

**MINUTES
SADDLE HILLS COUNTY
COUNCIL MEETING
TUESDAY DECEMBER 11, 2007**

Meeting of the Council for Saddle Hills County was held in the Council Chambers of the Saddle Hills County Administration Building on Tuesday December 11, 2007.

PRESENT:

*TIM STONE
MIKE MCRANN
BARBARA BUCK
CINDY CLARKE
JOHN MOEN
ALVIN HUBERT*

*REEVE
DEPUTY REEVE
COUNCILLOR
COUNCILLOR
COUNCILLOR
COUNCILLOR*

*TAROLYN PEACH
ELIZABETH GUSTAFSON*

*CAO
EA/RECORDING SECRETARY*

ABSENT:

BRUCE JACK

COUNCILLOR

1. CALL TO ORDER

Reeve Stone called the meeting to order at 10:15 a.m.

2. ADOPTION OF AGENDA

The following items were added to the agenda:

7.5 Policy PW10

8.1 Regional Water, Weyerhaeuser, STARS – Reeve Stone

**MOTION
01.12.11.07**

Moved by Councillor Clarke that County Council adopt the agenda as amended.

Carried

3. ADOPTION OF MINUTES

3.1 Council Meeting Minutes – November 27, 2007

The minutes from the November 27, 2007 regularly scheduled meeting of Council were presented for Council's review.

MOTION

02.12.11.07

Moved by Councillor McRann that the Council minutes from the December 11, 2007 regular scheduled Council meeting be adopted as amended.

Carried

5. Administration Reports

5.1 Chief Administrative Officer Report

The CAO's report is attached and forms a part of these minutes.

The Chief Administrative Officer presented her report to Council. The following items were discussed;

- Guidebook project
- Assessment Breakfast
- Capital Projects Manager
- Taxation Clerk
- Land use Bylaw update
- Minimum Design Standards

MOTION

03.12.11.07

Moved by Councillor Clarke that County Council accept the Chief Administrative Officers report for information purposes only.

Carried

5.2 Director of Engineering and Public Works Report – Verbal - CAO

The CAO presented Council with her report on the Public Works Department. The following items were discussed:

- TransCanada
- Rail Rock
- Graders

Mr. Brian Ballard, Regional Fire and Disaster Services Director, entered the meeting at 10:49 a.m.

MOTION

04.12.11.07

Moved by Councillor Buck that County Council accept the Director of Public Works report for information purposes only.

Carried

5.3 Regional Fire and Disaster Services Director Report

The Regional Fire and Disaster Services Director's Report is attached and forms a part of these minutes.

Mr. Ballard presented council with his report. The following items were discussed:

- Emergency Management Alberta is offering elected officials courses
- Area emergency services called for a fire in Happy Valley, NFLD.
- MCR jackets distributed
- AED placement under discussion
- Cotillion camp shelter roof complete

MOTION

05.12.11.07

Moved by Councillor Moen that County Council accept the Regional Fire and Disaster Services Director's report for information purposes only.

Carried

Mr. Brian Ballard, Regional Fire and Disaster Services Director, left the meeting at 11:10 a.m.

Councillors Clarke, McRann and Moen left the meeting at 11:10 a.m.

Mr. Dwight Crouse, Director of Corporate Services, entered the meeting at 11:13 a.m.

Councillors Clarke, McRann and Moen entered the meeting at 11:15 a.m.

6. Business Arising from the Minutes

6.1 Updated 2008 Preliminary Budget

The 2008 preliminary budget has been updated since the November 27, 2007 Council meeting. The changes to the budget are presented here.

Mr. Kevin Chrenek entered the meeting at 11:25 a.m.

4. Delegation

4.1 RBC Dominion Securities – Kevin Chrenek

The review package distributed by Mr. Chrenek is attached and forms a part of these minutes.

Mr. Chrenek gave a brief presentation about the nature of investments, the investments allowed by s. 250 of the Municipal Government Act, the appendix to s.250 and the extension granted for certain investments. There was a brief overview of the investments that are currently held by Saddle Hills County and the investments that were bought and sold earlier this year.

The meeting was recessed for lunch at 12:15 p.m.

The meeting was reconvened at 1:40 p.m.

Mr. Dwight Crouse, Director of Corporate Services, entered the meeting at 1:40 p.m.

6.1 Updated 2008 Preliminary Budget

The 2008 preliminary budget is attached and forms a part of these minutes.

Discussion of the 2008 preliminary budget continued. Changes were suggested to Mr. Crouse and council asked for a hard copy of the changed budget.

Mr. Dwight Crouse, Director of Corporate Services, left the meeting at 1:55 p.m.

6.2 Updated 2008 Vehicle Replacement Plan

The 2008 vehicle replacement plan has been updated since the November 27, 2007 Council meeting. The changes to the 2008 vehicle replacement plan are presented here.

**MOTION
06.12.11.07**

Moved by Councillor Clarke that County Council approve the updated 2008 vehicle replacement plan as presented.

Carried

6.3 Updated 2008 Computer Replacement Plan

The 2008 computer replacement plan 2008 plan has been updated since the November 27, 2007 Council meeting. The changes to the 2008 computer replacement plan are presented here.

MOTION
07.12.11.07

Moved by Councillor Buck that County Council approve the updated 2008 computer replacement plan as presented.

Carried

Mr. Dwight Crouse, Director of Corporate Services, entered the meeting at 2:22 p.m.

Mr. Dwight Crouse, Director of Corporate Services, left the meeting at 2:29 p.m.

7. New Business

7.1 Regional Science Fair

The 2008 Peace Country Regional Science Fair will be held at the NAIT Fairview campus on March 13, 2008. Saddle Hills County is being requested to sponsor an award, medal, prize, and trophy or to contribute money to expenses for the winners of the regional Science Fair to travel to Ottawa for the Canada-wide science fair.

There will be acknowledgement of the gift and a tax receipt issued by NAIT.

Our records show that in the past Saddle Hills County has donated \$200 to the Peace Country Regional Science Fair.

MOTION
08.12.11.07

Moved by Councillor Buck that County Council donate \$200 to the 2008 Peace Country Regional Science Fair.

Carried

7.2 Municipality Sustainability Initiative

The Municipal Sustainability Initiative program guidelines and agreement have been received from Alberta Municipal Affairs and Housing.

MOTION

09.12.11.07

Moved by Councillor Clarke that County Council accept the agreement with Alberta Municipal Affairs and Housing for the Municipal Sustainability Initiative agreement for 2008.

Carried

7.3 2007 MSI Projects

The Municipal Sustainability Initiative program guidelines and agreement have been received from Alberta Municipal Affairs and Housing. The 2007 Municipal Sustainability Initiative projects need to be determined.

MOTION

10.12.11.07

Moved by Councillor Clarke that County Council apply the 2007 Municipal Sustainability Initiative funding to the projects noted in the amended memo from the CAO.

Carried

7.4 Auditor Appointment

The appointment of an auditor was discussed. A proposal for audit services from Meyers Norris Penny was presented.

MOTION

11.12.11.07

Moved by Councillor Buck that County Council accept the Meyers Norris Penny proposal for one year of audit services and that an open request for proposal for audit services be advertised in the next year.

Carried

7.5 Review of Policy PW10

Policy PW10, Snowplow Policy, was reviewed and changes suggested. The policy will now read in sections three and fourteen that the policy will now specify winter months. Section sixteen was added and will read "In exceptional circumstances variance from the policy may be granted by the Chief Administrative Officer or designate." The definition of winter months as November 1st to April 30th will be added. The amended policy will be presented at the next council meeting for review by County Council.

8. Committee/Board Reports

8.1 Regional Water meeting, Weyerhaeuser, STARS – Reeve Stone

Reeve Stone presented Council with his report on the regional water meeting, the Weyerhaeuser meeting and the STARS dedication. The following items were discussed;

Regional Water Meeting

- Water licences in the Peace Country
- Possible raw water pipeline and regional treatment facility

Weyerhaeuser

- burning duff to produce energy

STARS

- Saddle Hills County logo is on sign as contributor to helipad

MOTION
12.12.11.07

Moved by Councillor McRann that County Council accept the committee reports for information purposes only.

Carried

6.1 Updated 2008 Preliminary Budget

The changes requested by council were presented as a paper copy.

MOTION
13.12.11.07

Moved by Councillor Moen that County Council approves the 2008 interim operating budget of \$ 32,669,201.

Carried

9. Information Items

1. AAMD&C Zone 4 Meeting
2. RCMP Report
3. Cheque Lists
4. Travel Canada Newsletter

5. Pembina correspondence
6. NADC Communiqué
7. Peace Country Health Update
8. Government of Alberta Letter
9. FCM correspondence
10. Global Petroleum Conference
11. Branding the Peace Newsletter
12. Catholic School Minutes
13. Productive Workplaces Newsletter

MOTION
14.12.11.07

Moved by Councillor Clarke that County Council accept the information items for information purposes only.

Carried

11. ADJOURNMENT

Reeve Stone declared the meeting adjourned at 3:10 p.m.

REEVE

CAO