

**MINUTES  
SADDLE HILLS COUNTY  
COUNCIL MEETING  
MONDAY JANUARY 21, 2008**

*Meeting of the Council for Saddle Hills County was held in the Council Chambers of the Saddle Hills County Administration Building on Monday January 21, 2008.*

**PRESENT:**

***TIM STONE  
MIKE MCRANN  
BARBARA BUCK  
BRUCE JACK  
CINDY CLARKE  
JOHN MOEN  
ALVIN HUBERT***

***REEVE  
DEPUTY REEVE  
COUNCILLOR  
COUNCILLOR  
COUNCILLOR  
COUNCILLOR  
COUNCILLOR***

***TAROLYN PEACH  
ELIZABETH GUSTAFSON***

***CAO  
EA/RECORDING SECRETARY***

**1. CALL TO ORDER**

Reeve Stone called the meeting to order at 10: 16 a.m.

**2. ADOPTION OF AGENDA**

The following items were added to the agenda:  
**7.5 Peace Valley Conservation Society – Clr. Clarke**  
**8.3 Weyerhaeuser – Reeve Stone**  
**8.4 Agriculture Service Board – Clr. McRann**  
**8.5 Peace Country Health – Clr. Buck**

**MOTION  
01.01.21.08**

Moved by Councillor Clarke that County Council adopt the agenda as amended.

**Carried**

**3. ADOPTION OF MINUTES**

**3.1 Council Meeting Minutes – January 8, 2008**

The minutes from the January 8, 2008 regularly scheduled meeting of Council were presented for Council's review.

**MOTION**  
**02.01.21.08**

**Moved by Councillor McRann that the Council minutes from the December 11, 2007 regular scheduled Council meeting be adopted as amended.**

**Carried**

**5. Administration Reports**

**5.1 CAO Report**

The CAO's report is attached and forms a part of these minutes.

The Chief Administrative Officer presented her report to Council. The following items were discussed;

- RFP for Audit Services
- Tangible Capital Assets Draft
- Municipal Calendar
- Construction Projects Manager
- CLGM finished

**MOTION**  
**03.01.21.08**

**Moved by Councillor Jack that County Council accept the Chief Administrative Officers report for information purposes only.**

**Carried**

**5.2 Director of Engineering and Public Works Report**

The Director of Engineering and Public Works report is attached and forms a part of these minutes.

The report was presented to Council by the CAO. The following items were discussed;

- Capital Projects List
- Rig Moves
- Dump Closure
- Recycling

**MOTION**

04.01.21.08

**Moved by Councillor Buck that County Council accept the Director of Public Works report for information purposes only.**

**Carried**

**5.3 Capital Projects**

Attached is a summary of proposed capital projects list which is based on the Road Network Improvement Plan and other needs.

For timely planning and completion of the projects, administration is seeking Council's direction on which projects from the list to proceed with.

**MOTION**

05.01.21.08

**Moved by Councillor Clarke that County Council direct administration to proceed with the following projects TWP 790 (from RR 80 to RR 71), RR 80 (from HWY 680 to TWP 790), TWP 811 (from HWY 725 to RR 82), RR 93 TWP 813 & RR90, TWP 815 (plus TWP 814 up to end of RR 73), RR 121 (from TWP 810 to TWP 802) and the Woking street surfacing.**

**Carried**

**5.4 Land Acquisition for RR 80 & BF 81946**

Following is the e-mail received from Bridge Engineer AIT regarding BF 81946 (SW 19-76-07-W6) *"Since the design of the replacement bridge depends upon the county being able to attain the necessary Right of Way. Please advise Alberta Infrastructure & Transportation as to the status of Right of Way. Also please provide some traffic analysis or justification as to why the project should proceed since there is very low traffic volume on this route."*

This item was presented to Council on November 13/2007 and Council's decision was **"Moved by Councillor Clarke that County Council direct administration to start the expropriation process."** After further discussion administration was directed to perform a traffic count on RR80 south of the bridge location. Attached is the traffic count information which shows a small traffic volume on the road (Average 24 vehicles, out of which 12% is Truck traffic).

As the traffic volume is too low it will be difficult to convince AIT to proceed with the high investment project.

Considering low traffic volume, R-O-W acquisition complicity and future infrastructure needs in that area, administration would like to propose that County Council may consider re-construction of RR74 (two miles east of RR80) to collector road standard and to pursue with AIT for funding of the construction of the bridge on RR74 over the same river. Once the bridge is constructed on RR74, this road could be re-classified as a collector road and RR80 as a local road.

**MOTION**  
**06.01.21.08**

**Moved by Councillor Hubert that County Council continue to pursue the previous plan for a bridge on RR80.**

**Carried**

**4.2 Road upgrade**

Mr. Mastaler would like to speak with Council regarding the upgrade of an undeveloped road allowance to a roadway.

*Mr. Mastaler addressed Council at 11:30. Council then proceeded with a round of questioning and Mr. Mastaler exited the meeting at 11:50.*

**5.5 Grader Replacement**

Attached is a summary of Grader information and a Memo from the Director of Engineering & Public Works to the Chief Administrative Officer.

**MOTION**  
**08.01.21.08**

**Moved by Councillor Clarke that County Council direct administration to request proposals for the purchase and lease options for one construction road grader with a minimum horsepower of 200 hp and 8 rural road maintenance graders with a minimum horsepower of 160 hp.**

**Carried**

### **5.6 AIT's proposal to remove BF79717**

Since RR65 at the crossing of Economy Creek has been closed for several years Alberta Infrastructure and Transportation (AIT) has requested Saddle Hills County to remove the culvert of BF 79717 (near NW29-79-6-W6) in the following e-mail. "**BF 79717** – *Since the road has been closed for several years at this site and the detour length is short; it is recommended that the culvert be removed entirely. Should the County wish to install a new structure at the site it would likely be considered a land access structure and may only be eligible for 50% of the normally funded items under GAP funding, if funding is approved at all. Please let the Department know if the culvert can be removed entirely and the road permanently closed.*"

This item was presented to Council on Feb. 13/2007 and Council's decision was "**Moved by Councillor Buck that County Council direct administration to continue with the closure of RR 65 until the damaged culvert has been replaced and proceed in pursuing Alberta Infrastructure and Transportation for funding to replace the culvert.**"

The crossing is being closed and barricades are in place. Does Council wishes for administration to allow for closure of the road and pursue Alberta Infrastructure and Transportation for funding to replace the culvert?

#### **MOTION**

**09.01.21.08**

**Moved by Councillor Clarke that County Council direct Administration to keep the road barricaded while information is gathered regarding the costs of closure and reclamation.**

**Carried**

### **5.7 RR 105 & TWP 794 Re-Construction**

As per Council's direction, administration performed a traffic count on RR 105 and TWP road 794, which is scheduled for re-construction during the 2008 construction season. Attached is the traffic count and count location information; count summary shows an average traffic (12 hour) volume of 63 (14% truck) on RR 105 and 40 (5% truck) on TWP road 794.

Does Council wish for administration to proceed with re-construction of TWP road 794 to collector road standard and RR 105 to local road standard, including engaging an engineering service provider?

**MOTION**

**10.01.21.08**

**Moved by Councillor Clarke that County Council have information regarding the question of rebuilding RR105 and TWP 794 available at the ASB breakfast to be held at Gordondale Hall.**

**Carried**

**7.1 Canadian Hydro Letter of Support**

A letter has been received from Canadian Hydro requesting a letter of support for Glacier Power Ltd.'s proposed Dunvegan Project Pre-hearing meeting. Saddle Hills County has provided a letter of support in the past.

**MOTION**

**11.01.21.08**

**Moved by Councillor Clarke that County Council provide a letter of support for the Glacier Power Ltd. hydro facility.**

**Carried**

**7.2 APEGGA Reception**

The APEGGA president is visiting the area and would like to invite elected officials to a reception and dinner to be held February 25<sup>th</sup> at the Quality Inn in Grande Prairie.

**MOTION**

**12.01.21.08**

**Moved by Councillor Hubert that the County Council authorize attendance of Reeve Stone at the APEGGA Reception to be held at the Grande Prairie Quality Inn on February 25<sup>th</sup>.**

**7.3 Signal Sponsorship**

The Signal has sent a notice to inquire if Saddle Hills County wishes to sponsor community events throughout the year.

Last year County Council chose to sponsor all of the community events.

**MOTION**  
**13.01.21.08**

**Moved by Councillor Moen that County Council sponsor all of the special events offered by the Signal.**

**Carried**

#### **7.4 Enviro Kids**

Enviro Kids is a publication that aims to inform young people about the environment. The publication is read by children and parents. The Enviro Kids book is distributed free of charge and the company has offered to provide enough books to distribute to the school children in the County.

**MOTION**  
**14.01.21.08**

**Moved by Councillor McRann that County Council direct administration to acquire more information about the Enviro Kids publication for the next council meeting.**

**Carried**

#### **7.5 Peace Valley Conservation Society**

The Peace Valley Conservation Society has \$30,000.00 remaining from a \$ 3.1 Million grant received in the 1980's. The society would like to put this money in reserves for future marketing, etc.

The cost of maintaining the boat launch at Dunvegan is being paid from the excess grant money. MD #136 charges a flat rate of \$ 2,500.00 annually and Birch Hills County submits invoices from private contractors. The invoice from Birch Hills County for 2007 is \$ 3,945.00. The maintenance is alternated between MD #136 and Birch Hills County.

The Society would like to award the maintenance of the boat launch solely to MD #136 for the flat rate of \$ 2,500.00.

Would Council be open to an annual contribution of less than \$ 1,000 to the Society for maintenance costs so that the Society can put their remaining \$ 30,000.00 into reserves? If all the involved municipalities make a contribution, it will cover the cost.

**MOTION**

**15.01.21.08**

**Moved by Councillor Clarke that County Council approve an annual contribution to a maximum of \$900 to the Peace Valley Conservation Society for maintenance of the Dunvegan boat launch subject to participation of the other involved municipalities.**

**8.1 Seniors Housing and Peace Valley Conservation– Clr. Clarke**

Central Peace Seniors Housing Committee – The committee gave an overview of their goals. A feasibility study is required and Minister Goudreau will try to provide assistance. Carmen Dolhan will be the contact between the Seniors Housing Committee and the Minister’s office.

Peace Valley Conservation Society – The society is asking for financial support from the surrounding MD’s and Counties to help maintain the Dunvegan boat launch and to allow the Society to put their remaining money in reserves. A letter has been sent to Glacier Power asking if they will consider another boat launch on the other side of the river in their planning.

**8.2 Mountain Pine Beetle Project – CAO**

The progress report, list of priorities for the 2007 Mountain Pine Beetle Project and the Mountain Pine Beetle Survey and Control procedure were presented to Council.

**8.3 Weyerhaeuser – Reeve Stone**

The Weyerhaeuser meeting contained a review for the information of the new members. The safety reports for Weyerhaeuser were presented and it was reported that the FMA has been renewed.

**8.4 ASB – Clr. McRann**

At the Agriculture Service Board it was decided that the Gordondale herbicide jug collection shed would be torn down and a new shed erected at the Blueberry dump. The purchase of a new spray truck was discussed and the dates for the ASB breakfasts were finalized. The fencing resolution was discussed and the Farm Safety Program will be running on June 11.

**8.5 Peace Country Health – Clr. Buck**

The Peace Country health Council is active and has produced a brochure highlighting what the Council does. The volunteer program is progressing with the addition of school credits being offered. There will be work done to bring the volunteer program into the Savanna School. A member of the Council is a member of the Grass Roots Mental Health Board.

**MOTION**

**16.01.21.08**

**Moved by Councillor Hubert that County Council accept the reports for information purposes only.**

**Carried**

**4.2 Road Upgrade**

The request from Mr. Mastaler was discussed among the Council members.

**MOTION**

**17.01.21.08**

**Moved by Councillor Clarke that County Council denies the request from Mr. Mastaler for Saddle Hills County to construct an access to NE-10-81-6-W6. After reviewing all the documentation County Council concludes that if the conditions of the two development permits were complied with, an access would already be in place.**

**Carried**

**9. Information Items**

- 1. Cheque List**
- 2. FCM**
- 3. FCM Sustainable Communities Conference**
- 4. Alberta Surface Rights Federation Meeting**
- 5. Peace Country Health**
- 6. Power of the peace**
- 7. NADC**
- 8. Community Planning Conference**
- 9. Alberta Emerald Award**
- 10. Volunteer Alberta**

**MOTION**

**18.01.21.08**

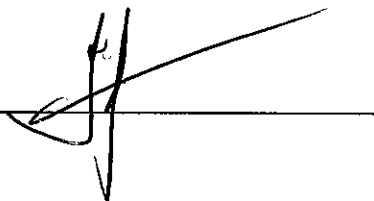
**Moved by Councillor Moen that County Council accept the information items for information purposes only.**

**Carried**

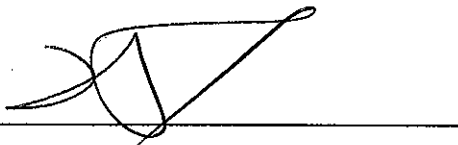
**10. ADJOURNMENT**

Reeve Stone declared the meeting adjourned at 2:59 p.m.

REEVE

A handwritten signature in black ink, appearing to be 'Reeve Stone', written over a horizontal line.

CAO

A handwritten signature in black ink, written over a horizontal line.