

**MINUTES
SADDLE HILLS COUNTY
COUNCIL MEETING
TUESDAY SEPTEMBER 11, 2007**

Meeting of the Council for Saddle Hills County was held in the Council Chambers of the Saddle Hills County Administration Building on Tuesday September 11, 2007.

PRESENT:

<i>MIKE MCRANN</i>	<i>DEPUTY REEVE</i>
<i>BARBARA BUCK</i>	<i>COUNCILLOR</i>
<i>JOHN MOEN</i>	<i>COUNCILLOR</i>
<i>BRUCE JACK</i>	<i>COUNCILLOR</i>
<i>TAROLYN PEACH</i>	<i>CAO</i>
<i>SANDY PEDDLE</i>	<i>RECORDING SECRETARY</i>

ABSENT:

<i>TIM STONE</i>	<i>REEVE</i>
<i>CLIFF TRAVIS</i>	<i>COUNCILLOR</i>
<i>CINDY CLARKE</i>	<i>COUNCILLOR</i>

CALL TO ORDER

Deputy Reeve McRann called the meeting to order at 10:04 a.m.

1. ADOPTION OF AGENDA

The following items were added to the agenda:

- 5.2 Truck Route for Woking
- 6.3 Arc Resources Donation
- 7.8 AAMD&C Fall Convention
- 8.2 Ainsworth Report

MOTION

01.09.11.07

Moved by Councillor Jack that County Council adopt the agenda as amended.

Carried

2. ADOPTION OF MINUTES

3.1 Council Meeting Minutes – October 9, 2007

The minutes from the August 14, 2007 regularly scheduled meeting of Council were presented for Council's review.

**MOTION
02.09.11.07**

Moved by Councillor Buck that the Council minutes from the August 14, 2007 regular scheduled Council meeting be adopted as presented.

Carried

Mr. Emdadul Haque, Director of Engineering and Public Works entered the meeting at 10:10 a.m.

5.1 CAO Regular Council Meeting Report

The Chief Administrative Officer presented her report to Council. The following items were discussed;

- Letter regarding the Realignment of Highway 727
- Cotillion Camp Shelter
- Municipal Guidebook Pilot Project
- Grande Prairie and District Council on Aging
- Health Clinic
- Highway 725

**MOTION
03.09.11.07**

Moved by Councillor Buck that County Council direct administration to write a letter to Alberta Transportation and Environment regarding Highway 725.

Carried

**MOTION
04.09.11.07**

Moved by Councillor Moen that County Council accept the Chief Administrative Officers report for information purposes only.

Carried

5.2 Director of Public Works Report

Mr. Haque presented Council with his report on the Public Works Department. The following items were discussed;

- Update on Township Road 775
- Truck rout for Woking

- Watering Policy
- Mowing Project update

**MOTION
05.09.11.07**

Moved by Councillor Moen that County Council go into an in-camera session with everyone present with the exception of the media.

Carried

**MOTION
06.09.11.07**

Moved by Councillor Buck that County Council go out of the in-camera session.

Carried

**MOTION
07.09.11.07**

Moved by Councillor Jack that County Council accept the Director of Public Works report for information purposes only.

Carried

6.1 Jubilee Insurance – Rental Equipment

Administration was requested to bring this item back for further discussion. Discussion ensued and administration has implemented all precautionary measures to ensure that the rental equipment is properly rented out.

**MOTION
08.09.11.07**

Moved by Councillor Moen that County Council authorize administration to proceed with renting out the Agricultural Service Board equipment with the noted conditions.

Carried

6.2 Request for a Church Sign

Administration was requested to bring this item back for further discussion. Discussion ensued and it was recommended that Council give a one time donation under the Capital Grants Projects for this request.

**MOTION
09.09.11.07**

Moved by Councillor Buck that County Council give a one time donation to the Ukrainian Baptist Church in the amount of \$500.00 for the church sign.

Carried

6.3 Arc Resources Donation

Discussion ensued and County Council has accepted the donation from Arc Resources for the purchase of an AED.

**MOTION
10.09.11.07**

Moved by Councillor Jack that County Council accept the donation from Arc Resources for the purchase of an AED.

Carried

7.1 Municipal Sponsorship Program

Administration presented Council with information on the Municipal Sponsorship Program. Discussion ensued and Council has requested that this item be brought back to the next meeting.

Discussion also ensued regarding the Central Peach Health Clinic and it was requested that a Council member be appointed to sit on the committee to represent Saddle Hills County at the meetings.

**MOTION
11.09.11.07**

Moved by Councillor Moen that County Council appoint Councillor Barbara Buck as the representative on the Central Peach Health Clinic Committee.

Carried

7.2 Spirit River Centennial Hall

Administration presented Council with an email sent by Ken Morgan from the Town of Spirit River regarding the Centennial Hall.

**MOTION
12.09.11.07**

Moved by Councillor Buck that County Council direct administration to respond to the request from the Town of Spirit River that Saddle Hills County will not be sending a representative from County Council at this time.

Carried

7.3 Canadian Energy Pipeline Association Meeting

Administration presented Council with an invitation to attend a meeting being hosted by the County of Grande Prairie No. 1 regarding the Canadian Energy Pipeline Association.

MOTION
13.09.11.07

Moved by Councillor Jack that County Council authorize attendance by a member of the Oil and Gas Committee to attend the Canadian Energy Pipeline Association Meeting being hosted by the County of Grande Prairie.

Carried

7.4 Working Alone Policy AD29

Administration presented Council with a draft copy of the Working Alone Policy AD29 for review.

MOTION
14.09.11.07

Moved by Councillor Moen that County Council accept the Working Alone Policy AD29 for information purposes only and to be tabled until the next meeting.

Carried

7.5 Violence / Harassment Prevention Policy AD30

Administration presented Council with a draft copy of the Violence/Harassment Prevention Policy AD30 for review.

MOTION
15.09.11.07

Moved by Councillor Buck that County Council accept the Violence / Harassment Prevention Policy AD30 for information purposes only and table this item until the next meeting.

Carried

7.6 Subdivision Extension Request – 6-SH-06

In accordance with Section 657 (1) of the M.G.A., the applicant had until August 29, 2007 to meet all of the conditions of subdivision and submit the subdivision plan to the County for endorsement.

The landowner has applied for an extension to meet the above obligations. Section 657(6) states that Council may extend the one year deadline.

MOTION
16.09.11.07

Moved by Councillor Jack that approve an extension to January 29, 2008 for the landowner of subdivision application #6-SH-06 (NW 5-80-12-W6) to meet the conditions of subdivision approval and to submit the required plan for endorsement.

Carried

7.7 Request for Leave of Absence – Municipal Election

Administration presented Council with a formal request to take leave of absence without pay from Saddle Hills County from Mr. Cowell to run in the upcoming election.

MOTION
17.09.11.07

Moved by Councillor Buck that County Council grant Mr. Cowell leave of absence without pay to run as a candidate in the upcoming Municipal Election.

Carried

7.8 AAMD&C Fall Convention

Administration has would like to request authorization to start the arrangements for accommodation and pre-registration to the upcoming AAMD&C Fall Convention.

MOTION
18.09.11.07

Moved by Councillor Jack that County Council authorize attendance to the AAMD&C Fall Convention and the purchase of banquet tickets for the Convention.

Carried

8.2 Ainsworth

Councillor McRann presented Council with his report on the Ainsworth meeting he attended.

9. Information Items

1. Municipal Guidebook Pilot Project
2. STARS
3. Municipal Services Branch
4. RCMP Report
5. News Release (assorted material)
6. Employment, Immigration and Industry
7. Accounts Payable
8. Alberta Water Council
9. Contact (assorted material)
10. Member Bulletin (assorted material)
11. District Highlights

MOTION
14.09.11.07

Moved by Councillor Moen that County Council accept the information items for information purposes only.

Carried

10. ADJOURNMENT

Deputy Reeve McRann declared the meeting adjourned at 11:55 a.m.

REEVE

CAO