

**MINUTES
SADDLE HILLS COUNTY
COUNCIL MEETING
TUESDAY JUNE 10, 2008**

Meeting of the Council for Saddle Hills County was held in the Council Chambers of the Saddle Hills County Administration Building on Tuesday June 10, 2008.

PRESENT:

*TIM STONE
MIKE MCRANN
BARBARA BUCK
CINDY CLARKE
JOHN MOEN
ALVIN HUBERT*

*REEVE
DEPUTY REEVE
COUNCILLOR
COUNCILLOR
COUNCILLOR
COUNCILLOR*

*TAROLYN PEACH
ELIZABETH GUSTAFSON*

*CAO
EA/RECORDING SECRETARY*

ABSENT:

BRUCE JACK

COUNCILLOR

1. CALL TO ORDER

Reeve Stone called the meeting to order at 10:03 a.m.

2. ADOPTION OF AGENDA

The following items were added to the agenda:

6.1 STARS

8.3 AltaGas Open House

MOTION

01.06.10.08

Moved by Councillor Hubert that County Council adopt the agenda as amended.

Carried

3. ADOPTION OF MINUTES

3.1 Council Meeting Minutes – May 27, 2008

The minutes from the May 27, 2008 regularly scheduled meeting of Council were presented for Council's review.

MOTION
02.06.10.08

Moved by Councillor Clarke that the Council minutes from the May 27, 2008 regular scheduled Council meeting be adopted as amended.

Carried

5. Administration Reports

5.1 CAO Regular Council Meeting Report

The Chief Administrative Officer presented her report to Council. The following items were discussed;

- Request for Proposal for Audit Services
- Cotillion Parks

MOTION
03.06.10.08

Moved by Councillor McRann that County Council accept the Chief Administrative Officers report for information purposes only.

Carried

Mr. Emdadul Haque, Director of Engineering and Public Works entered the meeting at 10:15a.m.

5.2 Director of Engineering and Public Works Report

Mr. Haque presented Council with his report on the Public Works Department. The following items were discussed;

- Consider local events when planning road work
- Complaints that TWP 794 has too much crown
- Beaver Dam on Blueberry Mountain Road, south of Blueberry Hall 1 mile
- RR75 is included on graveling list, but not done yet
- Woking, Railway Avenue, property boundary issues?

MOTION
04.06.10.08

Moved by Councillor Moen that County Council accept the Director of Public Works report for information purposes only.

Carried

5.3 Summary of Incidents

As per the Safety Policy PW19, all incidents during the period June 01/2007 to May 31/2008 were reported and investigated and also have been discussed at the safety meetings.

The summary of incidents during that period is being presented for Council's review.

MOTION
05.06.10.08

Moved by Councillor Clarke that County Council accept the Summary of Incidents report for information purposes only.

Carried

5.4 Detour of BF 75047

Considering the high cost of the on-site detour (100% County cost) Engineering Consultant (EXH Engineering Services Ltd.) for the re-construction of Bridge File 75047 recommended closing RR 81 during construction. During the closure of RR81 the following route may be used as detour: TWP Rd 814, RR84, TWP Rd 822, RR82 & TWP Rd 820 (Estimated detour length is about 19.2 km). Approximate duration of the closure will be 4/5 Weeks.

MOTION
06.06.10.08

Moved by Councillor Clarke that County Council approves the closure of RR81 during construction and also approves the proposed detour route as TWP Rd 814, RR84, TWP Rd 822, RR82 & TWP Rd 820.

Carried

5.5 2009-2011 Local Road Bridge Priority List

Alberta Transportation (AT) requested to review the funding requests and to submit a new local road bridge priority list for the next 3 year program (2009-2011). On the basis of the existing structural condition rating, safety, preservation and system expansion/upgrading and traffic volume the attached priority list is prepared. Administration would like council to review and approve the priority list.

MOTION
09.06.10.08

Moved by Councillor Hubert that County Council approves the proposal of one Stahl Peterbilt Inc., Model 367 (HP-550) with their price of \$ 113,940.00, and direct Administration accordingly.

Carried

5.8 Request for Access Approach onto SW-35-80-06-W6

J.L. Laychuk, owner of the quarter section SW-35-80-06-W6 would like Saddle Hills County to build a road along a 20m portion of RR62 as an approach for access onto his property.

Present Condition: There is no access approach to the above property. The developed road ends near the quarter section line.

Approach road building will require: The developed road ends at the property line, therefore to provide access to the property a 20m portion of road and an approach will be sufficient.

In the past request for approaches requiring 20m of road building have been approved by Council.

This request was received shortly before the agenda was assembled and at this time Administration has not had an opportunity to assess the site. Administration will have more information about the site and a recommendation for Council at the Council meeting.

MOTION
10.06.10.08

Moved by Councillor Clarke that County Council approve the request for Saddle Hills County to build a road along a 20m portion of RR62 as an access approach onto SW-35-80-06-W6.

Carried

7.4 Road Request SW-4-76-5-W6

A road building request has been received for SW-4-76-5-W6. The owners would like to build a residence on property that is currently accessible though crown land during the summer.

MOTION
11.06.10.08

Moved by Councillor McRann that County Council accepts the request for a road to SW-4-76-5-W6 for information purposes only.

Carried

Council directed Administration to send a letter to Mr. Howarth explaining why the request was accepted for information and that Administration forward the Road Construction Policy AD32 to aid Mr. Howarth in applying for a road.

Mr. Emdadul Haque, Director of Engineering and Public Works left the meeting at 11:15 a.m.

7. NEW BUSINESS

7.1 Addition to Schedule "A" Master Rates Bylaw No. 120-2003

As part of the regular tax recovery/notification process, charges are incurred by the County for registering the tax arrears list with Land Titles, issuing registered letters to the land owners and any party having an interest in the property, etc. Recovery of these charges is permitted under the MGA.

In the past these charges have been applied to the tax roll on a specific charge per parcel basis. It is recommended that a flat rate be applied to each parcel, rather than calculating a specific amount for each charge per parcel. This is a common practice used by several neighbouring municipalities.

Charges vary on a per parcel basis from \$40.00 to \$60.00, depending on the number of notifications issued. It is recommended that a flat rate of \$50.00 be established and added to the Master Rates By-Law.

MOTION
12.06.10.08

Moved by Councillor Clarke that County Council amend Schedule "A" of Master Rates Bylaw No. 130-2003, to include Tax Recovery/Notification fee of \$50.00/ parcel.

Carried

7.2 Clubroot of Canola Policy

Clubroot is an extremely long-lived canola disease that can cause total yield loss. This disease has been found in central Alberta and is spreading throughout the province. Since clubroot survives for 20 years in the soil, prevention is the best way to protect canola crops in this region. As this pest was added to the *Agricultural Pests Act* in 2007, the Peace Region Agricultural Fieldmen have drafted a regional clubroot policy to keep clubroot out of the Peace Region. This policy has been adapted to Saddle Hills County and is attached for Council's consideration.

MOTION
13.06.10.08

Moved by Councillor McRann that the County Council adopt Policy AG15 – Clubroot of Canola as presented.

7.3 Branding the Peace Sponsorship

The Branding the Peace Sponsorship opportunities information has arrived. There is various sponsorship levels offered and the net revenues from the 2008 AGM will be directed towards the 2008/2009 advocacy campaigns.

In 2007, 2006 and 2005 Saddle Hills County donated \$250 to the Branding the Peace AGM's.

MOTION
14.06.10.08

Moved by Councillor Clarke that County Council sponsor Branding the Peace for \$250.

Carried

MOTION
15.06.10.08

Moved by Councillor Hubert that Reeve Stone attend the Branding the Peace AGM in place of Councillor Clarke.

Carried

7.5 Dunvegan Hydroelectric Project

The proposed Dunvegan Hydroelectric project has been referred to a federal review panel. The review panel is asking for public comments on the draft agreement to establish a joint review panel.

MOTION
16.06.10.08

Moved by Councillor Moen that County Council accept the Dunvegan Hydroelectric Project Executive Summary for information purposes only.

Carried

7.6 Council Meeting Schedule – July, August

The meeting dates for the July and August Council meetings have not been determined. Administration would like to suggest that the Council meetings be held July 8, 2008 and August 12, 2008.

MOTION
17.06.10.08

Moved by Councillor Buck that County Council schedule Council Meetings for July 22, 2008 and August 12, 2008.

Carried

7.7 Application to Amend Land Use Bylaw – Rezoning

An application has been received to amend the Land Use Bylaw to rezone Part of SE 29-80-12-W6 from Agriculture District to Rural Industrial District. The area of the application was previously used as a stockpile site by Alberta Transportation/Saddle Hills County and reclamation of the site was never completed.

The purpose of the application is to accommodate a trucking business on the lands proposed in the rezoning application. This use is considered a discretionary use under the Rural Industrial District of the Land Use Bylaw.

MOTION

18.06.10.08

Moved by Councillor McRann that County Council give Bylaw 163-2008 a first reading.

Carried

MOTION

19.06.10.08

Moved by Councillor Hubert that County Council schedule a public hearing regarding Bylaw 163-2008 for July 22, 2008 at 1:30 p.m.

Carried

7.8 South Peace Regional Water Feasibility Study

A meeting will be held on June 16 to discuss the South Peace Regional Water Feasibility Study from 4:00 - 6:30 p.m. at the Stonebridge Hotel.

MOTION

20.06.10.08

Moved by Councillor McRann that County Council approve attendance at the June 16 South Peace Regional Water Meeting.

Carried

7.9 Affordable/Seniors Housing Lectures

Northern Sunrise County will be hosting a one day tour and lectures about affordable Housing and Seniors Housing. The tour and lectures will be June 25, 2008, the tour will start at 8:00 a.m. and the lectures will start at 1:00 p.m.

MOTION

21.06.10.08

Moved by Councillor Buck that County Council accept the invitation from Northern Sunrise County to the Affordable Housing and Seniors Housing Tour for information purposes only.

Carried

8. Committee/Board Reports

8.1 FCM

The Federation of Canadian Municipalities Annual Conference was held May 30 – June 2, 2008 in Quebec City. Reeve Stone, Councillor Buck, Councillor Hubert and CAO Tarolyn Peach attended the Conference.

Reeve Stone, Councillor Buck, Councillor Hubert and Chief Administrative Officer Tarolyn Peach described the highlights of the FCM conference.

- Reeve Stone knows many people and this raises the profile of Saddle Hills County across the country
- The history of Quebec City was very interesting
- A template was given in a session that showed the net cost to the government for projects and how much of every tax dollar goes to the municipality
- The Prime Minister did not attend, but the leaders of the Opposition did, this highlights how the Federal government considers municipalities to be the responsibility of the Provinces
- Reeve Stone was re-elected to the FCM Board of Directors
- The Alberta Minister of Municipal Affairs and Housing was the only Municipal Affairs and Housing Minister present
- The Banquet was very good
- There were issues with the reservations for hotel room and banquet tickets
- The conference centre was very well set up and user friendly
- The new FCM president is from Quebec

8.2 BBQ Committee Meeting

The BBQ Committee has met to discuss the annual BBQ. The date and location of the BBQ has been set for August 22, 2008 at Cotillion Park.

MOTION
22.06.10.08

Moved by Councillor Clarke that the Saddle Hills County office and shop be closed at 11:00 a.m. until closing on August 22, 2008 for the Staff BBQ and Employee Recognition.

Carried

8.3 AltaGas

AltaGas held an open house on June 4th to provide information about the proposed expansion of the existing natural gas processing plant at 3-3-81-13-W6. Reeve Stone and Councillor Hubert attended the open house some of the topics discussed were:

- AltaGas gave a good presentation

- The 14 hour flare remains a contentious issue
- A representative of the ERCB was present
- ALtaGas does not have a good reputation in the area and other new sour gas plants were not opposed like this expansion is
- There is enough natural gas being produced in the area to keep the new plant busy

MOTION
23.06.10.08

Moved by Councillor Clarke that County Council accept the Committee and Board reports for information purposes only.

Carried

6.1 STARS

STARS have requested \$100,000.00 in operational funding over three years. There has been an announcement from the provincial government that ground ambulance services will be operated by the province as of April 1, 2009. Other municipalities in the area have already pledged their support for STARS. For example the County of Grande Prairie has given funding on an interim basis until the Province of Alberta funds the Grande Prairie STARS base at the same percentage as the Calgary and Edmonton STARS bases are funded.

MOTION
24.06.10.08

Moved by Councillor Buck that Saddle Hills County give interim funding for a one year term in the amount of \$50,000.00 to be allocated from Municipal Sustainability Initiatives funds to the Grande Prairie STARS Base for operational needs.

Carried

MOTION
25.06.10.08

Moved by Councillor Moen that County Council direct Administration to send a letter to the Minister of Health requesting that the Province of Alberta support the Grande Prairie STARS Base at the same percentage as the Edmonton and Calgary STARS Bases.

Carried

9. Information Items

1. Thank You Cards
2. Victim's Assistance Annual Report
3. AAMD&C Information
4. Cheque Run
5. PREDA Member's Report
6. MPB Update
7. Travel Alberta Update
8. Labour & Employment Update
9. MMSA Monitor
10. NADC Newsletter
11. The Bridge
12. Catholic Schools Minutes
13. Edmonton State of the City
14. Community Design Conference
15. Community Profile Contest

MOTION

26rt.06.10.08

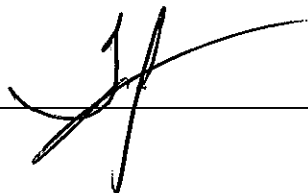
Moved by Councillor Clarke that County Council accept the information items for information purposes only.

Carried

10. ADJOURNMENT

Reeve Stone declared the meeting adjourned at 12:18 p.m.

REEVE



CAO

