

**MINUTES
SADDLE HILLS COUNTY
COUNCIL MEETING
TUESDAY APRIL 22, 2008**

Meeting of the Council for Saddle Hills County was held in the Council Chambers of the Saddle Hills County Administration Building on Tuesday April 22, 2008.

PRESENT:

<i>MIKE MCRANN</i>	<i>DEPUTY REEVE</i>
<i>BARBARA BUCK</i>	<i>COUNCILLOR</i>
<i>BRUCE JACK</i>	<i>COUNCILLOR</i>
<i>CINDY CLARKE</i>	<i>COUNCILLOR</i>
<i>JOHN MOEN</i>	<i>COUNCILLOR</i>
<i>ALVIN HUBERT</i>	<i>COUNCILLOR</i>
<i>TAROLYN PEACH</i>	<i>CAO</i>
<i>ELIZABETH GUSTAFSON</i>	<i>EA/RECORDING SECRETARY</i>

ABSENT:

<i>TIM STONE</i>	<i>REEVE</i>
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1. CALL TO ORDER

Deputy Reeve McRann called the meeting to order at 10:21 a.m.

2. ADOPTION OF AGENDA

The following items were added to the agenda:

5.6 Road Building Policy

**MOTION
01.04.22.08**

Moved by Councillor Jack that County Council adopt the agenda as amended.

Carried

3. ADOPTION OF MINUTES

3.1 Council Meeting Minutes – April 8, 2008

The minutes from the April 8, 2008 regularly scheduled meeting of Council were presented for Council's review.

MOTION
02.04.22.08

Moved by Councillor Moen that the Council minutes from the April 8, 2008 regular scheduled Council meeting be adopted as amended.

Carried

5. Administration Reports

Mr. Emdadul Haque, Director of Engineering and Public Works entered the meeting at 10:20 a.m.

5.1 CAO Regular Council Meeting Report

The Chief Administrative Officer presented her report to Council. The following items were discussed;

- The draft Intermunicipal/Interprovincial agenda was presented
- Tarolyn will be gone at the CLGM Conference from May 6-10, 2008
- Municipal Census, Administration would like to use weed inspectors as enumerators
- County Staff BBQ, Clrs. Buck and Clarke and EA Gustafson will organize the County Staff BBQ
- RFP for Auditors has closed. There were five applications and the audit committee will interview the potential auditors.

MOTION
03.04.22.08

Moved by Councillor Clarke that Saddle Hills County Council go in camera to discuss legal matters. 10:32 a.m.

Carried

MOTION
04.04.22.08

Moved by Councillor Clarke that Saddle Hills County Council come out of in camera. 10:43 a.m.

Carried

MOTION
05.04.22.08

Moved by Councillor Moen that County Council accept the Chief Administrative Officers report for information purposes only.

Carried

5.2 Director of Engineering and Public Works Report

Mr. Haque presented Council with his report on the Public Works Department. The following items were discussed;

- Clr. Clarke mentioned that a good quick job of clearing the culvert on RR 95 was done. Thank you.
- RR 80 is in good shape, there are several steps left before construction can begin, there has been a meeting with new land owner regarding the purchase of the necessary land.
- Doe River Crossing – the environmental assessment has been sent to CAMRIF, a response is expected by May 10, 2008.
- The information from the Grader RFP was given to Council for information in their agenda package.

Mr. Gerry Richard entered the meeting at 10:50 a.m.

4. Delegations

11:00 A.M.

4.1 Road Building Request – Gerry Richard

Gerry Richard came to discuss with Council his road building request from the February 26, 2008 Council meeting. The following items were discussed:

- Mr. Richard is looking for a road to be built to a new home site
- This will be 3/4 mile of new road when building from the South
- Mr. Richard has been fighting the realignment of SEC HWY 727, it appears that he will not be able to stop it and would therefore like to move. Away from the proposed pavement would be safer for himself and his family.
- There is a small creek to cross from the South and a larger creek to the North
- The development permit has been applied for

Mr. Richard left the meeting at 11:15 a.m.

MOTION
06.04.22.08

Moved by Councillor Clarke that County Council accept the Director of Public Works report for information purposes only.

Carried

5.3 Road Stabilization Program – 2008

Attached is the proposed Road Stabilization map/list for 2008 within the County. As per *Road Stabilization policy PW 22* roads that have a traffic count in excess of 100 vehicles per day (avg.) and roads that have between 80 and 100 vehicles per day (avg.) but have higher % of truck traffic have been considered for calcium chloride treatment. RR131 (from Henderson Creek to TWP801) is included in the list as per Council Motion 07.05.24.05 and Happy Valley road as per discussion on DOPW's report on May 24, 2005 Council meeting. Considering the fact that TWP road 775 (from RR 74 to RR 70) is a newly build Collector road and calcium treatment will help to stabilize the road Administration is proposing to include this road in the program for 2008. As per Councillor Bruce Jack's request we included TWP Rd. 782 from RR 80 to RR 70 in the list. The total length of road under dust stabilization program 2007 was 159.20 km and the total cost was approximately \$ 710,000.00 (including bonus). As per Interim 2008 budget we have \$ 750,000.00 for this program. If Council decides to include TWP Rd 775 & TWP782 then we have to increase the budget to \$ 870,000.00.

Does Council wish for administration to proceed with the same map/list or does Council wish to add/delete some Road from the map/list for stabilization 2008?

MOTION 07.04.22.08

Moved by Councillor Jack that County Council direct Administration to proceed with the 2008 Road Stabilization list as amended for the approximate cost of \$795, 000.

Carried

5.4 Road Maintenance Agreement with Alberta Transportation (AT) for the detour routes of Henderson Creek Bridge on HWY719

Attached is the Road Maintenance Agreement we forwarded to Alberta Transportation (AT) and the AT proposed agreement for the detour routes of Henderson Creek Bridge Re-construction on HWY719.

AT is requesting that Saddle Hills County takes care of the proposed detour route and is committed to reimburse Saddle Hills County the costs for the maintenance of the detour during 5 closures (each closure for maximum of 3 days) of the onsite detour. Accordingly a cost estimate (attached) was forwarded to AT. Following is the response e-mail from AT.

"Please find below proposed agreeable cost for the County's approval as:

- *100% cost for dust control over Twp Road 802*
- *25% cost for dust control over Range Road 131 & 115, Twp Road 801 respectively (County already applies dust control on these roads), and*

- *per unit cost for signs installation & grader maintenance.*

We would like to reiterate that 5 closures are the maximum that we expect for this project."

MOTION
08.04.22.08

Moved by Councillor Hubert that County Council approves the proposed detour routes, as well as the Alberta Transportation proposed Road Maintenance Agreement as presented and direct administration accordingly.

Carried

Mr. Emdadul Haque, Director of Engineering and Public Works left the meeting at 11:35 a.m.

5.5 Reg. Fire / Dis. Serv. Manager and Fire Department SOP

Mr. Ballard presented Council with the Reg. Fire / Dis. Serv. Managers report. The following items were discussed:

- Standard operating Guidelines

MOTION
09.04.22.08

Moved by Councillor Jack that County Council accept the Standard Operating Guidelines for Fire Departments for information purposes only and the Regional Fire & Disaster Services Manager's Report for information purposes only.

Carried

5.6 Road Building Policy

The draft Road Building Policy was presented for Councils discussion. The following points were discussed:

- Will the resident or the County decide where the road will be built?
- Will the resident pay any portion of the road to the quarter line?
- If the road is built beyond the quarter line, then how far will it go and who will pay for it?
- If it is a difficult or expensive road who will pay?

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- The policy must be flexible and reflect that there will be a decline in assessment in the future.

Recess for lunch at 12:04p.m.

The meeting reconvened at 1:25 p.m.

7 New Business

7.1 Subdivision Extension Request - 10-SH-05 (York)

Our Subdivision File: 10-SH-05
Land Description: NE 20-79-13-W6
Landowners: Gerald & Sonnia York

In accordance with Section 657 (1) of the M.G.A., the applicant had until January 17, 2007 to meet all of the conditions of subdivision and submit the subdivision plan to the County for endorsement.

The landowner has applied for an extension to meet the above obligations. Section 657(6) states that Council may extend the one year deadline.

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MOTION
10.04.22.08

Moved by Councillor Hubert that County Council approve an extension to January 17, 2009 for the landowner of subdivision application #10-SH-05 (NE 20-79-13-W6) to meet the conditions of subdivision approval and to submit the required plan for endorsement.

Carried

7.2 Cemetery Operating Grants 2008

Following is a list of cemetery groups who have made a complete application for operating funding for 2008:

Northmark Church Cemetery Association
Greenway Cemetery
Gordondale Cemetery Association
Ukrainian Greek Catholic Cemetery, Spirit River
Alexview Cemetery
Briar Ridge Cemetery Society

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Greek Baptist Cemetery Association
Blueberry Mountain Cemetery Committee
Bonanza & District AG Society – Bonanza Hillhaven Cemetery

St. Peter and Paul Catholic Cemetery Association has also applied but is unable to provide any financial information. (No work has been done and they do not have any funds.) Apparently the County issued a cheque to them in 2007 for \$200 and the cheque has not been cashed and is now stale dated. Does Council wish to renew the payment for 2007? Does Council wish to advance a further grant for 2008?

We have received an application from Bonanza & District Ag Society and the financial documentation is being sent under separate cover.

County policy AD07 requires applications to be received by April 1st each year and sets a maximum operating grant of \$200 per cemetery.

MOTION
11.04.22.08

Moved by Councillor Buck that County Council approve payment of cemetery operating grants to the 10 groups who have submitted complete applications, including St. Peter and Paul Catholic Cemetery and reissue the 2007 Cemetery Operating Grant cheque from 2007 for the St. Peter and Paul Catholic Cemetery.

Carried

7.3 CAANA Request

The group that is trying to highlight the need for the continued existence of the Edmonton City Centre Airport is running the “Heart of Edmonton” promotion. There will be a contest where people whose lives have been affected by the use of the Edmonton City Centre Airport will be able to tell their stories. The CAANA (Canadian Air Access Network of Alberta) association has requested to be able to place the Saddle Hills County logo onto the newspaper ad to be forwarded to our local paper and the postcards that are being used as entries for the contest.

MOTION
12.04.22.08

Moved by Councillor Clarke that County Council support the “Heart of Edmonton” promotion and direct Administration at act accordingly.

Carried

7.4 Unsightly Premises

Saddle Hills County does not currently have a bylaw regarding 'unsightly premises' or 'nuisances'. There is a Ministerial order from when Saddle Hills County was I.D. 20; however this would not be feasible to enforce. It would be advisable for Council to pass a bylaw regarding this matter.

Administration suggested that a Bylaw could be prepared that will address the unsightly premises issue, such as the Unsightly Premises Bylaw from the Town of Killam.

MOTION
13.04.22.08

Moved by Councillor Clarke that County Council direct Administration to prepare an Unsightly Premise Bylaw for the Hamlet of Woking.

Carried

7.5 AltaGas Development

There is a development planned by AltaGas for the Pouce Coupe area. There have been concerns expressed by residents of the area concerning this project.

The Planning and Development Department has received an incomplete development permit application. Saddle Hills County can only address planning issues (Section 619 of the Municipal Government Act).

MOTION
14.04.22.08

Moved by Councillor Clarke that County Council forward a letter to ERCB and AltaGas requesting another Open House due to inadequate local advertising and immense concern from ratepayers.

Carried

7.6 Dunvegan Bridge Construction

Starting on April 15, 2008 the Dunvegan Bridge will be reduced to a single 3.5 m lane. This lane restriction will remain in effect until October 31, 2008. The work will continue again at an appropriate time in the spring of 2009 until October 31, 2009. The carrying abilities of the bridge will not change, but it will not be able to accommodate loads in excess of 3.5 m.

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MOTION
15.04.22.08

Moved by Councillor Jack that County Council accept the letter from Alberta Infrastructure and Transportation for information purposes only.

Carried

7.7 Grant policies AD 07 & AD 28

As per AD07, Cemetery Operating and Capital Grants were under the same Policy. Last year Saddle Hills County Council combined the Cemetery Capital and the Recreation and Cultural Capital Fund; therefore the policies need to reflect this.

MOTION
16.04.22.08

Moved by Councillor Hubert that County Council adopt policies AD 07 & AD 28 as amended.

Carried

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8. Committee/Board Reports

8.1 Planning Steering Committee – Clr. McRann

Councillor McRann attended a Steering Meeting for the revision of the Land Use Bylaws. A list of discussion points were distributed for the next meeting. The dates for the Open Houses to be held in Saddle Hills County have not been set yet.

MOTION
17.04.22.08

Moved by Councillor Buck that County Council accept the Committee/Board Reports for information purposes only.

Carried

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9. Information Items

1. AAMDC Correspondence
2. MPB Updates
3. Cheque Run
4. Thank You Letter from City of GP
5. MD 133 Letters
6. Peace Country Health Update
7. FCSS Spring Events
8. New Horizon's for Seniors Program
9. Municipal Safety News
10. Town of Spirit River Newsletter
11. Clinic Meeting Minutes
12. 2008 Energize workshop
13. ASRPWF Newsletter
14. NADC Newsletter
15. Sustainable Communities Study Tour
16. EPIC Newsletter
17. 2008 Emerald Awards
18. Crime Prevention Forum – Aboriginal Gangs

MOTION
18.04.22.08

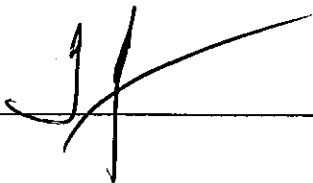
Moved by Councillor Clarke that County Council accept the information items for information purposes only.

Carried

10. ADJOURNMENT

Deputy Reeve McRann declared the meeting adjourned at 2:13 p.m.

REEVE



CAO

