

**MINUTES  
SADDLE HILLS COUNTY  
COUNCIL MEETING  
TUESDAY AUGUST 12, 2008**

*Meeting of the Council for Saddle Hills County was held in the Council Chambers of the Saddle Hills County Administration Building on Tuesday August 12, 2008.*

**PRESENT:**

*MIKE MCRANN  
BARBARA BUCK  
BRUCE JACK  
JOHN MOEN  
ALVIN HUBERT*

*DEPUTY REEVE  
COUNCILLOR  
COUNCILLOR  
COUNCILLOR  
COUNCILLOR*

*TAROLYN PEACH  
ELIZABETH GUSTAFSON*

*CAO  
EA/RECORDING*

**SECRETARY**

**ABSENT:**

*TIM STONE  
CINDY CLARKE*

*REEVE  
COUNCILLOR*

**1. CALL TO ORDER**

Deputy Reeve McRann called the meeting to order at 10:00 a.m.

**2. ADOPTION OF AGENDA**

The following items were added to the agenda:  
**7.11 Declaration of Agricultural Disaster Area**  
**7.12 Secondary Highway 677 Ditch Issues**

**MOTION  
01.08.12.08**

**Moved by Councillor Hubert that County Council adopt the agenda as amended.**

**Carried**

### **3. ADOPTION OF MINUTES**

#### **3.1 Council Meeting Minutes – July 22, 2008**

The minutes from the July 22, 2008 regularly scheduled meeting of Council were presented for Council's review.

#### **MOTION**

**02.08.12.08**

**Moved by Councillor Buck that the Council minutes from the July 22, 2008 regular scheduled Council meeting be adopted as presented.**

**Carried**

### **5. Administration Reports**

#### **5.1 CAO Regular Council Meeting Report**

The Chief Administrative Officer presented her report to Council. The following items were discussed;

- Meeting with Mr. Field regarding options for the office
- Promotional items; should the county bear the cost of the embroidery?
- Critical Illness Benefit; does Council wish to support the option of Critical Illness Benefits for the employees
- Vacation Days
- Possibility of a dead cow at Woking reservoir
- Staff Appreciation BBQ
- Taxation Clerk position

#### **MOTION**

**03.08.12.08**

**Moved by Councillor Moen that County Council direct Administration to administer the Critical Illness Benefits program on behalf of the employees who wish to participate.**

**Carried**

#### **MOTION**

**04.08.12.08**

**Moved by Councillor Hubert that County Council accept the Chief Administrative Officers report for information purposes only.**

**Carried**

## **5.2 Interim Director of Engineering and Public Works Report**

The CAO presented Council with the report on the Public Works Department. The following items were discussed;

- RR84 Construction work is proceeding
- Working drainage problems, NE portion of the hamlet and by the water plant
- SECOR, if the County accepts SECOR as well as COR numbers than they will be accepting additional liability. There is a possibility that Alberta Transportation will not be willing to accept SECOR.
- Working street width is narrow and paving would decrease the width

*Amy Kaut, Manager of Rural Development, entered the meeting at 10:20 a.m.*

**MOTION  
05.08.12.08**

**Moved by Councillor Hubert that County Council direct Administration to correspond with Alberta Transportation regarding the acceptance of companies with either a SECOR or a COR number during the tendering process.**

**Carried**

**MOTION  
06.08.12.08**

**Moved by Councillor Buck that County Council table discussion regarding the paving of the Working streets until the new Director of Engineering and Public Works is available for consultation.**

**Carried**

**MOTION  
07.08.12.08**

**Moved by Councillor Moen that County Council accept the Interim Director of Engineering and Public Works report for information purposes only.**

**Carried**

**7.6 Weed Notice Enforcement on NW 34-77-7-W6, NE 22-77-7-W6, and NW 22-77-7-W6**

Through the course of routine weed inspections in 2006 and 2007, these fields, have been noted as having patchy infestations of scentless chamomile. In the past, the weed inspector has formulated an action plan with the landowner which was not followed. There is ample visual evidence that the weeds are moving through watercourses and will be carried onto other ratepayer's land. There is a very high risk that the hay will be baled and moved off the property, spreading scentless chamomile. Weed notices were issued for these three fields on August 5, 2008. The weed notices for the NE and NW quarter of 22-77-7 come due on August 19, 2008, and the weed notice on NW 34-77-7 comes due on June 1, 2009 to allow the landowner time for application of residual herbicide. The NE and NW quarters of 22-77-7 have water runs on them that require treatment this year to prevent spreading of seed downstream.

The Manager of Rural Development requires the permission of Council for enforcement since the area in question is greater than 10 acres, 320 acres, and a residual herbicide will be applied.

**MOTION  
08.08.12.08**

**Moved by Councillor Hubert that only the water runs of on NE 22-77-7-W6 and NW 22-77-7-W6 have the scentless chamomile controlled through best management practices should enforcement be required**

**Defeated**

**MOTION  
09.08.12.08**

**Moved by Council Buck that County Council allow the Manager of Rural Development to control the scentless chamomile on NE 22-77-7-W6 and NW 22-77-7-W6, 320 acres, through appropriate best management practices should enforcement be required.**

**Carried**

Council took the opportunity to discuss the location of several weed issues with the Manager of Rural Development.

*Amy Kaut, Manager of Rural Development, left the meeting at 10:50 a.m.*

**5.3 Tiger Calcium's Bonus Request**

Tiger Calcium Services Inc., supplier of Calcium Chloride is requesting a 5% performance bonus for the 2008 year. This bonus is based on smooth supply and timely completion. Tiger Calcium has sent an invoice for \$36,892.59 (Includes Birch Hills County and MD 133 supply) as their performance bonus for this year which was completed by June 28. The amount this year we paid to Tiger Calcium is \$ 702,716.01 and 5% bonus amount will be \$ 35,135.80. There is a provision for 2.5% increase in price every year in the agreement that was signed in January 27, 2005.

Budget amount for this program is \$ 750,000.00 and so far we have spent \$ 703,517.87.

**MOTION  
10.08.12.08**

**Moved by Councillor Hubert that County Council accept this for information purposes only at this time and that the matter be brought back to the September 9, 2008 Council Meeting.**

**Carried**

**5.4 Tender for BF 75047**

Seven bids were received for the installation and other work for Bridge File # 75047 near WSW 36-81-8-W6 in Fourth Creek, RR 81. Unofficial tender results are included with a range from high bid of \$1,072,262.00 to a low bid of \$683,500.00 supplied by **Cox Contractors Ltd.** The combined total including 10% contingency, potential site occupancy, bonus and engineering is \$ 804,501.00. The Funding requirement for the project is follows:

	<b>Total</b>	<b>County Share</b>	<b>AIT Share</b>
Contract amount (less site occ.)	\$ 671,000.00	\$ 79,070.38	\$ 591,929.62
10% Contingency	\$ 67,100.00	\$ 7907.04	\$ 59,192.96
Engineering	\$ 58,069.00	\$ 7,741.00	\$ 50,328.00
Potential Site Occ. Bonus (2 Days)	\$ 1,000.00	\$ 117.84	\$ 882.16
Additional Engineering	\$ 7,332.00	\$ 0	\$ 7,332.00
<b>Total</b>	<b>\$ 804,501.00</b>	<b>\$ 94,836.26</b>	<b>\$ 709,664.74</b>

**MOTION**

**11.08.12.08**

Moved by Councillor Buck that County Council go in camera to discuss legal issues at 10:52 a.m.

**Carried**

**MOTION**

**12.08.12.08**

Moved by Councillor Moen to come out of in camera at 10:56 a.m.

**Carried**

**MOTION**

**13.08.12.08**

Moved by Councillor Hubert that County Council approves Cox Contractors Ltd.'s tender and direct administration to award the contract of installation and other work for Bridge File # 75047 near WSW 36-81-8-W6 to Cox Contractors Ltd. subject to approval from Alberta Infrastructure and Transportation. The County Council also approve the total Funding of Eight Hundred Four Thousand Five Hundred and One Dollars (\$804,501.00) including 10% contingency, potential site occupancy, bonus and engineering.

**Carried**

**5.5 Proposed Transfer Station Hours**

Administration has prepared new proposed Transfer station hours for Council's approval.

**Proposed Transfer Stations Hours**

<b><u>Transfer Station:</u></b>	<b><u>Open:</u></b>	<b><u>Times:</u></b>
<b><u>Woking:</u></b>	Summer Tuesday	12:00pm – 8:00pm
<b><u>Blueberry:</u></b>	Summer Wednesday SE 3-80-8 W6 Saturday SE OF Old Store	8:00am – 4:00pm 1:30pm – 5:30pm
<b><u>Bonanza:</u></b>	Summer Friday NW 33- 79-12- W6 Saturday S of Bonanza 1 mile	12:00am – 8:00pm 8:00am – 12:30pm
<b><u>Hazco Dump CCS:</u></b>	Summer Mon-Sat SW 31- 77-5- W6 3miles W on TWP 780 & ¼ S on RR60 or 3 miles E On HWY 731 & ¼ S on RR60	9:00am – 5:00pm
<b><u>Gundy:</u></b>	Summer Sat	10:00am - 2:00pm

**MOTION**

**14.08.12.08**

**Moved by Councillor Buck that County Council approve the proposed transfer station hours as presented.**

**Carried**

*Break from the meeting at 11:00 a.m.*

*Meeting resumed at 11:05 a.m.*

**7. New Business**

**7.1 Rezoning 4-AM-08**

*Laurie Jackson, Manager of IT and Planning, and Cheryl Dwernychuk, Assistant Development Officer, entered the meeting at 11:05 a.m.*

An application has been received to amend the Land Use Bylaw to rezone Lot 1, Block 25, Plan 0628149 (Part NE 32-78-13-W6 – 14.38 acres) from Rural Commercial (RC) District to Rural Industrial (RI) District.

The purpose of the application is to accommodate an existing trucking and landscaping business. The trucking business, being the primary use, is considered a discretionary use under the Rural Industrial (RI) District of the Land Use Bylaw.

**MOTION**

**15.08.12.08**

**Moved by Councillor Hubert that County Council give Bylaw 164-2008 first reading and County Council schedule a Public Hearing regarding Rezoning Bylaw 164-2008 for September 9, 2008 at 1:30 p.m.**

**Carried**

**7.2 Rezoning 5-AM-08**

An application has been received to amend the Land Use Bylaw as follows:

1. To rezone Lot 1, Plan 8420206 (Part NE 2-79-13-W6) from Country Residential (CR1) District to Rural Commercial (RC) District
2. To add "Work Camp" to the Discretionary Use list under Rural Commercial (RC) District.

The purpose of the application is to accommodate the development of a temporary work camp as well as for future plans of a campground development. Currently a work camp is not considered as a permitted or discretionary use under the Rural Commercial (RC) District. A campground is listed as a Discretionary Use in the (RC) district.

**MOTION  
16.08.12.08**

**Moved by Councillor Buck that the County Council give Bylaw 165-2008 first reading and that County Council schedule a Public Hearing regarding Rezoning Bylaw 165-2008 for September 9, 2008 at 1:40 p.m.**

**Carried**

**7.3 Subdivision Extension Request**

Our Subdivision File: 03-SH-06  
Land Description: NE 34-81-9-W6  
Landowners: Louie Isaac

In accordance with Section 657 (1) of the M.G.A., the applicant had until July 28, 2007 to meet all of the conditions of subdivision and submit the subdivision plan to the County for endorsement.

The landowner has applied for an extension to meet the above obligations. Section 657(6) states that Council may extend the one year deadline.

**MOTION  
17.08.12.08**

**Moved by Councillor Moen that County Council approve an extension to October 31, 2008 for the landowner of subdivision application #03-SH-06 (NE 34-81-9-W6) to meet the conditions of subdivision approval and to submit the required plan for endorsement.**

**Carried**

*Laurie Jackson, Manager of IT and Planning, and Cheryl Dwernychuk, Assistant Development Officer, left the meeting at 11:17 a.m.*

*Councillor Jack entered the meeting at 11:17 a.m.*

#### **7.4 2008 Recreation Operating Grants**

The total budget for the 2008 recreation operating grant is \$70,000. The total requested in the application is \$69,600.00.

The groups who are normally funded and did not apply this year have been contacted and will be sending the necessary information.

**MOTION**  
**18.08.12.08**

**Moved by Councillor Hubert that County Council direct Administration to distribute the 2008 operating grants as per policy.**

**Carried**

#### **7.5 2008 Capital Recreation Grant Applications**

The total budget for the 2008 recreation capital grant is \$150,000, the application received request \$234,309.71. Administration requests direction for distribution of these funds.

**MOTION**  
**19.08.12.08**

**Moved by Councillor Buck that the issue be tabled until the September 9, 2008 Council meeting.**

**Carried**

### **7.7 Minister's Regional Consultation Session**

The Minister of Municipal Affairs will be touring Alberta during the week of August 18-22 for consultations to discuss challenges and long-term plans for municipalities.

Two representatives are invited to attend a session. Reeve Stone has indicated that he is willing to attend the session if that is the wish of Council.

#### **MOTION**

**20.08.12.08**

**Moved by Councillor Jack that County Council authorize the attendance the Reeve and the Chief Administrative Officer at the August 21, 2008 consultation session in Grande Prairie.**

**Carried**

### **7.8 Bonanza School Request**

The Bonanza School has issues with ATV use on their school property, particularly while school is out of session. The ATV use disrupts the gravel used for safety in the playground.

Lynn Heath, the principal of Bonanza School, would like request that Saddle Hills County provide and install two signs indicating that ATV's are prohibited.

#### **MOTION**

**21.08.12.08**

**Moved by Councillor Jack that County Council accept the letter from the Principal of Bonanza School for information purposes only.**

**Carried**

### **7.9 Regional EMS**

The Regional EMS Foundation is looking for Board Members. The current Board would like to include more regional representation and would like to invite someone from the community to join them.

The AGM will be held at 12:00 p.m. September 9, 2008 at the Grande Prairie EMS Station.

#### **MOTION**

**22.08.12.08**

**Moved by Councillor Moen that County Council accept the invitation from the Regional EMS Foundation for information purposes only.**

**Carried**

### **7.10 Development Agreement – Giesbrecht**

*Laurie Jackson, Manager of Planning and Development, entered the meeting at 11:28 a.m.*

*At this time Deputy Reeve McRann advised Council that he owned property adjacent to the land being discussed. The decision might have the potential to affect the value of his land in the future. Deputy Reeve McRann offered to remove himself from the meeting if Council felt there was a conflict of interest. The general consensus was that there was no conflict of interest and Deputy Reeve McRann was urged to remain in the meeting.*

On March 11, 2008, the Municipal Planning Commission approved a subdivision application for an 11 lot subdivision on 80 acres owned by Randal & Kathryne Giesbrecht.

One component of the Development Agreement is that the Plans, Design and Specifications (as approved by the Municipal Engineer) must be submitted to the County which then forms part of the Development Agreement.

The County received a letter from Mr. & Mrs. Giesbrecht on August 6, 2008 requesting that the engineered road design for the internal subdivision road not be required, and instead be allowed to continue construction based on the County's minimum standards.

Adjacent landowners raised concerns during the rezoning stage as to how the development will affect their water supplies/properties, and it is expected that the engineered design will address and alleviate any negative impacts on neighbouring lands.

**MOTION**  
**23.08.12.08**

**Moved by Councillor Hubert that County Council supports the requirement of the engineered design, plans and specifications to the satisfaction of the Municipal Engineer that will form part of the Development Agreement between Saddle Hills County and Randal & Kathryne Giesbrecht.**

**Carried**

### **7.11 Declaration of Agricultural Disaster Area**

There has been very little precipitation within Saddle Hills County during the 2008 growing season, as a result many crops are greatly diminished or non-existent. Declaring Saddle Hills County an Agricultural Disaster Area would benefit the farming community.

#### **MOTION**

**24.08.12.08**

**Moved by Councillor Jack that County Council declares Saddle Hills County an agricultural disaster due to drought in 2008 and direct Administration to forward this motion to appropriate government bodies.**

**Carried**

### **7.12 Secondary Highway 677 Ditch issues**

Within the Hamlet of Woking the secondary highway 677 has rough ditches creating issues for home owners.

#### **MOTION**

**25.08.12.08**

**Moved by Councillor Moen that County Council direct Administration to write a letter to Alberta Transportation informing them that the ditches along Secondary Highway 677 within the Hamlet of Woking require attention.**

**Carried**

## **8. Committee/Board Reports**

### **8.1 ASB BBQ's**

Councillors Hubert, Buck, McRann and Jack attended the 2008 ASB BBQ's, the following topics were discussed:

- The weed inspectors did a good job!
- Attendance was good and will increase as the ASB BBQ's continue to be held
- People took advantage of the opportunity to speak with the weed inspectors

## **8.2 AAMDC Zone Meeting**

Reeve Stone, Deputy Reeve McRann, Councillor Buck and CAO, Tarolyn Peach, attended the AAMD&C Zone meeting at Wabasca on August 8, 2008.

The following topics were discussed:

- There was pavement the whole way to Wabasca
- Their negotiation skills were very impressive
- They are in the last phase of a program to have water and sewer to every home on the reserve
- They are creating a tourism industry
- The model for the Doctor's clinic is very interesting
- Their Industrial Mill Rate is 50% higher than Saddle hills County, but the Residential Mill Rate is the lowest in the province
- There is a firewood for Seniors program and a Seniors Tax exemption

### **MOTION**

**26.08.12.08**

**Moved by Councillor Jack that County Council accept the Board and Committee reports for information purposes only.**

**Carried**

## **9. Information Items**

- 1. LAPP Rate Increase**
- 2. STARS Thank You Letter**
- 3. Regional Cooperation Announce**
- 4. Letter Re: AB Health Services Board**
- 5. Letter Re: Open Skies Policy**
- 6. Letter Re: Nuisance Bylaw**
- 7. Dunvegan Hydroelectric Update**
- 8. AMSC Electricity Aggregation**
- 9. Emergency Preparedness Forum**
- 10. Cheque Run**
- 11. Contact**
- 12. PREDA Newsletter**
- 13. NADC Newsletter**
- 14. MPB Bulletin**
- 15. Water Newsletter**
- 16. Travel Alberta Newsletter**
- 17. Senior Services Conference**

**MOTION**

**27.08.12.08**

**Moved by Councillor Hubert that County Council accept the information items for information purposes only.**

**Carried**

The following information items were discussed:

- 9.6 Letter Re: Nuisance Bylaw. Notice of the draft Bylaw was distributed to the residents of Woking and some residents have requested a copy for their review.
- 9.11 Contact Newsletter from AAMD&C. The County flag has been sent to the AAMD&C.

**10. ADJOURNMENT**

**Deputy Reeve McRann declared the meeting adjourned at 12:05 p.m.**

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**REEVE**

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**CAO**