

**MINUTES  
SADDLE HILLS COUNTY  
COUNCIL MEETING  
TUESDAY MAY 29, 2007**

*Meeting of the Council for Saddle Hills County was held in the Council Chambers of the Saddle Hills County Administration Building on Tuesday May 29, 2007.*

**PRESENT:**

*TIM STONE  
MIKE MCRANN  
CLIFF TRAVIS  
CINDY CLARKE  
BRUCE JACK  
JOHN MOEN  
BARBARA BUCK  
TAROLYN PEACH  
SANDY PEDDLE*

*REEVE  
DEPUTY REEVE  
COUNCILLOR  
COUNCILLOR  
COUNCILLOR  
COUNCILLOR  
COUNCILLOR  
CAO  
RECORDING SECRETARY*

**ABSENT:**

**1. CALL TO ORDER**

Reeve Stone called the meeting to order at 10:05 a.m.

**2. ADOPTION OF AGENDA**

The following items were added to the agenda:

- 6.2 AED's Recommendation
- 8.2 Land Review Frame Work Workshop

**MOTION  
01.05.29.07**

**Moved by Councillor Clarke that County Council adopt the agenda as amended.**

**Carried**

**3. ADOPTION OF MINUTES**

**3.1 Council Meeting Minutes – May 7, 2007**

The minutes from the May 7, 2007 regularly scheduled meeting of Council were presented for Council's review. Corrections were noted and will be corrected prior to the next meeting.

**MOTION**

**02.05.29.07**

**Moved by Councillor Clarke that County Council amend motion number 10.05.07.07 from the May 7, 2007 Council meeting to read as follows;**

*Moved by Deputy Reeve McRann that County Council direct administration to proceed with preparing and submitting the request for Reconstruction (Re-alignment) of TWP 805A Road at Doe River Valley project.*

**Carried**

**MOTION**

**03.05.29.07**

**Moved by Councillor Moen that the Council minutes from the May 7, 2007 regular scheduled Council meeting be adopted as amended.**

**Carried**

*Emdadul Haque, Director of Public Works entered the Council meeting at 10:05 a.m.*

**5.1 CAO Regular Council Meeting Report**

The Chief Administrative Officer presented her report to Council.

**MOTION**

**04.05.29.07**

**Moved by Deputy Reeve McRann that County Council accept the Chief Administrative Officers report for information purposes only.**

**Carried**

**5.2 Agricultural Service Board Meeting**

Reeve Stone reported on the Agricultural Service Board meeting. It was mentioned that several items would be presented for Councils consideration such as; Designation of Interim Agricultural Fieldman, Herbicide Tender results, appointment of Weed Inspectors and a new job description for the Manager of Rural Development.

**5.3 Designation of Interim Agricultural Fieldman**

Administration would like to request that County Council designate Tarolyn Peach as the Interim Agricultural Fieldman for Saddle Hills County.

**MOTION**

**05.05.29.07**

**Moved by Councillor Travis that County Council designate Tarolyn Peach as the Interim Agricultural Fieldman for Saddle Hills County pursuant to the following Acts;**

- **Inspector pursuant to the Weed Control Act**
- **Officer pursuant to the Agricultural Pest Act**
- **Soil Conservation Officer under the Soil Conservation Act**
- **Inspector pursuant to the Agricultural Chemical Act**
- **Agricultural Service Board Act**

**Carried**

**5.4 Herbicide Application Tender**

Administration presented Council with the results of the Herbicide Tender results for ratification.

**MOTION**

**06.05.29.07**

**Moved by Councillor Jack that County Council award the Herbicide Tender to Spray Rite Vegetation Control.**

**Carried**

**5.5 Job Description for the Manager of Rural Development**

Administration presented Council with a job description for the Manager of Rural Development (Agricultural Fieldman) for adoption.

**MOTION**

**07.05.29.07**

**Moved by Deputy Reeve McRann that County Council adopt the new job description for the Manager of Rural Development as presented.**

**Carried**

**5.6 Appointment of Weed Inspectors**

Administration would like for County Council to appoint the following as the weed inspectors for Saddle Hills County, Donna Curry, Elizabeth Gustafson, Ruth Woodward, Fay Fowler and Maureen Livingston.

**MOTION**

**08.05.29.07**

**Moved by Councillor Buck that County Council appoint the following persons as Weed Inspectors for Saddle Hills County under Section 5 of the Weed Control Act and Inspectors under section 10 of the Agricultural Pest Act; Donna Curry, Elizabeth Gustafson, Ruth Woodward, Fay Fowler and Maureen Livingston.**

**Carried**

**5.7 Director of Public Works Report**

Mr. Haque presented Council with his report on the Public Works Department. The following items were discussed;

- Range Road 84
- Construction of TWP 820
- Discussion of TWP 822
- Blueberery Hall waste collection bins

**MOTION**

**09.05.29.07**

**Moved by Councillor Clarke that County Council accept the Director of Public Works report for information purposes only.**

**Carried**

**7.1 Road Stabilization – Northmark Road**

Councillor Moen would like to ask that County Council discuss the application of road stabilization on the Northmark Road. Discussion ensued and County Council was presented with a signed petition with regards to the material used on the Northmark Road

**MOTION**

**10.05.29.05**

**Moved by Councillor Travis that County Council postpone the application of Calcium Chloride on the Northmark Road for the 2007 Road Stabilization program, and that administration research other methods of Road Stabilization.**

**Defeated**

**MOTION**

**11.05.29.07**

**Moved by Councillor Clarke that County Council continue with the Road Stabilization program on the Northmark Road and research other methods of Road Stabilization.**

**Carried**

**5.8 2008 – 2010 Local Road Bridge Priority List**

Alberta Infrastructure and Transportation (AIT) requested to review the funding requests and to submit a new local road bridge priority list for the next 3 year program (2008-2010). On the basis of the existing structural condition rating, safety, preservation and system expansion/upgrading and traffic volume the attached priority list is prepared. Administration would like council to review and approve the priority list.

**MOTION**

**12.05.29.07**

**Moved by Councillor Buck that County Council approves the 2008 – 2010 Local Road Bridge Priority List as amended.**

**Carried**

**5.9 Tender for Gundy Grader Beat Maintenance**

Administration presented Council with the result from the tender opening for the Gundy Grader Beat Maintenance contract.

**MOTION**

**13.05.29.07**

**Moved by Deputy Reeve McRann that County Council award the Gundy Grader Beat Maintenance contract to Neumann Enterprise Ltd for the price of Ninety-five (\$95.00) dollars per hour.**

**Carried**

**5.10 RFP for the Service Truck Purchase**

Administration presented Council with the results of the RFP for the Service Truck Purchase.

**MOTION**

**14.05.29.07**

**Moved by Deputy Reeve McRann that County Council approves the proposal of Dave Ross Chrysler with a price of Sixty-two Thousand Eight Hundred Sixty-eight dollars and Sixty cents (\$62,868.60) and direct administration accordingly.**

**Carried**

**MOTION**

**15.05.29.07**

**Moved by Councillor Buck that County Council defer the request for a road to be constructed on NE 10-81-6-W6 to the next possible meeting with the requested information.**

**Carried**

Emdadul Haque Director of Public Works departed the regularly scheduled Council meeting at 11:43 a.m.

*Glenda Farnden and Andy Stewart from the Grande Prairie STARS entered the regularly scheduled Council meeting at 11:44 a.m.*

**4.1 STARS Foundation**

Glenda Farnden and Andy Stewart from the Grande Prairie STARS presented Council with a presentation on the need for the program that would be operation from the QEII Hospital.

*Glenda Farnden and Andy Stewart departed the regularly scheduled meeting at 12:15 p.m.*

*County Council recessed the meeting for lunch at 12:16 p.m. and reconvened at 1:15 p.m.*

*Kari Speaker Smith from Fletcher Mudryk entered the Council meeting at 1:16 p.m.*

**4.2 Fletcher Mudryk & Company LLP**

Kari Speaker Smith from the office of Fletcher Mudryk & Company presented Council with a draft outline of the 2006 audit results.

**MOTION**

**16.05.29.07**

**Moved by Councillor Clarke that County Council authorize the transfers to reserves as per the Audit Committee recommendations.**

**Carried**

**MOTION**

**17.05.29.07**

**Moved by Councillor Clarke that County Council establish an operating reserve titled Recreation and Culture.**

**Carried**

**MOTION**

**18.05.29.07**

**Moved by Councillor Clarke that County Council adopt the Saddle Hills County 2006 Audited Financial Statements as presented by Kari Speaker Smith.**

**Carried**

*Kari Speaker Smith from Fletcher Mudryk departed the Council meeting at 1:50 p.m.*

**6.1 Cotillion Campground Cookshelter/Washroom RFP**

Administration presented Council with the results of the RFP for the Cotillion Campground Cookshelter / Washroom for review. Discussion ensued on the new proposal by SBJ Contracting.

**MOTION**

**19.05.29.07**

**Moved by Councillor Buck that County Council direct administration to negotiate with SBJ Contracting for the construction of the Cotillion Campground Cookshelter/Washroom building for the amount of One Hundred and Thirty Thousand (\$130,000) including GST.**

**Carried**

**6.2 AED Recommendation**

Discussion ensued regarding the placement of the donated AED's for the volunteer MCRs in Saddle Hills County. Council would like Peace Country Health Regional Emergency Services to make this determination.

**MOTION**

**20.05.29.07**

**Moved by Councillor Travis that County Council request that Peace Country Health Regional Emergency Services determine the appropriate placement of the funded AED's as per Council Motion 04.04.24.07.**

**Carried**

*Councillor Jack departed the Council meeting at 2:05 p.m.*

**7.2 Request for Increase of Funding**

Administration presented Council with a request from the Cotillion Butte Recreation Association for an increase of funding.

**MOTION**

**21.05.29.07**

**Moved by Councillor Clarke that County Council authorize administration to contact the Cotillion Butte Recreation Association and discuss the agreement terms and conditions.**

**Carried**

**7.3 Cotillion Park Day**

Administration presented Council with a letter from the Cotillion Recreation Association on the Cotillion Park Day celebration. Discussion ensued and the request for items for the silent auction would be looked after by the CAO Tarolyn Peach. It was also requested that any volunteers from Council or staff wishing to assist in food preparation would be greatly appreciated.

**MOTION**

**22.05.29.07**

**Moved by Councillor Moen that County Council accept the letter from the Cotillion Recreation Association for information purposes only.**

**Carried**

**7.4 Northern Mayors' and Reeves Caucus**

Reeve Stone presented Council with an invitation to participate in the upcoming Northern Mayors' and Reeves Caucus on June 8<sup>th</sup>, 2007 in Edmonton.

**MOTION**

**23.05.29.07**

**Moved by Councillor Clarke that County Council authorize attendance to the Northern Mayors' and Reeves Caucus on June 8<sup>th</sup>, 2007 in Edmonton.**

**Carried**

**7.5 Central Peace Minor Soccer – Funding Request**

Administration presented council with a letter from the Central Peace Minor Soccer Association for consideration.

**MOTION**

**24.05.29.07**

**Moved by Councillor Clarke that County Council donate a one time contribution of Two Thousand (\$2,000.00) dollars towards the Central Peace Minor Soccer Association for uniforms and possibly have the Saddle Hills County logo on the uniforms.**

**Carried**

**7.6 Alberta Environment- Drinking Water Facility Assessment**

Administration presented Council with the Individual Drinking Water Facility Assessment Information for review.

**MOTION**

**25.05.29.07**

**Moved by Deputy Reeve McRann that County Council accept the Individual Drinking Water Facility Assessment for information purposes only.**

**Carried**

**7.7 Interprovincial / Intermunicipal Meeting**

Administration presented Council with the date for the upcoming Interprovincial / Intermunicipal meeting that will take place in Dawson Creek on June 20<sup>th</sup>, 2007.

**MOTION**

**26.05.29.07**

**Moved by Councillor Clarke that County Council authorize attendance to the Intermunicipal /Interprovincial meeting in Dawson Creek on June 20<sup>th</sup>, 2007.**

**Carried**

**7.8 Mountain Pine Beetle Budget Expansion**

A letter was received from the County of Grande Prairie on the request to have an expansion for the current budget to include crown land.

**MOTION  
27.05.29.07**

**Moved by Councillor Buck that County Council accept the letter from the County of Grande Prairie and ask Jerry Bauer to attend the next Council meeting.**

**Carried**

**7.9 Un-Audited Financial Statements for April 2007**

Administration presented Council with the Un-Audited Financial Statements for April 2007.

**MOTION  
28.05.29.07**

**Moved by Deputy Reeve McRann that County Council accept the Un-Audited Financial Statements for information purposes only.**

**Carried**

**7.10 2007 Cemetery Maintenance Grant**

Administration presented Council with the list of request for the 2007 Cemetery Maintenance Grant.

**MOTION  
29.05.29.07**

**Moved by Councillor Travis that County Council authorize administration to release the funds for the 2007 Cemetery Maintenance Grant as amended for \$2200.00 dollars**

**Carried**

**7.11 Request for Construction of a Bike Path**

A letter was presented to Council requesting the County to construct a bike path South of Township Road 801.

**MOTION**

**30.05.29.07**

**Moved by Councillor Clarke that County Council accept the request for construction of a bike path for information purposes only pending further information.**

**Carried**

Deputy Reeve McRann reopened the discussion on the presentation and request for funding from the STARS program.

**MOTION**

**31.05.29.07**

**Moved by Councillor Clarke that County Council donate Fifty Thousand (\$50,000) dollars to the STARS Helipad construction project at the QEII Hospital in Grande Prairie and that an application through the Municipal Sustainability Initiative program be forwarded to support this contribution.**

**Carried**

**8.1 Weyerhaeuser**

Reeve Stone presented Council with a brief report on the Weyerhaeuser meeting he attended. The following items were discussed at the meeting;

- Pulp price
- Impact of the Canadian dollar
- Grizzly Bear study

**8.2 Land Review Frame Work Workshop**

Reeve Stone presented Council with a brief overview of the workshop he attended in Grande Prairie on the Land Review Frame Work.

**MOTION**

**32.05.29.07**

**Moved by Councillor Travis that County Council accept the Weyerhaeuser and Land Review Frame Work Workshop reports for information purposes only.**

**Carried**

**9. Information Items**

1. RCMP Victims Assistance 2006 Financial Statements
2. Alberta Employment, Immigration & Industry
3. Contact (assorted material)
4. AAMD&C Member Bulletin (assorted material)
5. Accounts Payables
6. AAMD&C Executive Highlights
7. Executive Summary
8. NADC Bursary Announcement
9. FCM Green Municipal Fund
10. Alberta Municipal Health & Safety
11. AAMD&C Executive Highlights
12. FCM
13. Ray Danyluk Cormorant Classic Golf Tournament

**MOTION**

**33.05.29.07**

**Moved by Deputy Reeve McRann that County Council accept the information items for information purposes only.**

**Carried**

**10. ADJOURNMENT**

Reeve Stone declared the meeting adjourned at 3:28 p.m.

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**REEVE**

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**CAO**