

**MINUTES
SADDLE HILLS COUNTY
COUNCIL MEETING
TUESDAY JANUARY 13, 2009**

Meeting of the Council for Saddle Hills County was held in the Council Chambers of the Saddle Hills County Administration Building on Tuesday January 13, 2009.

PRESENT:

*TIM STONE
MIKE MCRANN
BARBARA BUCK
ALVIN HUBERT
BRUCE JACK
CINDY CLARKE*

*REEVE
DEPUTY REEVE
COUNCILLOR
COUNCILLOR
COUNCILLOR
COUNCILLOR*

*TAROLYN PEACH
JASON JAGODICH
SANDY PEDDLE*

*CHIEF ADMINISTRATIVE
OFFICER
DIRECTOR OF ENGINEERING
AND PUBLIC WORKS
RECORDING SECRETARY*

ABSENT:

JOHN MOEN

COUNCILLOR

1. CALL TO ORDER

Reeve Stone called the meeting to order at 10:10 A.M.

Jason Jagodich, Director of Engineering and Public Works entered the Council meeting at 10:11 a.m.

2. ADOPTION OF AGENDA

The following items were added to the agenda:

- 8.1 Weyerhaeuser Report
- 8.2 Open House in Falher
- 5.3 Snow Plow Policy
- 7.14 Signal Back Page

MOTION

01.01.13.09

Moved by Councillor Buck that County Council adopt the agenda as amended.

Carried

3. ADOPTION OF MINUTES

3.1 Council Meeting Minutes – December 9, 2008

The minutes from the December 9, 2008 regularly scheduled meeting of Council were presented for Council's review.

MOTION

02.01.13.09

Moved by Councillor Jack that the Council minutes from the December 9, 2008 regular scheduled Council meeting be adopted as amended.

Carried

3.2 Council Meeting Minutes – December 16, 2008

The minutes from the December 16, 2008 regularly scheduled meeting of Council were presented for Council's review.

MOTION

03.01.13.09

Moved by Deputy Reeve McRann that the Council minutes from the December 16, 2008 regularly scheduled Council meeting be adopted as presented.

Carried

5.1 CAO Regular Council Meeting Report

The Chief Administrative Officer report was presented to Council. The following items were discussed:

- Rescheduling of the January 27th, 2009 Council meeting
- Current Council portraits
- Strategic Planning for possible in February

MOTION

04.01.13.09

Moved by Councillor Hubert that the January 27th, 2009 Council meeting be cancelled and that the February 10th meeting be rescheduled to February 3rd, 2009.

Carried

MOTION

05.01.13.09

Moved by Councillor Clarke that County Council accept the Chief Administrative Officers report for information purposes only.

Carried

5.2 Director of Engineering and Public Works Report

Mr. Jagodich presented Council with his report on the Public Works Department. The following items were discussed;

- Confirmation on Twp 762 not Twp 790
- Rig Moves
- Discussion on future updates regarding the rig moves

MOTION

06.01.13.09

Moved by Deputy Reeve McRann that County Council accept the Director of Public Works report for information purposes only.

Carried

5.3 Snow Plow Policy PW10

Discussion ensued on the matter concerning senior citizens and the amount of flags permitted at one time. There was also discussion on obtaining liability waivers signed prior to doing any snow removal by the County for seniors. Further discussion ensued and it was requested that this item be tabled until the next Council meeting.

7.1 SCADA Monitoring System- Supervisory Control and Data Acquisition

The Public Works Department would like to retain the services of a consultant/contractor to install a SCADA monitoring system in the Woking Water Treatment Plant. The function of this SCADA system would be to currently act as a standalone data concentrator and report generator for the WTP. In the future, this system would have the capacity to monitor trend and generate reports for neighbouring municipalities.

MOTION

07.01.13.09

Moved by Deputy Reeve McRann that County Council direct administration to contract Pronghorn Controls to install the SCADA system in the Woking Water Treatment Plant.

Carried

7.2 Subdivision Application 08-SH-07

The Public Works Department would like to request an extension on Subdivision Application 08-SH-07 to complete a legal survey. The current approval expired on August 3rd, 2008.

Land Description: NW 33-79-12-W6
Landowner: Garry Humphrey / Clayton Humphrey / Delores Nimrichter
Applicant: Saddle Hills County (Bonanza Landfill Site)

In accordance with Section 657 (1) of the M.G.A., the applicant has one year to meet all of the conditions of subdivision and submit the subdivision plan to the County for endorsement. Section 657(6) states that Council may extend the one year deadline.

**MOTION
08.01.13.09**

Moved by Councillor Hubert that County Council approve an extension to August 3, 2009 for the application of subdivision application #08-SH-07(NW 33-79-12-W6) to meet the conditions of subdivision approval and to submit the required plan for endorsement.

Carried

7.3 Subdivision Application 18-SH-07

The Public Works Department would like to request an extension on Subdivision Application 18-SH-07 to complete a legal survey. The current approval expires on February 8th, 2009.

Land Description: SE 24-76-6-W6
Landowner: Richard & Mary Erlendson
Applicant: Saddle Hills County (Woking Drainage Project)

In accordance with Section 657 (1) of the M.G.A., the applicant has one year to meet all of the conditions of subdivision and submit the subdivision plan to the County for endorsement. Section 657(6) states that Council may extend the one year deadline.

**MOTION
9.01.13.09**

Moved by Councillor Clarke that County Council approve an extension to February 8, 2010 for the applicant of subdivision application #18-SH-07(SE 24-76-6-W6) to meet the conditions of subdivision approval and to submit the required plan for endorsement.

Carried

7.4 2009 Capital Schedule

At the December 16th, 2008 Council meeting County Council approved the preliminary operating budget and directed administration to bring forward the following items:

1. Mobile Equipment Capital Purchases
2. Computer & Office Equipment Replacement Plan
3. Road Construction Project

Laurie Jackson, Manager of Development and IT Services entered the Council meeting at 11:05 a.m.

Discussion ensued on whether or not to have fax machines on the replacement plan. It was noted that this discussion would be tabled until the next scheduled meeting on February 3, 2009

Laurie Jackson, Manager of Development and IT Services departed the Council meeting at 11:15 a.m.

**MOTION
10.01.13.09**

Moved by Councillor Buck that County Council approves the 2009 Mobile Equipment Capital Purchases as presented.

Carried

**MOTION
11.01.13.09**

Moved by Councillor Clarke that County Council approves the 2009 Road Construction Projects as presented.

Carried

**MOTION
12.01.13.09**

Moved by Councillor Hubert that County Council approves the 2009 Computer and Office Equipment Replacement Plan as presented.

Carried

**MOTION
13.01.13.09**

Moved by Councillor Hubert that County Council authorize administration to purchase a fax machine for Reeve Stone.

Carried

7.5 Brush & Weed Control Along Roadsides Policy AG03

Administration has brought the Brush and Weed Control Along Roadsides Policy AG03 for adoption. The Agricultural Service Board approved this policy during the September 16, 2008 meeting.

MOTION

14.01.13.09

Moved by Councillor Clarke that County Council adopt the Brush and Weed Control Along Roadsides Policy AG03 as presented.

Carried

7.6 Provincial Grant – Safe Communities Innovation Fund

Administration presented Council with a Provincial Grant information package on the Safe Communities Innovation Fund Grant Criteria for consideration. This would assist people at risk and help to reduce the crime rate. The amount of the grant would be \$500,000 per year at a maximum of 3 years. This grant would be in co-operation with the RCMP and it would have to be submitted by the 30th of January, 2009.

Administration has contacted Sergeant Landreville and he was not aware of this program. The information has been sent to him for comments.

MOTION

15.01.13.09

Moved by Councillor Clarke that County Council accept the Safe communities Innovation Fund Grant Criteria for information purposes only.

Carried

7.7 Request for Funding from the Royal Canadian Legion

Administration presented Council with a request for funding from the Royal Canadian Legion. They are asking if Saddle Hills County would like to advertise in a "Military Service Recognition Book". The book would be distributed to 180 Legion Branches free of charge as well as hospitals, schools and public libraries as an education aid. The funding will be dependent on the size of advertisement that is taken out.

MOTION

16.01.13.09

Moved by Councillor Clarke that County Council purchase the 1/10 Page (Business Card) advertisement in the “Military Services Recognition Book” that will be published by the Royal Canadian Legion, at a cost of \$250.00.

Carried

7.11 Wild Boar Pilot Program Agreement

Wild Boar was declared a pest on the Ag. Pest Act in 2008. Alberta Agriculture and Rural Development has implemented a pilot program to put a bounty of \$50.00/pair on wild boar ears. This program will run until December 31, 2009.

The Agricultural Service Board for Saddle Hills County voted in favour of participating in the program as per motion (06.12.16.08). The costs associated with this program are covered through the ASB Grant.

MOTION

17.01.13.09

Moved by Deputy Reeve McRann that County Council enter into an agreement with the Minister of Agriculture and Rural Development to put a bounty on wild boar ears at a price of \$50.00 per pair of ears.

Carried

Brian Ballard, Regional Fire and Disaster Services Manager entered the Council meeting at 11:35 a.m.

7.12 Regional Partnership Initiative

Saddle Hills County would like to organize a meeting to begin discussions for the Regional Partnership Initiative. Two representatives from each municipality would include a CAO or Municipal Manger and one elected official to attend the meeting. If Saddle Hills County does enter into an agreement then the Regional Cooperation protocol would be adopted. Administration foresees that Saddle Hills County will be the managing municipality for this group at this time.

MOTION

18.01.13.09

Moved by Councillor Hubert that County Council support in principle the Regional Partnership Initiative and that Saddle Hills County would be willing to be the managing municipality with the appointment of Reeve Stone to sit as a member.

Carried

7.8 Schedule of Fees Policy PS02

Administration presented Council with a revised addition of the Schedule of Fees Policy PS02 for adoption. Background Information;

- Policy was created in June 2004 to facilitate billing for highway calls & fostering mutual aid.
- Direction of Council at the time was to give 50% to the responding Fire Departments; however this was not included in the policy.
- Item 5.0 needs to be added to allow Fire Departments to receive payment.

MOTION

19.01.13.09

Moved by Councillor Buck that County Council adopt the Schedule of Fees Policy PS02 as presented.

Carried

7.9 Emergency Management Committee Bylaw No. 170-2009

Administration presented Council with a draft Emergency Management Committee Bylaw 170-2009 for consideration.

In order for Saddle Hills County to participate in the Regional Municipal Partnership Initiative, County Council needs to change the current bylaw to reflect accordingly.

MOTION

20.01.13.09

Moved by Councillor Jack that County Council give the Emergency Management Committee Bylaw 170-2009 first reading.

Carried

MOTION

21.01.13.09

Moved by Deputy Reeve McRann that County Council give the Emergency Management Committee Bylaw 170-2009 second reading.

Carried

MOTION

22.01.13.09

Moved by Councillor Hubert that County Council proceed with third and final reading.

Carried Unanimously

MOTION

23.01.13.09

Moved by Councillor Hubert that County Council give the Emergency Management Committee Bylaw 170-2009 third reading.

Carried

7.10 Fire Apparatus Safety & Maintenance Program Policy PS04

Administration presented Council with a draft policy for the Apparatus Safety & Maintenance Program Policy PS04 for consideration.

This is required by regulation in order to apply to AIT for Municipal Firefighting Vehicle permit for our Fire Departments Tanker Trucks.

MOTION

24.01.13.09

Moved by Councillor Clarke that County Council adopt the Fire Apparatus Safety and Maintenance Program Policy PS04 as presented.

Carried

Brian Ballard, Regional Fire and Disaster Services Manger departed the Council meeting at 11:50 a.m.

7.13 Operating / Capital Reserve Policy FN13

Administration has brought forward the Operating / Capital Reserve Policy FN13 that has now been put into proper policy format. County Council had approved this item in- principle.

MOTION

25.01.13.09

Moved by Councillor Buck that County Council adopt the Operating / Capital Reserve Policy FN13 as amended.

Carried

Jason Jagodich, Director of Engineering and Public Works departed the meeting at 11:59 a.m.

County Council recessed for lunch at 12:00 p.m.

Councillor Jack departed the Council meeting at 1:29 p.m.

County Council reconvened the meeting at 1:30 p.m.

8.1 Weyerhaeuser Meeting

Reeve Stone presented his report to Council on the Weyerhaeuser meeting he attended on December 17th, 2008. There was an economic update given and it was not looking very good at the present time. It was noted that pulp prices are not looking very promising at this time. It was also noted that there was a presentation given by SRD on the Mountain Pine Beetle and how many producers are trying to harvest before trees become infested.

8.2 Open House in Falher – Honourable Hector Goudreau

Reeve Stone reported on the Open House he and Councillor Buck attended in Falher with the Honourable Hector Goudreau. The event was very informative and it provided an opportunity for discussion with Minister Goudreau on the paving of Highway 677. It was mentioned that a tender package is ready for the road portion but not for the bridge file.

MOTION **26.01.13.09**

Moved by Deputy Reeve McRann that County Council accept the Weyerhaeuser and the Open House reports for information purposes only.

Carried

9. Information Items

1. Accounts Payable
2. Newspaper Clippings (assorted material)
3. AAMD&C Member Bulletin (assorted material)
4. FCM Members Advisory
5. Contact (assorted material)
6. Growing Rural Tourism
7. Alberta Lands Trust Alliance Conference
8. Alberta Health Services (assorted material)
9. Northern Links Program Update
10. Spectra Energy
11. Grande Prairie & District Victims Assistance
12. Mountain Pine Beetle Update (assorted material)
13. Alberta Emergency Management Agency
14. PREDA
15. AAMD&C Partners in Trade
16. STARS
17. News Release
18. PASZA

MOTION
27.01.13.09

Moved by Councillor Clarke that County Council accept the information items for information purposes only.

Carried

10. ADJOURNMENT

There being no further business Reeve Stone declared the meeting adjourned at 1:39 p.m.

REEVE

CAO