

**MINUTES  
SADDLE HILLS COUNTY  
COUNCIL MEETING  
TUESDAY JUNE 26, 2007**

*Meeting of the Council for Saddle Hills County was held in the Council Chambers of the Saddle Hills County Administration Building on Tuesday June 26, 2007.*

**PRESENT:**

<i>TIM STONE</i>	<i>REEVE</i>
<i>MIKE MCRANN</i>	<i>DEPUTY REEVE</i>
<i>CLIFF TRAVIS</i>	<i>COUNCILLOR</i>
<i>CINDY CLARKE</i>	<i>COUNCILLOR</i>
<i>BRUCE JACK</i>	<i>COUNCILLOR</i>
<i>JOHN MOEN</i>	<i>COUNCILLOR</i>
<i>BARBARA BUCK</i>	<i>COUNCILLOR</i>
<i>TAROLYN PEACH</i>	<i>CAO</i>
<i>SANDY PEDDLE</i>	<i>RECORDING SECRETARY</i>

**ABSENT:**

**1. CALL TO ORDER**

Reeve Stone called the meeting to order at 10:20 a.m.

**2. ADOPTION OF AGENDA**

The following items were added to the agenda:

8.2 Pest Review committee

**MOTION  
01.06.26.07**

Moved by Deputy Reeve McRann that County Council adopt the agenda as amended.

**Carried**

**3. ADOPTION OF MINUTES**

**3.1 Council Meeting Minutes – June 12, 2007**

The minutes from the June 12, 2007 regularly scheduled meeting of Council were presented for Council's review. Corrections were noted and will be corrected prior to the next meeting.

**MOTION**

**02.06.26.07**

**Moved by Councillor Buck that the Council minutes from the June 12, 2007 regular scheduled Council meeting be adopted as amended.**

**Carried**

*Emdadul Haque, Director of Public Works entered the Council meeting at 10:21 a.m.*

**5.1 CAO Regular Council Meeting Report**

The Chief Administrative Officer presented her report to Council. The following items were discussed;

- Manager of Rural Development
- Housing Committee

**MOTION**

**03.06.26.07**

**Moved by Deputy Reeve McRann that County Council accept the Chief Administrative Officers report for information purposes only.**

**Carried**

**5.2 Director of Public Works Report**

Mr. Haque presented Council with his report on the Public Works Department. The following items were discussed;

- Garbage collection bins
- Woking maintenance
- Cemetery Sign
- Range Road 84
- Township Road 822
- Township Road 775 – Land acquisition requests
- Bridge Maintenance

**MOTION**

**04.06.26.07**

**Moved by Councillor Clark that County Council authorize administration to start the tendering process with full disclosure for the construction of Range Road 84.**

**Carried**

**MOTION**

**05.06.26.07**

**Moved by Councillor Buck that County Council accept the Director of Public Works report for information purposes only.**

**Carried**

**5.3 Birch Hills County Road - RR 50 from Twp 770 to 763**

Councillor Moen would like to open this item for discussion to see if Saddle Hills County would consider taking over the maintenance of this road.

**MOTION**

**06.06.26.07**

**Moved by Councillor Moen that County Council direct administration to contact Birch Hills County regarding their maintenance on Range Road 50 South of Secondary Highway 677.**

**Defeated**

*Emdadul Haque, Director of Public Works departed the Council meeting at 11:28 a.m.*

**7.1 Fire Pump Boxes**

Administration presented Council with the requested information on the Fire Pump Boxes.

**MOTION**

**07.06.26.07**

**Moved by Councillor Clarke that County Council authorize administration to move the Fire Pump Boxes to the administration building.**

**Carried**

**7.2 Grande Prairie Public Library**

Administration presented Council with a letter from the Grande Prairie Public Library on the membership fees.

**MOTION**

**08.06.26.07**

**Moved by Councillor Buck that County Council defer this item to the next Council meeting for further discussion.**

**Carried**

**7.3 Peace Country Health – Placement of AED's**

Administration presented Council with a response letter from Peace Country Health Emergency Medical Services on the placement of the donated AED's.

**MOTION**

**09.06.26.07**

**Moved by Councillor Clarke that County Council accept the letter from Peace Country Health Emergency Medical Services.**

**Carried**

**7.4 Advance Poll for the 2007 Election**

As per section 73(1) of the Local Authorities Election Act, the returning officer would like to request that County Council pass a motion to have an advance poll on October 12, 2007 prior to the election on October 15, 2007 at the administration office.

**MOTION**

**10.06.26.07**

**Moved by Councillor Travis that County Council give authorization for an advance poll to be held on October 12, 2007 within Saddle Hills County at the administration building as per section 73(1) of the Local Authorities Election Act.**

**Carried**

**7.5 Census Map of Saddle Hills County**

Administration presented Council with the Census Map for Saddle Hills County for review. Discussion ensued and it was noted that the data sent in the form of a block map from census Canada is not accurate.

**MOTION**

**11.06.26.07**

**Moved by Councillor Travis that County Council authorize administration to conduct a Census of Saddle Hills County and forward this information to Census Canada and the Provincial Government.**

**Carried**

*County Council recessed for lunch at 12:00 p.m. and reconvened at 1:30 p.m.*

#### **7.6 Executive Assistant for Engineering and Public Works**

Administration presented Council with a job description for the Executive Assistant for Engineering and Public Works for review.

**MOTION**  
**12.06.26.07**

**Moved by Councillor Clarke that County Council adopt the job description for the Executive Assistant for Engineering and Public Works as amended.**

**Carried**

#### **7.7 Organizational Chart**

Administration presented Council with the new drafted Organizational Chart for Saddle Hills County.

**MOTION**  
**13.06.26.07**

**Moved by Councillor Travis that County Council adopt the new organizational chart as presented.**

**Carried**

#### **8.1 Intermunicipal / Interprovincial Meeting**

Councillor Clarke gave a brief report overview of the Intermunicipal / Interprovincial Meeting to Council. It was noted that from the meeting a committee would be set up to discuss wildlife issues.

**MOTION**  
**14.06.26.07**

**Moved by Councillor Clarke that County Council appoint Councillor Jack to sit on the Interprovincial / Intermunicipal Committee to discuss and strategize wildlife issues.**

**Carried**

## **8.2 Pest Review Committee**

Reeve Stone presented Council with his report on the Pest Review Committee meeting he attended. It was mentioned that there would be a research project being conducted in our area regarding the Economic and Social impact effects of BSE and asked that the members from the ASB could possible compile a listing of farmers that would be willing to participate in the research project. The data collection project will be conducted by Josephine Smart.

### **MOTION**

**15.06.26.07**

**Moved by Deputy Reeve McRann that County Council schedule a meeting with Josephine Smart on July 3<sup>rd</sup>, 2007.**

**Carried**

### **MOTION**

**16.06.26.07**

**Moved by Councillor Travis that County Council accept the Intermunicipal / Interprovincial meeting and the Pest Review Committee for information purposes only.**

**Carried**

## **9. Information Items**

1. Letter from Alberta Children's Services
2. Peace Country Health (assorted material)
3. Account Payables
4. Municipal Safety News
5. Contact
6. Executive Highlights
7. Member Bulletin
8. AMA Transportation Forum

### **MOTION**

**17.06.26.07**

**Moved by Councillor Jack that County Council accept the information items for information purposes only.**

**Carried**

Discussion ensued regarding the construction project on Township Road 775. Administration presented Council with the land acquisitions list and the requests made by the landowners.

**MOTION**

**18.06.26.07**

**Moved by Councillor Jack that County Council authorize administration to purchase all the possible land along Township Road 775 within policy.**

**Carried**

**10. ADJOURNMENT**

Reeve Stone declared the meeting adjourned at 2:40 p.m.

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**REEVE**

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**CAO**