been asked to provide Saddle Hills County with a copy of their road crossing agreement, which was originated by Alberta Transportation. Saddle Hills County crossing agreements state that all costs involved in moving of the pipeline to accommodate road construction is the responsibility of the company. The company stated that the moving of the pipes will be the County's responsibility therefore copies of the agreement in place have been requested.

5.3 Project Under CAMRIF

Canada-Alberta Municipal Rural Infrastructure Fund (CAMRIF) is inviting applications for projects under this program. The dead line for the second round of applications is May 31, 2007. Project may be submitted under Category 1 - Water , Category 2 - Wastewater, Category 3 - Solid Waste, Category 4 - Public Transit , Category 5 - Local Roads, Category 6 – Cultural, Category 7 - Recreation, Category 8 - Tourism, Category 9 - Environmental Energy Improvements, Category 10 - Connectivity

Administration has put forward three projects that may qualify for funding. Council may submit application for one project or for all three. The proposed projects are: Re-alignment of TWP810 near Doe River Crossing, Proposed skating rink for Woking, Cotillion Park facilities construction. Discussion ensued on the proposed projects and Council was asked if there were any other projects that they would like to see have added to the list of possible projects.

The deadline for applying is the end of May and this can be brought forward to the next meeting for consideration. It was determined to discuss this at the Council meeting following the spring road tour.

MOTION

05.04.10.07

Moved by Councillor Travis that County Council table discussions on the CAMRIF application until the May 8, 2007 Council meeting.

Carried.

Correspondence was received from Dave Kohut, Construction Manager with Alberta Infrastructure and Transportation (dated March 15, 2007) and Council believes that SH680 is slated to be completed in 2014 – this letter states that preliminary work is beginning and Council would like clarification as to what the County is cost sharing on this project.

Administration will contact Alberta Infrastructure and Transportation for clarification of what the County is cost sharing on the Secondary Highway paving projects.

5.2 RFP for 7 -3/4 Ton Pickup Truck Purchase

Fifteen proposals were received for the supply of 7 – ¾ ton Pickup truck with a price ranges per unit from \$ 31,134.00 supplied by Tower Chrysler to \$ 42,994.00 supplied by Doug Marshall. Tax not included in the proposals.

As per the approved capital replacement plan 2007, the budgeted amount for replacing the Pickup trucks is \$ 275,000.00.

MOTION
06.04.10.07

Moved by Councillor Jack that County Council direct Administration to award the tender for the purchase of seven ¾ ton pick up trucks to Dave Ross for the price of \$32,441.84 each.

Carried.

5.3 RFP for the Gravel Truck Purchase

Six proposals were received for the supply of the gravel truck. These proposals were submitted by 1) Nortrux Grande Prairie (Mack CV713 Granite) with a price of \$ 119,200.00 (including 5 Yrs. Extended warranty on engine and transmission), 2) Nortrux Grande Prairie (Mack CT713) with a price of \$ 122,800.00, 3) Premier Peterbuilt Inc. (Peterbuilt), Brampton ON, with a price of \$ 123, 600.00 4) Pinnacle International (International), Redcliff, AB, with a price of \$ 118,500.00 (including 5 Yrs. Extended warranty on engine and transmission) 5) Great West Kenworth Ltd. (Kenworth) with a price of \$ 133,900.00 and 6) First Truck Trailer Bus (Freightliner) with a price of \$ 130,000.00, Tax not included in the proposals.

As per the approved capital replacement plan 2007, the budgeted amount for replacing the gravel truck is \$ 130,000.00.

MOTION
07.04.10.07

Moved by Councillor Travis that County Council direct Administration to award the tender for the purchase of one gravel truck from Nortrux Grande Prairie (Mack CV713 Granite) at the price of \$119,200.00.

Carried.

5.4 RFP for the Mower Purchase

Three proposals were received for a Schulte XH1500 bat wing or equivalent 15 foot bat wing Mower. These proposals were submitted by 1) Kenver Equipment Grande Prairie (2005 model) with a price of \$ 19,200.00, 2) Kenver Equipment Grande Prairie (2007 model) with a price of \$ 20,350.00 and 3) Frank Flaman Sales Ltd. Nisku with a price of \$ 20, 175.00. Tax not included in the proposals.

As per the approved capital replacement plan 2007, the budgeted amount for replacing the mower is \$ 20,000.00.

Council requested more information on the mowers prior to making a decision.

5.6 RFP for the Purchase of A PUP

Only one proposal was received for the supply of the pup of gravel truck. The proposal was submitted by First Truck Trailer Bus Centres with a price of \$ 32,000.00 (FOB Edmonton). Tax not included in the proposal.

As per the approved capital replacement plan 2007, the budgeted amount for pup is \$ 35,000.00.

MOTION 08.04.10.07

Moved by Deputy Reeve McRann that County Council direct Administration to award the purchase of the pup from First Truck Trailer Bus Centre with the price of Thirty Two-Thousand (\$32,000.00) dollars.

Carried.

5.7 RFP for the Service Truck Purchase

Four proposals were received for the supply of the Service truck. These proposals were submitted by 1) Nortrux Grande Prairie (Fuso model FG140) with a price of \$ 46,700.00, 2) Fort City Chrysler (Dodge RAM 3500 HD CH. Cab ST 4X4) with a price of \$ 39,272.00, 3) Dave Ross Chrysler (Dodge RAM 3500 HD CH. Cab ST/SLT/Laramie)) with a price of \$ 37,830.00 4) Monahan Ford (2007 F550 4X4 SUPERCAB Chas. Cab) with a price of \$ 57,876.00. Tax not included in the proposals. **No proposals except Monhan Ford's meet our requirements.**

As per the approved capital replacement plan 2007, the budgeted amount for replacing the Service truck is \$ 40,000.00.

MOTION

09.04.10.07

Moved by Councillor Travis that County Council direct Administration to re-evaluate and re-advertise the RFP for the replacement of the Service Truck.

Carried.

Councillor Bruce Jack departed from the meeting at 11:45 a.m.

Mrs. Ellen Fletcher entered the meeting at 11:45 a.m.

4.1 Historical Site Preservation

Mrs. Fletcher presented Council with a brief overview on the request to preserve the Clark School as a Historical Site.

Mrs. Fletcher provided a written history of the Clark School, a copy of which will be attached to the minutes.

Ms. Peach outlined the steps that the County would take to designate this site as a historical site. Ms. Peach will present a bylaw at a later date.

Mrs. Fletcher departed at 12:05 p.m.

Council adjourned for lunch at 12:25 p.m. and reconvened at 1:30 p.m.

Emdadul Haque, Director of Public Works entered the meeting at 1:30 p.m.

5.8 RFP for Wheel Loader Purchase

Nine proposals were received for the supply of the Wheel Loader. These proposals were submitted by 1) Strongco (Volvo) (2007 L110E, 4.1 Cu Yd) with a price of \$ 239,000.00, 2) Strongco (Volvo) (2006 L150E, 5.25 Cu Yd) with a price of \$ 282,000.00, 3) All Services Ltd. - Hyundai [5.50 Cu Yd (actual4.0)] with a price of \$ 203,073.00, 4) All Services Ltd. - Hyundai [4.6 -6.5 Cu Yd] with a price of \$ 275,452.33, 5) Hammer - Kawasaki (5.8 Cu Yd) with a price of \$ 291,000.00, 6) Hammer - Kawasaki (7.0 Cu Yd) with a price of \$ 370,000.00, 7) Fining (Cat – 4.5 cu yd) with a price of \$ 287,758.00, 8) Fining (Cat – 4.25 cu yd) with a price of \$ 267,507.00 and 9) Fining (Cat – 5.25 cu yd) with a price of \$ 397,975.00. Tax not included in the proposals.

As per the approved capital replacement plan 2007, the budgeted amount for replacing the Wheel Loader is \$200,000.00.

MOTION

10.04.10.07

Moved by Councillor Clarke that County Council direct Administration to award the Wheel Loader purchase to Strongo (Volvo) (2007 L110E, 4.1 Cu Yd) with their price of Two Hundred and Thirty Nine Thousand Dollars (\$239,000.00).

Carried.

5.9 SnowPlow Policy PW10

Administration was directed to bring this item back for discussion.

MOTION

11.04.10.07

Moved by Councillor Clarke that County Council adopt the SnowPlow Policy PW10 as amended.

Carried.

5.5 Mowers

Mr. Haque provided the information that Council had requested on the mowers.

MOTION

12.04.10.07

Moved by Deputy Reeve McRann that County Council direct Administration to award the tender for the mower purchase to Kenver Equipment Grande Prairie (2007 model) with their price twenty thousand three hundred and fifty dollars (\$20,350.00).

Carried.

6.1 Joint Municipal Planning Project

Administration had discussed this item at the last Council meeting. However a formal motion would be required to formalize the committee members.

MOTION

13.04.10.07

Moved by Councillor Buck that County Council appoint the County's Chief Administrative Officer, the Manager of Planning and IT Service and Deputy Reeve Mike McRann to sit on the Steering Committee of the joint municipal planning project.

Carried.

7.1 GPS Radios

In order to transmit data from the GPS system over the radio, the radio must be on a specified channel. It is often necessary for the gravel trucks in particular, to be on a channel that cannot transmit data to the GPS server.

To improve the transmission of GPS data, a second radio can be installed that is dedicated for this purpose. The estimated cost for the purchase of these dedicated data transmission radios as well as the replacement of four other defective radios in other County vehicles is \$13,000.

MOTION

14.04.10.07

Moved by Councillor Travis that County Council approve the purchase of new radios in the amount of thirteen thousand dollars (\$13,000.00).

Carried.

7.2 Janitors Contract

Ms. Peach advised that only one tender was received for the janitorial contract for the County Administration and Public Works buildings. The term of the contract is from May 1, 2007 to April 30, 2009.

MOTION

15.04.10.07

Moved by Councillor Travis That County Council direct administration to award the Janitorial contract to Grandma's Mop and Pail Ltd.

Carried.

7.3 Automatic External Defibrillators Letter

Mr. Ballard will be setting up a meeting with the Medical Co Responders to discuss the use of the Automatic External Defibrillators within their program.

MOTION

16.04.10.07

Moved by Councillor Clarke that County Council direct administration to draft a letter to Mrs. Czaban thanking her for her letter and interest in the Automatic External Defibrillator's for Saddle Hills County. An invitation will be extended to Mrs. Czaban or a representative from the Automatic External Defibrillator committee to attend a meeting that is scheduled with the MCR's. Saddle Hills County Council is developing a strategy plan to address Automatic External Defibrillator's in our Communities.

Carried.

7.4 Wildlife Damage

Councillor Clarke has been contacted by a ratepayer that has wildlife damage to a silage pit and they have been denied compensation under the program. In order to receive any type of compensation Saddle Hills County would need to declare a state of emergency. It was noted that this issue will be presented to the Agricultural Service Board.

MOTION

17.04.10.07

Moved by Councillor Clarke to direct administration to collect information on Wildlife Damages to bring forward to the Agricultural Service Board.

Carried.

9. Information Items

1. Letter from Minster Luke Ouellette
2. Letter from Minster Ray Danyluk
3. Alberta Infrastructure and Transportation
4. Contact
5. FCM (assorted material)
6. Crime Reduction International Conference
7. CFIB
8. Accounts Payables
9. Thank you from PWSB No. 76
10. GOA News (assorted material)
11. E-talk
12. NADC (assorted material)
13. NAIT

MOTION

18.04.10.07

Moved by Deputy Reeve McRann that County Council accept the information items for information purposes only.

Carried.

10. ADJOURNMENT

Reeve Stone declared the meeting adjourned at 2:12 p.m.

REEVE

CAO