

**MINUTES  
SADDLE HILLS COUNTY  
COUNCIL MEETING  
TUESDAY JUNE 24, 2008**

*Meeting of the Council for Saddle Hills County was held in the Council Chambers of the Saddle Hills County Administration Building on Tuesday June 24, 2008.*

**PRESENT:**

***TIM STONE  
MIKE MCRANN  
BARBARA BUCK  
BRUCE JACK  
CINDY CLARKE  
JOHN MOEN  
ALVIN HUBERT***

***REEVE  
DEPUTY REEVE  
COUNCILLOR  
COUNCILLOR  
COUNCILLOR  
COUNCILLOR  
COUNCILLOR***

***TAROLYN PEACH  
ELIZABETH GUSTAFSON***

***CAO  
EA/RECORDING SECRETARY***

**1. CALL TO ORDER**

Reeve Stone called the meeting to order at 10:03 a.m.

The Regional Fire & Disaster Services Manager, Brian Ballard, was present when the meeting was called to order. Reeve Stone congratulated Mr. Ballard for the 23 year Service award that had been presented to him at the Alberta Emergency Management Services awards on June 23, 2008. Mr. Ballard left the meeting at 10:10 a.m.

**2. ADOPTION OF AGENDA**

The following items were added to the agenda:  
**5.6 Letter regarding Road Request - Richard**  
**7.5 Northern Alberta Elected Leaders Organization**  
**8.4 Alberta Emergency Management Awards**  
**8.5 Cotillion Park Day**

**MOTION  
01.06.24.08**

**Moved by Councillor Moen that County Council adopt the agenda as amended.**

**Carried**

**3. ADOPTION OF MINUTES**

**3.1 Council Meeting Minutes – June 10, 2008**

The minutes from the June 10, 2008 regularly scheduled meeting of Council were presented for Council's review.

**MOTION**  
**02.06.24.08**

**Moved by Councillor Hubert that the Council minutes from the June 10, 2008 regular scheduled Council meeting be adopted as amended.**

**Carried**

**5. Administration Reports**

**5.1 CAO Regular Council Meeting Report**

The Chief Administrative Officer presented her report to Council. The following items were discussed:

- Municipal Census
- Dir. PW Farewell Gift
- Vacation
- Gundy Grader Beat
- Cotillion Park Contract

**MOTION**  
**03.06.24.08**

**Moved by Councillor Clarke that County Council accept the Chief Administrative Officers report for information purposes only.**

**Carried**

*Mr. Emdadul Haque, Director of Engineering and Public Works entered the meeting at 10:20 a.m.*

**5.2 Director of Engineering and Public Works Report**

Mr. Haque presented Council with his report on the Public Works Department. The following items were discussed:

- Transfer site hours
- Recycling
- Dust Control
- Advance warning sign on highway

**MOTION**

**04.06.24.08**

Moved by Councillor Jack that County Council approve the application of calcium to the Cotillion Hill Road.

Carried

**MOTION**

**05.06.24.08**

Moved by Councillor Hubert that County Council accept the request for advance warning signs for HWY 2 and Saddle Hills County Road for information only.

Carried

**MOTION**

**06.06.24.08**

Moved by Councillor McRann that County Council accept the Director of Public Works report for information purposes only.

Carried

**5.3 AIT's Proposal to Remove BF 79717**

This item was presented to Council at the January 21/2008 and February 12/2008 Council Meeting. Council's decision was **MOTION 09.01.21.08 "Moved by Councillor Clarke that County Council direct Administration to keep the road barricaded while information is gathered regarding the costs of closure and reclamation"**.

**MOTION 08.02.12.08 "Moved by Councillor McRann that County Council direct Administration to continue to close the road until the damaged culvert is replaced and proceed in pursuing AIT for funding of replacement of the culvert."**

Administration informed Alberta Transportation of Council's decision and Alberta Transportation offered to pay the full cost of reclamation. The estimated cost of reclamation is \$30,000.

Does Council wishes for administration to permanently remove the culvert and reclaim the road and the creek bed?

**MOTION**

**07.06.24.08**

Moved by Councillor Clarke that County Council direct Administration to permanently remove the culvert and reclaim the road and creek bed with Albert Transportation to cover the cost of removal and reclamation.

Carried

#### **5.4 Gravel Map - 2008**

Attached is the proposed gravelling map/list for 2007 within the County. Does Council wish for administration to proceed with the same map/list or does Council wish to add/delete some Roads from the map/list for Gravel Program-2008?

Council requested Administration to prepare a Gravel Program Policy and to review the residential roads that were gravelled in 2005 for the need for gravel in 2008.

**MOTION**  
**08.06.24.08**

**Moved by Councillor McRann that County Council accept the 2008 gravel Program for information purposes only.**

**Carried**

#### **4. Delegations**

*Lynda Duplessis, Director of the Peace Library System, entered the meeting at 11:29 a.m.*

##### **4.1 Peace Library System – Lynda Duplessis**

At Council's request Lynda Duplessis, Director of the Peace Library System, presented information to Council regarding the Peace Library System and how Saddle Hills County can fit within the Peace Library System. Some literature was handed out and a powerpoint presentation was given. She answered questions at this time as well. The following topics were discussed:

- Libraries are like the other services that the County provides, such as gravel, and need to be built
- A presentation was made to Council in 2005
- Peace Library Systems would support the local libraries
- Bonanza School is a member
- There would be an enhancement in local services including access through TRAC/TAL to other libraries and databases.
- If Saddle Hills County joined the Peace Library System there would be provincial operating grants available to the libraries where the municipality wishes to direct them
- Libraries need a Library Board in order to receive provincial funding and Peace Library Systems can act as the Library Board
- The fee to join is \$6.80/capita with a fee increase of \$0.45 over the next two years.

*Lynda Duplessis, Director of Peace Library Systems, left the meeting at 12:13p.m.*

*Recess for lunch at 12:13 p.m.*

*The meeting reconvened at 1:30 p.m.*

#### **4.2 Application to Amend Land Use Bylaw (2-AM-08)**

An application to amend the Land Use Bylaw to rezone Lots 22 & 23, Block 0002, Plan 1124 HW in the Hamlet of Woking from Hamlet Commercial to Hamlet Residential One District was given first reading on May 27, 2008. A public hearing regarding the rezoning bylaw was scheduled for June 24, 2008 at 1:30 p.m.

The purpose of the rezoning application is to allow for the development of a manufactured home on these lots behind the existing shop.

**Present:**

**Norman and Shirley Tracey**

**Laurie Jackson, Manager of Development and IT Services**

**Cheryl Dwernychuck, Assistant Development Officer**

**Emdad Haque, Director of Public Works**

Laurie Jackson gave an overview of the application, including photographs of the lot.

There was a written submission from Alberta Transportation stating that there were no concerns, however there could be no direct access to the Secondary Highway. There was no public input.

The Public hearing was adjourned at 1:50 p.m.

#### **5.5 RR84 Tender Results – Handout**

EXH Engineering drew the plans and put out the tender. The tender bids ranged from \$1.4 - \$2.7 million.

**Moved by Councillor Clarke that County Council approves the bid from Brute Force Oilfield Hauling Inc. for the price of One Million Four Hundred Thirty One Thousand Five Hundred Eight Dollars and Thirty Nine Cents (\$ 1,431,508.39), and direct administration to award the contract of the Range Road 84 (Fourth Creek Hall Road) Road Re-building project to Brute Force Oilfield Hauling Inc.. County Council also approves the total cost of \$ 1,940,259.23 for the project.**

**Carried**

**5.6 Letter- G. Richard Road Request**

Another letter was received from Gerry Richard regarding a request for a road to NE-79-8-W6. He requested that Council rethink their decision regarding the direction from which a road could be built.

**Moved by Councillor Jack that County Council direct Administration to present Gerry Richard with the following options for a road accessing NE-79-8-W6, which are subject to the conditions of the Road Construction Policy. Upon acquiring private access Council would consider option a) or b) in addition to the previously offered option c).**

**a) Access from the Southwest, contingent on securing private access to allow a road to be built to the North of TWP 790.**

**b) From the Southeast using road allowance RR 80A building to the North of TWP 790, up to where private access is required to cross the creek.**

**Or**

**c) Access from the North from the intersection of RR 80 and TWP 791A to the East side.**

**Carried**

*Mr. Emdadul Haque, Director of Engineering and Public Works left the meeting at 2:25p.m.*

**6. Business Arising from the Minutes**

**6.1 Peace Library System Request**

A resident of Silver Valley, Kathy Lundquist, is requesting that Saddle Hills County join the Peace Library System. Her concerns are the increasing difficulty to access the member libraries of the Peace Library System and increasing cost of membership fees.

**MOTION**  
**10.06.24.08**

**Moved by Councillor Buck that County Council direct Administration to arrange a stakeholders meeting to be held in the fall to explore implementation of a working model with the Peace Library System and the libraries that Saddle Hills County Residents access.**

**Carried**

**6.2 AltaGas – ERCB Letter**

The letter of May 13, 2008 addressing concerns regarding the AltaGas development in the Pouce Coupe region has been received. The letter has been acknowledged as an objection and contact information for dispute resolution has been given. This letter has been forwarded to AltaGas as well.

There has been a response to a second letter that was sent to ERCB and AltaGas raising concerns regarding the capacity of the adjacent plants and if they are at their full capacity as well as the distance of the acid gas injection well from the plant. Marc Boucher, the Project Manager for AltaGas has offered to meet with Reeve Stone on July 3, 2008.

**MOTION**  
**11.06.24.08**

**Moved by Councillor McRann that County Council accept the letter of acknowledgement from the ERCB regarding the AltaGas development in Pouce Coupe for information purposes only.**

**Carried**

### **6.3 AAMD&C Northern Zone Meeting**

The itinerary for the AAMD&C Northern Zone Meeting and a call for agenda items and/or resolutions have been received. The deadline for agenda and/or resolution items is July 25, 2008 and the RSVP deadline is July 31, 2008.

Reeve Stone requested Administration to have added to the agenda "What are the potential medivac options in the event of a possible closure of the Edmonton City Centre Airport?"

### **6.4 South Peace Regional Water Feasibility Study**

An all Councils meeting for the South Peace Regional Water Feasibility Study was held Thursday June 12, 2008. A draft motion has been suggested by Jeff Johnston for the Councils of the involved Municipalities to pass.

**"Moved by (name of mover) that the Council of the (name of municipality) supports a Regional Water System concept for the South Peace Region, as presented in the M.D. of Spirit River, South Peace Regional Water Feasibility Study - Executive Summary, dated June 2008, prepared by Associated Engineering Alberta Ltd."**

**MOTION  
12.06.24.08**

**Moved by Councillor Buck that County Council supports a Regional Water System concept for the South Peace Region, as presented in the M.D. of Spirit River, South Peace Regional Water Feasibility Study - Executive Summary, dated June 2008, prepared by Associated Engineering Alberta Ltd. Saddle Hills County Council reserves the right to support a specific source option when sufficient data is collected.**

**Carried**

### **7.1 RFP –Investment Services**

A Request For Proposal for provision of investment services was sent out to numerous institutions. Two proposals were received.

1. Chrenek & Dion Investment Advisors, RBC Dominion Securities, Grande Prairie
2. CIBC Wood Gundy, CIBC World Markets Inc., Edmonton

Details of the two proposals are very similar and in fact it is difficult to differentiate between the two proposals, other than the investment product that each banking institution promotes.

Based on the results that the County has experienced with Chrenek & Dion over the past years and the fact that their office is located locally, Administration recommends that the County continue to obtain services from Chrenek & Dion.

**MOTION**  
**13.06.24.08**

**Moved by Councillor Jack that County Council authorize Administration to enter into an agreement with Chrenek & Dion Investment Advisors, RBC Dominion Securities for investment services.**

**Carried**

### **7.2 Tangible Capital Assets Policy**

The proposed Tangible Capital Assets Policy has been revised and is presented for Council's approval.

**MOTION**  
**14.06.24.08**

**Moved by Councillor Moen that the County Council adopt the proposed Tangible Capital Assets Policy as presented.**

**Carried**

**7.3 Extended Health Benefits**

Administration has been researching extended health benefits providers and has found an alternative to the current providers. There will be a savings with the new provider that could be used to add an Employee Assistance Program and increase eye glass coverage. With the additional coverage there will be a net increase of \$65.15 per month.

**MOTION**  
**15.06.24.08**

**Moved by Councillor Hubert that County Council direct Administration to switch extended health benefits carrier to AMSC Insurance Services through the AUMA, add a Employee Assistance Program and increase eye glass coverage to \$200 every two years for a net cost increase of \$65.15 per month.**

**Carried**

**7.4 FCSS Programs**

Saddle Hills County has increased their FCSS funding and Administration requires direction. A letter has been received from Clr. Elaine Garrow of the M.D. of Spirit River requesting that Saddle Hills County Council consider donating some of their FCSS funds to the summer program Camp Wanago.

**MOTION**  
**16.06.24.08**

**Moved by Councillor McRann that County Council accepts the letter from Elaine Garrow for information purposes only.**

**Carried**

**7.5 Northern Alberta Elected Leaders**

It is time to renew membership in the Northern Alberta Elected Leaders Association. Does Council wish to remain members?

**MOTION**  
**17.06.24.08**

**Moved by Councillor Hubert the County Council pay the membership fee of \$100 to remain members of the Northern Alberta Elected Leaders.**

**Carried**

**8. Committee/Board Reports**

**8.1 Branding the Peace – AGM – Reeve Stone**

The Branding the Peace AGM was held June 12, 2008 at the Grande Prairie Live Theatre. This was not a well attended AGM. There have been some changes in the Board members. In speaking with Walter Pazkowski Reeve Stone was made aware that there are value added projects that are not locating in the area due to a lack of water.

**8.2 South Peace Water Meeting**

The South Peace Regional Water Meeting was held in Grande Prairie on June 16, 2008. There was discussion and the Village of Rycroft was not represented.

**8.3 Council Road Tour**

The Saddle Hills County Road Tour took place on June 19 and 20, 2008. The creek crossing at the Schofield's road was included on the tour.

**MOTION**  
**18.06.24.08**

**Moved by Councillor Clarke that County Council direct Administration to proceed with acquiring the right of way along the South Sneddon drainage ditch and build a fence at the appropriate distance after further damage from erosion.**

**Carried**

**Moved by Councillor McRann that County Council accept the Committee/ Board reports for information purposes only.**

**Carried**

#### **8.4 Alberta Emergency Management Awards – Reeve Stone**

Reeve Stone attended the Alberta Emergency Management Awards Ceremony in Edmonton on June 23, 2008. The Regional Fire & Disaster Services Manager for Saddle Hills County, Brian Ballard, received a 23 year service award. With the many Emergency Services management people present it was a good opportunity to network and discuss STARS.

#### **8.5 Cotillion Park Days – Reeve Stone & Clr. Hubert**

The weather cooperated for Cotillion Park Day on June 22, 2008 and it was a beautiful day. Saddle Hills County donated the meal, which is the fundraiser, and gave a \$1975 donation. The new picnic tables had been set up and were well used. The speeches and ribbon cutting were well received as was the Canada and Saddle Hills County flags. Former Councillor Cliff Travis was recognized for his service to Saddle Hills County during his terms as Councillor and a plaque was presented to him.

### **9. Information Items**

- 1. PC Golf Tournament Invitation**
- 2. Thank You Card**
- 3. Affordable Housing RFP Letter**
- 4. NADC Correspondence**
- 5. Municipal Safety News**
- 6. Work Safe Alberta News**
- 7. Peace Country Health Newsletter**
- 8. Growing Alberta Harvest Gala Invitation**
- 9. Fieldlaw Newsletter**
- 10. Cheque Run**
- 11. Catholic School Board Minutes**
- 12. 4eNDP Invitation to meet with Ms. Notley**

**MOTION**

20.06.24.08

Moved by Councillor Moen that County Council accept the information items for information purposes only.

**Carried**

**4.2 Application to Amend Land Use Bylaw**

Councillor Moen left the meeting due to pecuniary interest as the owners of the property in question are the parents of his spouse.

**MOTION**

21.06.24.08

Moved by Councillor McRann that County Council rescind the first reading of Bylaw 162-2008.

**Carried**

**10. ADJOURNMENT**

Reeve Stone declared the meeting adjourned at 4:22 p.m.

REEVE

CAO