

**MINUTES
SADDLE HILLS COUNTY
COUNCIL MEETING
TUESDAY SEPTEMBER 25, 2007**

Meeting of the Council for Saddle Hills County was held in the Council Chambers of the Saddle Hills County Administration Building on Tuesday September 25, 2007.

PRESENT:

***TIM STONE
CINDY CLARKE
MIKE MCRANN
BARBARA BUCK
JOHN MOEN
TAROLYN PEACH
JANICE MURRAY***

***REEVE
COUNCILLOR
DEPUTY REEVE
COUNCILLOR
COUNCILLOR
CAO
RECORDING
SECRETARY***

ABSENT:

***CLIFF TRAVIS
BRUCE JACK***

***COUNCILLOR
COUNCILLOR***

1. CALL TO ORDER

Reeve Stone called the meeting to order at 9:57a.m.

2. ADOPTION OF AGENDA

The following items were added to the agenda:

- 4.1 Delegation from Alberta Infrastructure and Transportation - John Engleder, Donald Saunders and Randy Morden
- 5.5 BIMS for 2006 - Bridge Maintenance
- 5.6 (Originally 7.3) - Selection of Engineering Consultant for Bridge Assessments
- 5.7 (Originally 7.4) RFP for the Engineering Services of the Ksituan Drainage Rehab. Project
- 8.1 Federation Canadian Municipalities - Report - Reeve Stone

MOTION

01.09.25.07

Moved by Councillor Moen that County Council adopt the agenda as amended.

Carried

3. ADOPTION OF MINUTES

3.1 Council Meeting Minutes –September 11, 2007

The minutes from the September 11, 2007 regularly scheduled meeting of Council were presented for Council's review.

MOTION

02.09.25.07

Moved by Councillor Buck that the Council minutes from the September 11, 2007 regular scheduled Council meeting be adopted as presented.

Carried

Mr. Emdadul Haque, Director of Engineering and Public Works entered the meeting at 9:55 a.m.

4. DELEGATION

4.1 Alberta Transportation and Infrastructure - Mr. John Engleder, Mr. Donald Saunders, and Randy Morden entered the meeting 10:05 AM.

Mr. Stone welcomed the delegation and began the discussion regarding the bridge construction on Highway 719. Reeve Stone stated that Saddle Hills County and the residents of Bonanza would like an on-site detour to accommodate the travelling public during the road closure of Hwy 719 to build a bridge to span Henderson Creek. Mr. Engleder stated due to geo-technical issues with the banks of Henderson Creek, an on-site detour would be difficult to facilitate. Mr. Engleder shared plans for alternate off-site detours. It was suggested by AIT to utilize Range Road 131 and Township Road 800 as Alternate A, and Range Road 115 and Township 800 or 802 as Alternate B. Saddle Hills County Administration stated concerns with utilizing Township Road 800 as this corridor is quite narrow and does not have a sufficient road base. In addition concerns were vocalized regarding Range Road 131, and

Township Road 802 as these roads were newly constructed in 2006 with these corridors, have not settled and cured to ensure a stable base. Also, Administration brought forth concerns with the following; road bans, increased duration of times riding the school bus for children, signage, speed limits, emergency services and dust suppression. Reeve Stone reiterated the economic impacts on the Bonanza Store, and other local area businesses, impact on a longer bus rides for children and the impact on the emergency services.

The Delegation left the meeting at 11:00 AM.

5.1 CAO Regular Council Meeting Report

The Chief Administrative Officer presented her report to Council. The following items were discussed:

- Rates for Presiding Deputy Returning Officer and Deputy Returning Officer.
- Upcoming Election
- Additional Named Insurers
- Re-alignment of Hwy. 727

MOTION
03.09.25.07

Moved by Councillor Clarke that the compensation for the Presiding Deputy Returning Officer is \$250/day and the compensation for the Deputy Returning Officer is to be \$195/day.

Carried

MOTION
04.09.25.07

Moved by Councillor Clarke that County Council accept the Chief Administrative Officers report for information purposes only.

Carried

5.2 Director of Public Works Report

Mr. Haque presented Council with his report on the Public Works Department.

MOTION
05.09.25.07

Moved by Councillor Clarke that County Council accept the Director of Public Works report for information purposes only.

Carried

5.3 Regional Fire/Disaster Services Manager Report

Mr. Ballard presented Council with his report on the Regional Fire/Disaster Services.

MOTION
06.09.25.07

Moved by Councillor McRann that the County Council accept the Regional Fire/Disaster Services report for information purposes only.

Carried

5.4 Agricultural Service Board Report

MOTION
07.09.25.07

Moved by Councillor Moen that the County Council to accept the Agricultural Service Board Report for information purposes only.

Carried

5.5 Tender for "2006 Bims" recommended Bridge Maintenance

MOTION
08.09.25.07

Moved by Councillor McRann that the County Council to award the contract for the maintenance of 10 Bridge File to Griffin Contracting Ltd. At their quoted price of \$90,035.00. The County Council also approves the total project of \$115,297.00 including 5% contingency, and engineering.

Carried

5.6 Selection of Engineering Consultant for Bridge Assessments

Alberta Infrastructure and Transportation (AIT) request Saddle Hills County to obtain and submit an engineering proposal or proposals for completing an engineering assessment of the following Bridge Files:

1. Bridge File # 72957 Location: ISW 05-79-10-W6 on RR 105
2. Bridge File # 74198 Location: WNW 30-79-06-W6 on RR 70
3. Bridge File # 75808 Location: SSW 16-79-12-W6 on RR 74
4. Bridge File # 74437 Location: WSW 23-80-07-W6 on RR 72

MOTION
09.09.25.07

Moved by Councillor Moen that the County Council directs that the administration to proceed with procuring the appropriate engineering services.

Carried

5.7 RFP for the Engineering Services of Ksituan Drainage Rehab. Project

Administration received the following proposals for the Engineering Services of Ksituan Drainage Ditch Rehabilitation Project:

The lowest proposal (**\$ 244,560.00**) received from MPA Engineering but they hadn't submitted valid certificate of recognition in an approved safety accreditation program. MPA Engineering also doesn't have any similar project experience. However UMA Engineering's proposal (**\$ 299,440.00**) meets all the required criteria along with similar project experience.

MOTION
10.09.25.07

Moved by Councillor Clarke that the County Council accept and recommends AIT to accept UMA Engineering's proposal (\$ 299,440.00) and direct administration accordingly.

Carried

6.1 Municipal Sponsorship Program

Saddle Hills County is eligible for \$22,900 plus a 35% for inter-municipal cooperation under the Municipal Sponsorship Program.

MOTION
11.09.25.07

Moved by Councillor McRann that County Council accepts The Municipal Sponsorship as follows.

Council Resolution:

Be it resolved that council authorizes Saddle Hills County to participate in a Municipal Sponsorship Program grant program under the Alberta Municipal Affairs and Housing Municipal Sponsorship Program for recreational picnic tables and BBQs.

Carried

6.2 Working Alone Policy AD29

This item was tabled at the last Council meeting

As per the Health and Safety Occupational Act the Saddle Hills County must have a policy in place that covers this topic.

MOTION
12.09.25.07

Moved by Councillor Moen that the County Council adopt Working Alone Policy AD29 as presented.

Carried

6.3 Violence/Harassment Prevention Policy AD30

This item was tabled from the previous Council Meeting.

As per the Health and Safety Occupational Act the Saddle Hills County must have a policy in place that covers this topic.

MOTION
13.09.25.07

Moved by Councillor Moen that the County Council adopt the Violence/Harassment Prevention Policy AD30 as presented

Carried

7.1 Municipal Sustainability Initiative

The Municipal Sustainability Initiative program was announced in the spring of 2007. A motion of Council is required for Saddle Hills County to enter into an agreement for the Municipal Sustainability Initiative.

MOTION

14.09.25.07

Moved by Councillor Buck that the County Council ratifies entering into the agreement for the Municipal Sustainability Initiative for 2007 / 2008

Carried

7.2 ASB Rental Form Revision

The Agricultural Service Board has revised the Rental Agreement form and developed a Condition of Rental Equipment form and an Operating/Safety Procedures form for the rental scrapers. The ASB would like to have these revisions viewed and ratified by the Saddle Hills County Council.

MOTION

15.09.25.07

Moved by Councillor McRann that the County Council ratify the revised Rental Agreement Package and Documentation.

Carried

8.1 Federation of Canadian Municipalities Report

MOTION

16.09.25.07

Moved by Councillor Clarke that the County Council accepts the Federation of Canadian Municipalities report for information purposes only.

Carried

9. Information Items

1. Stakeholder Consultation Legislative Amendments
2. Peace Wapiti School Division News Release
3. Municipal Affairs and Housing
4. Managing Growth Pressures
5. Municipal Heritage Forum
6. AAMA & C Northern Zone Meeting Minutes
7. Cabinet Policy Committees

MOTION
17.09.25.07

Moved by Councillor McRann that County Council accept the information items for information purposes only.

Carried

10. ADJOURNMENT

Reeve Stone declared the meeting adjourned at 2:15pm

REEVE

CAO