

**MINUTES
SADDLE HILLS COUNTY
COUNCIL MEETING
TUESDAY FEBRUARY 26, 2008**

Meeting of the Council for Saddle Hills County was held in the Council Chambers of the Saddle Hills County Administration Building on Tuesday February 26, 2008.

PRESENT:

***TIM STONE
MIKE MCRANN
BARBARA BUCK
BRUCE JACK
CINDY CLARKE
JOHN MOEN
ALVIN HUBERT***

***REEVE
DEPUTY REEVE
COUNCILLOR
COUNCILLOR
COUNCILLOR
COUNCILLOR
COUNCILLOR***

***TAROLYN PEACH
ELIZABETH GUSTAFSON***

***CAO
EA/RECORDING SECRETARY***

1. CALL TO ORDER

Reeve Stone called the meeting to order at 10:08 a.m.

2. ADOPTION OF AGENDA

The following items were added to the agenda:

- 6.2 AAMD&C Members Survey
- 8.2 Regional Water Meeting – Reeve Stone
- 8.3 Feb. 25th Open House – Reeve Stone
- 8.4 Seniors Housing Meeting – Clr. Buck

**MOTION
01.26.02.08**

Moved by Councillor Clarke that County Council adopt the agenda as amended.

Carried

3. ADOPTION OF MINUTES

3.1 Council Meeting Minutes – February 12, 2008

The minutes from the February 12, 2008 regularly scheduled meeting of Council were presented for Council's review.

MOTION

02.26.02.08

Moved by Councillor Buck that the Council minutes from the February 12, 2008 regular scheduled Council meeting be adopted as amended.

Carried

5. Administration Reports

5.1 CAO Regular Council Meeting Report

The CAO report is attached and forms a part of these minutes.

The Chief Administrative Officer presented her report to Council. The following items were discussed;

- Conceptual drawings
- EMS Leadership team presentation

MOTION

03.26.02.08

Moved by Councillor McRann that County Council accept the Chief Administrative Officers report for information purposes only.

Carried

Mr. Emdadul Haque, Director of Engineering and Public Works entered the meeting at 10:25 a.m.

5.2 Director of Engineering and Public Works Report - Verbal

Mr. Haque presented Council with his report on the Public Works Department. The following items were discussed;

- BF 71427
- Recycling
- Gravel map
- Snowplowing
- Grader Parking
- Bin Sites

MOTION
04.26.02.08

Moved by Councillor Clarke that County Council accept the Director of Public Works report for information purposes only.

Carried

5.3 Grader RFP

The RFP for the graders has been completed. The RFP is presented here for County Council to review before the RFP is advertised.

MOTION
05.26.02.08

Moved by Councillor Jack that County Council allow MD 133 to participate in the RFP process however, the proposal must disclose that one of the graders is to be purchased by MD 133 directly from the supplier.

Carried

5.4 Detour for BF73257 Replacement

The culvert (Bridge File 73257) near SSW16-79-12-W6 on TWP 792 east of HWY 719 is being scheduled (Tender will be called soon) for replacement during 2008 construction season. As the detour length is very short our Engineers didn't consider an on site detour. Therefore the culvert crossing needs to be closed during construction. Proper signage will be put in place during construction and the construction schedule will be advertised in The Signal under "Saddle Hills County construction news 2008".

The culvert replacement cost will be covered by AIT's GAP funding however Saddle Hills County has to bear the traffic accommodation cost.

MOTION
06.26.02.08

Moved by Councillor McRann that County Council approves the closing of culvert (Bridge File 73257) near SW-16-79-12-W6 on TWP 792 crossing during construction and directs administration accordingly.

Carried

5.5 Road Building Request

Gerry Richard forwarded Saddle Hills County a letter requesting to build a portion of RR80 from TWP 792 up to NE 01-79-08-W6 (7/8 mile) for his new home (proposed) access. Does Council wish for Administration to build the requested road?

At this time, the development permit is incomplete as there has been no floor plan submitted. The fees have been paid and the application form has been filled out.

MOTION
07.26.02.08

Moved by Councillor McRann that County Council postpone making a decision until the Development Agreements / Road Building Policy is in place.

Carried

Mr. Emdadul Haque, Director of Engineering and Public Works left the meeting at 11:17 a.m.

Andy Stewart and Glenda Farnden entered at 11:17 a.m.

Recess at 11:17 a.m.

Reconvene at 11:20 a.m.

4. Delegations

4.1 STARS – Andy Stewart and Glenda Farnden

Andy Stewart and Glenda Farnden came to present an update on the STARS program and present a funding proposal. The following topics were discussed:

- The helipad at the Queen Elizabeth II hospital has been built and is in use
- The sign includes the Saddle Hills County logo
- Number of calls and missions
- Reasons for missions
- Proposed that as a show of regional support that Saddle Hills County commit to donating over the next three years

Sgt. Landerville entered at 11:50 a.m.

Andy Stewart and Glenda Farnden left at 12:05 p.m.

4.2 Sgt. Landerville

Sgt. Landerville of the local RCMP detachment came and presented statistics for the year from the area and a plan for the next year. The following items were discussed:

- over 2900 investigations this year by five members
- Annual Performance Plan – would like to focus on roads, youth education, impaired driving convictions and traffic violation

**MOTION
08.26.02.08**

Moved by Councillor Hubert to go in camera at 12:25 p.m.

Carried

**MOTION
09.26.02.08**

Moved by Councillor Jack to come out of in camera at 12:33 p.m.

Carried

Sgt. Landerville left at 12:33 p.m.

Recess for lunch at 12:33 p.m.

Reconvened at 2:05 p.m.

5.6 Regional Fire & Disaster Services Manager Report

The Regional Fire & Disaster Services Manager report is attached and forms a part of these minutes.

**MOTION
10.26.02.08**

Moved by Councillor Buck that County Council accept the Regional Fire & Disaster Services Manager's report for information purposes only.

Carried

Amy Kaut, Manager of Rural Development, entered at 2:06 p.m.

7.7 VSI Invoice

The VSI invoice has been received, the invoiced amount is larger than what was budgeted in the interim budget. Will Council consider release of the additional funds prior to the approval of the final budget?

**MOTION
11.26.02.08**

Moved by Councillor Jack that County Council approve the release of the \$4500.00 in additional funds, to be acquired through reserves, required to pay the 2007 VSI invoice before the final budget is approved.

Carried

7.8 Roadside Brushing Issue

The ASB has reviewed the facsimile sent by Mr. Cyril Day regarding his charges of trespassing. The ASB moved that the information be given to County Council for further discussion.

Amy Kaut, Manager of Rural Development, left the meeting at 2:45 p.m.

6. Business Arising from the Minutes

6.1 Road Allowance Rate Increase

A letter has been received from the Boon Creek Cattle Association. There is an expressed concern regarding the Road Allowance Rate increase from \$10/half mile to \$20/half mile. The letter details reasons why the Boon Creek Cattle Association feels that the Road Allowance Rate increase should be reconsidered.

After consultation with Debbie Stover, Rangeland Agrologist in Grande Prairie, the CAO would like to recommend a maximum charge of \$420 per application. This cap would not affect the costs of the County as the administration costs remain the same irregardless of the number of miles of road allowance involved.

MOTION
12.26.02.08

Moved by Councillor Hubert that County Council respond to the letter from the Boon Creek Cattle Association stating the reasons for the Road Allowance rate increase.

Defeated

MOTION
13.26.02.08

Moved by Councillor McRann that County Council maintain the Road Allowance rate at the current \$20 per half mile or portion thereof and set a maximum cap of \$500 per application.

Carried

6.2 AAMD&C Member Survey: Equitable Economics

The AAMD&C has released a survey and will be holding a conference call to discuss the topic of intermunicipal financial partnerships.

MOTION
14.26.02.08

Moved by Councillor Buck that County Council authorize Reeve Stone to complete the AAMD&C Survey: Equitable Economics and participate in the AAMD&C conference call to discuss the same issue.

Carried

7.1 Right of Way Road License Agreement

Attached is Bylaw 160-2008 respecting an application to enter into an agreement to license a portion of road plan 762 1106.

Council passed the following motion:

22.11.13.07 *Moved by Councillor Clarke that County Council enter into a license agreement with Wayne Kettner for \$500/year for 10 years, regarding part of Road Plan 762 1106.*

MOTION
15.26.02.08

Moved by Councillor Clarke that County Council give Bylaw 160-2008 a first reading.

Carried

MOTION
16.26.02.08

Moved by Councillor McRann that County Council schedule a public hearing for March 25, 2008 at 1:30 p.m.

Carried

7.2 AAMD&C 2008 Convention

An invitation to meet with the Northern Region office of Alberta Environment has been received.

The list of attendees from Saddle Hills County at the Spring AAMD&C convention is attached.

7.3 Spirit River & District June Jamboree Trade Fair

Saddle Hills County has been invited to participate in the Spirit River & District June Jamboree Trade Fair. The registration deadline is May 30, 2008.

MOTION
17.26.02.08

Moved by Councillor Clarke that County Council register for a booth at the Spirit River and District June Jamboree Trade Fair.

Carried

7.4 Suicide Prevention Resource Centre

The Suicide Prevention Resource Centre is asking for financial support for the *Grow your Potential Agricultural Workshop & Resource Fair*. There are four categories of sponsorship that range from \$250.00 to \$1000.00 and will include a display booth at the Workshop and Resource Fair.

MOTION
18.26.02.08

Moved by Councillor Clarke that County Council support the *Grow your Potential Agricultural Workshop & Resource Fair* financially for the sum of \$250.

Carried

7.5 Clear Hills County BBQ Invitation

The Reeve and Council of Saddle Hills County have been invited to a BBQ hosted by Clear Hills County on July 25.

MOTION
19.26.02.08

Moved by Councillor McRann that County Council accept and authorize attendance at the Clear Hills County BBQ to be held July 25, 2008.

Carried

7.6 Assessment Services

The four municipalities that use the Saddle Hills County assessment services, Birch Hills County, Town of Spirit River, Village of Rycroft and M.D. #133, have discussed the assessment agreement in their respective councils and are in favour.

At \$16.00 per parcel this would lead to an increase in the contract revenue of \$64,000.00. This agreement needs to be finalized as soon as possible.

8. Committee/Board Reports

8.1 ASB – Clr. McRann

Councillor McRann gave a summary of the February 19, 2008 Agriculture Service Board Meeting. The following items were discussed:

- Debbie Orarzun has taken a different job for the next 14 months
- Farm Family Nominations
- ASB Breakfasts
- Spray Truck
- Brushing

8.2 Regional Water Meeting – Reeve Stone

Reeve Stone and the CAO attended the Regional Water Conference. Reeve Stone summarised topics of the meeting. The following topics were discussed:

- the program is for municipalities under 15,000
- first 85% of water is deemed to be for Grande Prairie and therefore that portion will not be funded
- the funding is restricted to residential water
- the following categories are ineligible – industrial, bulk water and country residential

8.3 Open House – February 25th, 2008

The Open House held at the Westmark Hall on February 25th presented information to the public regarding RR80. The technical specifications of the project were given out; there were both positive and negative reactions at the open house.

Councillor Buck left the meeting at 3:50 p.m.

8.4 Seniors Housing Meeting – Clr. Buck

A Seniors Housing meeting was held in the Council chambers of the Saddle Hills County office on February 6th, 2008. Councillor Buck has left the meeting and will give her presentation at the next scheduled Council meeting, March 11th, 2008.

MOTION
20.26.02.08

Moved by Councillor Clarke that County Council accept the Committee/ Board reports for information purposes only.

Carried

9. Information Items

1. AAMD&C Correspondence
2. NADC Correspondence
3. Yukon Communities AGM
4. PTAC Forums
5. Wild Rose Foundation Corporate Volunteer
6. Municipal Safety News
7. MPB Update
8. Rural Matters
9. Alberta's Environment Conference
10. 2008 Great Kids Award
11. Green Municipal Fund RFP
12. The Future Today Symposium
13. Rural Tourism Conference
14. Catholic Schools Minutes

MOTION
20.26.02.08

Moved by Councillor McRann that County Council accept the information items for information purposes only.

Carried

MOTION
21.26.02.08

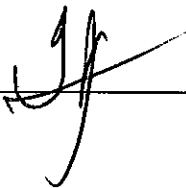
Moved by Councillor Clarke that County Council authorize Reeve Stone to add a monetary performance recognition to the CAO's salary in recognition of her service over the past years.

Carried

10. ADJOURNMENT

Reeve Stone declared the meeting adjourned at 3:58 p.m.

REEVE



CAO

