

**MINUTES
SADDLE HILLS COUNTY
COUNCIL MEETING
TUESDAY MARCH 11, 2008**

Meeting of the Council for Saddle Hills County was held in the Council Chambers of the Saddle Hills County Administration Building on Tuesday March 11, 2008.

PRESENT:

**TIM STONE
MIKE MCRANN
BARBARA BUCK
BRUCE JACK
CINDY CLARKE
JOHN MOEN
ALVIN HUBERT**

**REEVE
DEPUTY REEVE
COUNCILLOR
COUNCILLOR
COUNCILLOR
COUNCILLOR
COUNCILLOR**

**TAROLYN PEACH
CHERYL DWERNYCHUK**

**CAO
RECORDING SECRETARY**

Mr. Emdadul Haque, Director of Engineering and Public Works entered the meeting at 10:28 a.m.

1. CALL TO ORDER

Reeve Stone called the meeting to order at 10:28 a.m.

2. ADOPTION OF AGENDA

The following items were added to the agenda:

- 7.9 Peace Library
- 7.10 Internet
- 7.11 PREDA

MOTION

01.03.11.08

Moved by Councillor McRann that County Council adopt the agenda as amended.

Carried

3. ADOPTION OF MINUTES

3.1 Council Meeting Minutes – February 26, 2008

The minutes from the February 26, 2008 regularly scheduled meeting of Council were presented for Council's review.

MOTION

02.03.11.08

Moved by Councillor Moen that the Council minutes from the February 26, 2008 regular scheduled Council meeting be adopted as amended.

Carried

5. ADMINISTRATION REPORTS

5.1 CAO Regular Council Meeting Report

The Chief Administrative Officer presented her report to Council. The following items were discussed;

- Conceptual Drawings

Motion

03.03.11.08

Moved by Councillor Buck that Saddle Hills County move forward with the conceptual drawings for a new County Office from Field, Field & Field for \$2500.

Carried

- Proposed resolutions for AAMDC
- Construction Projects Manager – discussion ensued on the proposed advertisement for the position and the qualifications. Some changes were recommended as to what should be set as required qualifications and the remaining qualifications should be listed under “would be an asset” or as “will train to”.

MOTION

04.03.11.08

Moved by Councillor Clarke that County Council accept the Chief Administrative Officers report for information purposes only.

Carried

5.2 Director of Engineering and Public Works Report

Mr. Haque presented Council with his report on the Public Works Department. The following items were discussed;

- Results from the Gordondale Breakfast survey on Twp Rd 794 and RR 105 (rebuids).
- Road Bans will be coming into effect at 8:00 a.m. beginning Friday, March 14, 2008.

- Recycling Bins
- BF 79717 (Economy Creek) – discussion on what Alberta Transportation will pay for the removal of the bridge at this site. It was requested that the County obtain a funding commitment from Alberta Transportation in writing as to what they are paying for removal costs at this location.

MOTION

04.03.11.08

Moved by Councillor Clarke that County Council accept the Director of Public Works report for information purposes only.

Carried

5.3 Grader Maintenance Policy PW14

The current Grader maintenance Policy contains no directions about the appropriate time to gravel roads. In order to provide some guidelines for the graveling of roads, amendments have been proposed to the Grader Maintenance Policy PW14

It was noted that Schedule "A" of PW14 needs to be in agreement with the County's current approach policy. Administration will look at both policies to ensure that they are in agreement with each other and bring forward to the next Council meeting.

Motion

05.03.11.08

Moved by Councillor Moen that County Council direct administration to amend Schedule "A" of PW14 and bring Schedule "A" back to the next Council meeting.

Carried

5.4 Road Stabilization Program - 2008-03-06

Attached is the proposed Road Stabilization map/list for 2008 within the County. As per *Road Stabilization Policy PW 22* roads that have a traffic count in excess of 100 vehicle per day (avg.) and roads that have traffic counts between 80 and 100 vehicle per day (avg.) but have higher % of truck traffic are considered for calcium chloride treatment. RR131 (from Henderson Creek to TWP801) is included in the list as per Council Motion 07.05.24.05 and Happy Valley road as per discussion on Director Of Public Work's report on May 24, 2005 Council meeting. Considering the fact that TWP road 775 (from RR 74 to RR 70) is a newly built Collector road and calcium treatment will help to stabilize the road Administration is proposing to include this road in the program for 2008. The total length of road under dust stabilization program 2007 was 159.20 km and the total

) cost was approximately \$ 710,000.00 (including bonus). As per Interim 2008 budget we have \$ 750,000.00 for this program. If Council decides to include TWP Rd 775 then we have to increase the budget to \$ 795,000.00.

Does Council wish for administration to proceed with the same map/list or does Council wish to add/delete roads from the map/list for stabilization 2008?

SB90 is a new product on the market for road stabilization. It was recommended that the county perhaps try a test road to determine how it works. The cost is about 3 times that of calcium but the end result is apparently better.

Councillor Jack has inquired if Council would consider increasing the length of the stabilization program on Happy Valley Road to the east. It was suggested to do a traffic count on this road to determine if the count falls within the policy ranges.

Motion

06.03.11.08

Moved by Councillor Jack that the County Council accept the Road Stabilization map/list 2008 for information purposes.

Carried

5.5 Sabretooth Road Acceptance Request

) Sabretooth Resources Inc. has sent us a letter requesting that Saddle Hills County accept RR 91 (800m), south of HWY 49 and RR 102 (1.6km), south of TWP Rd. 794 which were developed by Bear Ridge Resources Ltd. during 2005 and acquired by Sabretooth during summer 2007.

Background Information: Saddle Hills County Development Department has received an application from Mr. Kolosky for subdivision/development permits off of RR 91 south off of HWY 49 at NW 12-79-9-W6M. Saddle Hills County Development Department has received another application from Mr. & Mrs. Potratz for a development permit off of RR 102 south off of TWP 794.

) Matt Moorman, Technical Services Coordinator has contacted Mr. Bruce Reid of Sabretooth and requested that these two roads be brought up to Saddle Hills County Specification. He then inspected, and identified the deficiencies which they fixed and maintained to County standards. Matt Moorman re-inspected both the roads on October 2007 and found the roads had been built to Saddle Hills County's specifications (as per policy # PW18) as shown on his inspection check list. Pursuant to Saddle Hills County policy # PW-16 an ad was ran in the Signal from February 12,

2008 to February 26, 2008 to see if there were any objections to Saddle Hills County accepting this road and we haven't received any objection.

Council requested if aerial photos for these sites were available. The photos will be copied to the computer and Council will continue discussion on this later in the meeting.

5.6 Gravel For Gundy, Woking and Happy Valley Area

As Alberta Rail Rock has failed to supply Gravel at the Rycroft stockpile, the gravel stock at Hamelin Creek is almost depleted and as the hauling distance from the Fourth Creek Pit is excessive, Administration would like to acquire gravel for Woking and Happy Valley area roads through an open tender (supply and spread with the possibilities of future stockpiling for at the Rycroft yard). For the Gundy areas the only cost effective way to spread gravel is through a contract, as we don't have any stockpiles in that area.

The overall cost of the Gravel Program for 2008 will not be increased due to this proposal. Does Council wish for administration to proceed with the tender to acquire gravel for Gundy, Woking and Happy Valley area roads?

MOTION

07.03.11.08

Moved by Deputy Reeve McRann that County Council direct administration to proceed with the tender for acquiring gravel (supply and spread) for Gundy, Woking, and Happy Valley Areas.

Carried

5.7 Tender for BF 73257

Six bids were received for the replacement work for Bridge File # 73257 near SSW16-79-12-W6 on TWP 792 east of HWY 719. Unofficial tender results are included with a range from a high bid of \$336,045.00 to a low bid of \$147,000.00 supplied by Northsite Contractors Ltd. The combined total including 10% contingency, potential site occupancy, bonus and engineering is \$ 209,655.00. The Funding requirement for the project is as follows:

	Total	County Share	AIT Share
Contract amount (less site occ.)	\$ 142,000.00	\$ 44,595.04	\$ 97,404.96
10% Contingency	\$ 14,200.00	\$ 4,459.50	\$ 9,740.50
Engineering	\$ 51,955.00	\$ 5,000.00	\$ 46,955.00
Potential Site Occ. Bonus (3 Days)	\$ 1,500.00	\$ 471.07	\$ 1,028.93
Additional R-O-W purchase	\$ 750.00	\$ 750.00	\$ 00
Total	\$ 210,405.00	\$ 55,275.61	\$ 155,129.39

MOTION
08.03.11.08

Moved by Councillor Hubert that County Council approve Northsite Contractors Ltd's tender and direct administration to award the contract of replacement work for Bridge File # 73257 near SSW16-79-12-W6M on TWP RD 792 east of HWY 719 to Northsite Contractors Ltd. subject to approval from Alberta Infrastructure and Transportation. The County Council also approves the total funding of Two Hundred Ten Thousand Four Hundred and Five Dollars (\$210,405.00) including 10% contingency, potential site occupancy, bonus and engineering.

Carried

Mr. Emdadul Haque, Director of Engineering and Public Works left the meeting at 12:05 p.m.

Council adjourned for lunch at 12:05 p.m. and reconvened at 3:00 p.m.

6. BUSINESS ARISING FROM THE MINUTES

6.1 R.R. 84 / TransCanada

MOTION
09.03.11.08

Moved by Councillor Clarke that County Council's approval of Trans Canada proceeding with an open face cut to lower pipelines on RR 84 be provisional upon Trans Canada providing comparative cost estimates for the boring and open face cuts.

Carried

5.5 Sabretooth Road Acceptance - Continued

Motion

10.03.11.08

Moved by Councillor Clarke That County Council assume responsibility for RR 102 (South of Hwy 49), twenty (20) m past the residential approach for Robert and Adele Potratz, located at SE 22-79-10-W6M.

Carried

Motion

11.03.11.08

Moved by Councillor Hubert that County Council assume responsibility for RR 91 (South of TWP 794), twenty (20) m past the residential approach of Kolosky, located at NW 12-79-9-W6M

Carried

7. NEW BUSINESS

7.1 School Crossing Lights: Savanna

Currently the Savanna School students do not have a controlled crossing when they cross SEC HWY 681.

The CAO has contacted Alberta Infrastructure and Transportation and the cost of installing a pedestrian crossing is the sole responsibility of Saddle Hills County. Before installation the location will have to be checked with Alberta Infrastructure and Transportation to ensure that the crossing is far enough away from a primary highway.

The estimated cost of installing a pedestrian crossing is \$ 5000.00.

The schools at Bonanza and Woking could benefit from a pedestrian crossing as well.

MOTION

12.03.11.08

Moved by Councillor Clarke that County Council direct Administration to pursue the procurement of a pedestrian crossing light to be placed at highways close to appropriate schools.

Carried

7.2 Sec HWY 681: BF 76439

The bridge at SW 28-81-9-W6 on Sec HWY 681 is continuing to deteriorate. Emdadul Haque, Director of Engineering and Public Works, has contacted Alberta Infrastructure and Transportation regarding this bridge File. It is currently scheduled for replacement in 2010.

MOTION

12.03.11.08

Moved by Councillor Moen that the County Council direct Administration to request that Alberta Transportation address the very rough nature of the bridge crossing (BF 76439) located at SW 28-81-9-W6M.

Carried

7.3 Subdivision Extension Request - 6-SH-06 (Hingley)

Our Subdivision File: 6-SH-06

Land Description: NW 5-80-12-W6

Landowners: Lance and Ben Hingley

In accordance with Section 657 (1) of the M.G.A., the applicant had until August 29, 2007 to meet all of the conditions of subdivision and submit the subdivision plan to the County for endorsement. In September of 2006, an application to extend the deadline was brought before Council and an extension was granted to January 29, 2008.

The landowner has applied for a second extension to meet the above obligations. Section 657(6) states that Council may extend the one year deadline.

MOTION

13.03.11.08

Moved by Councillor Hubert that County Council approve an extension to July 31, 2008 for the landowner of subdivision application #6-SH-06 (NW 5-80-12-W6) to meet the conditions of subdivision approval and to submit the required plan for endorsement.

Carried

7.4 Subdivision Extension Request - 7-SH-06 (Miller)

Our Subdivision File: 7-SH-06
Land Description: SW 6-79-12-W6
Landowners: Kevin & Laura Miller

In accordance with Section 657 (1) of the M.G.A., the applicant had until October 3, 2007 to meet all of the conditions of subdivision and submit the subdivision plan to the County for endorsement.

The landowner has applied for an extension to meet the above obligations. Section 657(6) states that Council may extend the one year deadline.

**MOTION
14.03.11.08**

Moved by Councillor McRann that County Council approve an extension to October 3, 2008 for the landowner of subdivision application #7-SH-06 (SW 6-79-12-W6) to meet the conditions of subdivision approval and to submit the required plan for endorsement.

Carried

7.5 Application to Amend Land Use Bylaw – Rezoning

An application has been received to amend the Land Use Bylaw to rezone a portion of the NE 2-79-13-W6M (15.123 acres) from Agriculture District to Country Residential Agricultural District (CR2).

The parcel of land currently has 4 subdivisions plus the balance of the quarter.

One subdivision from the quarter is zoned Agricultural with a portion zoned as rural industrial, one is zoned as Country Residential (CR1) and the remaining two are zoned as Rural Commercial. The balance of the quarter is zoned as Agriculture. The owners would like to subdivide an additional parcel out of the balance of the quarter for residential purposes, therefore requiring rezoning.

**MOTION
15.03.11.08**

Moved by Councillor Jack that County Council give Bylaw 159-2008 first reading.

Carried

MOTION
16.03.11.08

Moved by Councillor McRann that County Council schedule a public hearing regarding Rezoning Bylaw 159-2008 for April 8, 2008 at 1:30 p.m.

Carried

7.6 ASB Spray Truck

The Agricultural Service Board has reviewed and brought forward a proposal for a capital purchase of a new spray unit for the Roadside Spraying Program. A summary of this unit is attached. Also included is information on costs of installing a GPS system in the spray unit that will track weather, chemical and application information. Currently this information is recorded manually by the operator.

MOTION
17.03.11.08

Moved by Councillor Clarke that County Council approve the purchase of a new spray truck for the Agricultural Service Board roadside spraying program as per the recommendations of Norlan Chrysler truck at Forty Eight Thousand Nine Hundred Seventy Eight dollars and Thirty cents (\$48,978.30) and the deck installed with headache rack from Norlan Chrysler for Three Thousand Eight Hundred Eighty Five Dollars (\$3,885.00) and the GPS Unit at Eleven Thousand Six Hundred Dollars (\$11,600.00) and the Boom buster system installed for Fourteen Thousand Five Hundred Fifty Eight Dollars and Twenty Five Cents (\$14,558.25).

Carried

7.7 ERCB Open House

The Grande Prairie Field Centre for the ERCB is holding an open house on March 26th at Evergreen Park in Grande Prairie.

MOTION
18.03.11.08

Moved by Councillor McRann that County Council authorized attendance by the Oil and Gas Committee at the ERCB Open House being held on March 26th at Evergreen Park in Grande Prairie.

Carried

7.8 Assessment Review Board Training

The Assessment Services Branch of Alberta Municipal Affairs and Housing is hosting an Assessment Review Board training session. The Grande Prairie training session will be held at the Grande Prairie Inn on May 14th from 9:00 a.m. to 3:00 p.m.

There are three confirmed spaces at the training session and three unconfirmed spaces.

MOTION
19.03.11.08

Moved by Councillor Hubert that County Council authorize the Assessment Review Board and the Chief Assessor to attend the Assessment Review Board training session on May 14.

Carried

7.9 Peace Library System

Councillor Clarke has been approached as to why Saddle Hills County is not a member of the Peace Library System.

The information will be included in the next agenda.

7.10 Internet

Councillor Jack inquired as to what was happening with the internet to ensure that Saddle Hills County has access to high speed internet. What is the time frame that is involved in getting towers and systems installed?

7.11 PREDA

Saddle Hills County is one of the few municipalities that are not members of PREDA. Does Council wish to invite PREDA to a Council meeting to further discuss their organization.

PREDA will be invited to attend a future meeting.

8. COMMITTEE / BOARD REPORTS

8.1 Seniors Housing Meeting – Clr. Buck

There was a Seniors Housing Meeting held on February 6th at Saddle Hills County office.

8.2 Weyerhaeuser – Clr. McRann

Councillor McRann attended a both a Weyerhaeuser and Ainsworth meeting March 5, 2008.

MOTION
07.03.11.08

Moved by Councillor Clarke that County Council accept the committee reports for the Senior Housing meetings, Weyerhaeuser and Ainsworth meetings for information purposes only.

Carried

9. Information Items

1. **AAMD&C Correspondence**
2. **AAMD&C Northern District Meeting**
3. **FCM Correspondence**
4. **Peace County Health Correspondence**
5. **Letter from John Engleder**
6. **Cheque Runs**
7. **MPB Update**
8. **RCMP Stats**
9. **South Peace Water Supply Meeting**
10. **NADC Newsletter**
11. **Rural Route to Active Aging**
12. **The Bridge Newsletter**

MOTION
10.03.11.08

Moved by Councillor McRann that County Council accept the information items for information purposes only.

Carried

10. ADJOURNMENT

Reeve Stone declared the meeting adjourned at 4:35 p.m.

REEVE

CAO