

**SADDLE HILLS COUNTY  
COUNCIL MEETING  
TUESDAY APRIL 14, 2009**

*A meeting of the Council for Saddle Hills County was held in the Council Chambers of the Saddle Hills County Administration Building on Tuesday April 14, 2009.*

**PRESENT:**

**MIKE MCRANN  
CINDY CLARKE  
BARBARA BUCK  
ALVIN HUBERT**

**DEPUTY REEVE  
COUNCILLOR  
COUNCILLOR  
COUNCILLOR**

**TAROLYN PEACH**

**CHIEF ADMINISTRATIVE  
OFFICER**

**JASON JAGODICH**

**DIRECTOR OF ENGINEERING  
AND PUBLIC WORKS**

**CHERYL DWERNYCHUK**

**RECORDING SECRETARY**

**ABSENT**

**TIM STONE  
JOHN MOEN  
BRUCE JACK**

**REEVE  
COUNCILLOR  
COUNCILLOR**

**1. CALL TO ORDER**

Deputy Reeve McRann called the meeting to order at 10:10 a.m.

**2. ADOPTION OF AGENDA**

The following additions were made to the agenda:

5.3 Range Road 92

8.1 Housing Committee Report

**MOTION  
01.04.14.09**

**Moved by Councillor Hubert that County Council adopt the agenda as amended.**

**Carried**

**3. ADOPTION OF MINUTES**

The minutes from the March 31, 2009 regularly scheduled meeting of Council were presented for approval and the following corrections were noted:

It was noted that there was no mention of what time Council adjourned for lunch and reconvened in the afternoon.

Page 6, 8.4 PREDA, change to read: "Reeve Stone presented a brief on the PREDA meeting he attended and would give a formal report at a future meeting"

**MOTION  
02.04.14.09**

**Moved by Councillor Clarke that the minutes from the March 31, 2009 regularly scheduled meeting of Council be adopted as amended.**

**Carried**

**5.1 CAO REPORT**

Ms. Peach presented the Chief Administrative Officers report to Council and the following items were discussed:

- Capital Tangible Assets
- Strategic Planning, when would Council be presented with the report? Ms. Peach advised that the formal presentation would be made to Council at the end of May, however, Council should receive a written report to review by the end of April.

**MOTION  
03.04.14.09**

**Moved by Councillor Buck that County Council accept the Chief Administrative Officers report for information purposes only.**

**Carried**

**5.2 DIRECTOR OF ENGINEERING & PUBLIC WORKS REPORT**

Mr. Jason Jagodich presented Council with his report on the Public Works Department and the following items were discussed:

- Councillor Clarke commented that the clean-up which was carried out on the lot in Woking, it looks very good. Council inquired if the landowner had contacted the County, and administration advised at this time, the landowner has had no contact with the County. Council inquired as to the final costs of the clean up, and Mr. Jagodich advised that those figures are not available at this time.
- Councillor Clarke commented that the roads appear to be holding up very well this spring and they are in great shape. She commended Public Works on a job well done.
- Deputy Reeve McRann noted that some of the items have been on the report for some time and inquired if they could be removed? Perhaps Mr. Jagodich could compile a list of the older items and bring forward to Council with a recommendation to remove them from the report which is put forward at Council meetings.
- Councillor Buck inquired as to the status of the Bridge in Blueberry Mountain. Mr. Jagodich advised that the repairs would be done in house, once the frost is out of the ground.

-Councillor Hubert inquired about the Doe River Project. Discussion ensued on budgetary implications should the project be removed from the budget or if it were to remain a budget item.

- Councillor Clarke inquired as to status of the Woking Lift Station project. Ms. Peach advised that the lift station had quit working and therefore the County had no option but to proceed with the work immediately. Unfortunately, as the work on the project has commenced prior to the final grant approval, this program is no longer eligible for grant funding; therefore, the County will not be receiving any funding towards this project.

-Mr. Jagodich advised that the Request for Proposals for the excavator were going out today.

- Mr. Jagodich requested direction on the purchase of new gravel trailers or should the mechanic be directed to recertify the existing trailers for use this year. Council reaffirmed their support for the purchase of new trailers.

- Mr. Jagodich noted that at the AAMDC Conference a presentation was made on the TRAVIS Multi-Jurisdiction System pilot project. Saddle Hills County is in the pilot project area and he has met with the provincial representatives on the project. This is a computerized system which tracks rig moves across the province. This is what Matt Moorman currently tracks for the County and Mr. Jagodich noted that the County has a very good program in place. The benefit of being a participant in the program would be that the County would be able to determine how many times a truck travels on a particular road. Councillor McRann inquired if the County did dedicated inspections to ensure that equipment is being steamed prior to coming into the County? Mr. Jagodich advised that inspections are not done with every move, rather spot inspections are done.

**MOTION  
04.04.14.09**

**Moved by Councillor Hubert that County Council authorize Saddle Hills County to participate in the Travis Multi-Jurisdiction System Pilot Project for the term of the project.**

**Carried**

**MOTION  
05.04.14.09**

**Moved by Councillor Clarke that County Council accept the Director of Engineering and Public Works report for information purposes only.**

**Carried**

**5.3 Range Road 92**

Discussion ensued on road use for Range Road 92. This is a new construction road which has been banned at 50%. A local company would like the county to relax the road ban in order for them to continue business operations.

**MOTION  
06.04.14.09**

**Moved by Councillor Hubert that Saddle Hills County relax road ban restrictions on Range Road 92 from Secondary Highway 681 south to Township Road 813 and then east for 500 meters at the discretion of the CAO or designate to 75% axle weight.**

**Carried**

**6.1 BONANZA BIN SITE DISCUSSION/INCREASED TRANSFER SITE HOURS – PILOT PROJECT**

There are concerns in the Bonanza Community regarding transfer site hours.

It has been suggested to look at a pilot project that increases the hours in the summer months. This would allow the evaluation of the volume of waste at the household bins at Bay Tree and other surrounding sites. The suggestion is to increase the hours of the Bonanza, Blueberry, and Woking sites by 8 hours per week from May 1 to September 30, 2009.

The increase funding implications are as follows:

Fuel	\$ 6,031.
Insurance	\$ 36.
Vehicle	\$ 400.
Wages	<u>\$11,000.</u>
Total Estimate:	\$17,467.

Discussion ensued on the opening of the transfer stations one extra day per week each. Deputy Reeve McRann inquired as to the costs of the annual spring clean up that the County has been doing in the past? Mr. Jagodich advised that he could get those costs and bring back for Council. Council discussed whether it would be better to do the extra days at the transfer station versus the annual spring clean up. It was noted that the residents appreciate the spring clean up bins at the transfer sites and have already called to inquire when they would be there. Councillor Hubert would like Council to look at the garbage program for the County and where the money is being spent. Ms. Peach noted that this information is available at any given time through the general ledger.

It was mentioned that a private landowner has come forward with a possible bin site location in Bonanza.

**MOTION  
07.04.14.09**

**Moved by Councillor Clarke that County Council enter into a pilot project for Blueberry, Bonanza, and Woking landfill sites to be open an extra 8 hours per week from May 1 to September 30, 2009 and Administration will identify deliverables, milestones, and evaluate the program.**

**Carried**

### **7.1 Bonanza Nuclear Power Meeting**

Administration received information regarding a Nuclear Power Meeting that would be taking place at the Bonanza Hall on April 23, 2009 at 7:00 p.m.

Councillor Hubert departed from the meeting at 11:21 a.m. and returned at 11:24 a.m.

**MOTION  
08.04.14.09**

**Moved by Councillor Clarke that County Council accepts the information on the Nuclear Power Meeting to be held in Bonanza on April 23, 2009, for information purposes only.**

**Carried**

### **4.1 RURAL ROUTES SUSTAINABLE SOCIETY**

Ms. Katie Stevenson and Ms. Candace Dolen entered the meeting at 11:26 a.m.

The Rural Roots Sustainability Society is requesting a donation of \$1000.00 to support their efforts by compensating volunteer's mileage. A presentation was made outlining what the group has been doing and what their upcoming endeavours will be.

Ms. Stevenson and Ms. Dolen departed from the meeting at 11:38 a.m.

### **7.2 Memorandum of Understanding with Peace Country Beef & Forage Association**

The Peace Country Beef & Forage Association is an applied agricultural research association that conducts extension programs for livestock producers in the Peace Region, including Saddle Hills County. Some of their initiatives include evaluating pasture health, assisting producers with age verification for CCIA, and conducting research trials on bale grazing and swath grazing. They depend on grant support from both provincial and municipal government to continue their work with area producers.

One-time funding support for the Peace Country Beef & Forage Association has been included in the Agricultural Service Board Budget for 2009. In order to facilitate this funding, a memorandum of understanding has been drafted and is being presented for Council's review and approval.

**MOTION  
09.04.14.09**

**Moved by Councillor Buck that County Council accept the memorandum of understanding with the Peace Country Beef & Forage Association as presented.**

**Carried**

**7.3 BILL 204 – PROVINCIAL/FEDERAL TAX SHARING**

Laurie Blakeman has introduced a Private Member’s Bill – Bill 204 that would enable municipalities to access a portion of the provincial income tax revenue each year.

**MOTION  
10.04.14.09**

**Moved by Councillor Hubert that County Council accept the information on Bill 204 for information purposes only.**

**Carried**

**7.4 STORAGE OF GRADERS POLICY AMENDMENT PW08**

A copy of the current policy PW08 authorizing payment for graders stored and plugged in at non County locations was presented to Council.

Point 5 of the policy allows for the amendment of Schedule A from time to time by resolution of Council.

In 2000, the monthly rate of compensation for plugging in of graders on private property was \$100.00 per month.

Based on the increase in power prices and the requirement for additional draw of power for the new graders (4 plug ins versus 2), Administration recommends that the rate be increased to \$200.00 per month, retroactive to November 15, 2008.

**MOTION  
11.04.14.09**

**Moved by Councillor Clarke that County Council authorize the amendment to Schedule A of Policy PW08, to increase the monthly rate to \$200.00 per month.**

**Carried**

**7.5 CONSTRUCTION PROJECTS MANAGER SALARY GRID**

**The Construction Projects Manager position has been recruited and a grid must be formally established. The budget for salary was \$100,000. It took Saddle Hills County 2 years to recruit for this position.**

**Construction Manager Grid**

<b>Step 1</b>	<b>\$75,000.00</b>
<b>Step 2</b>	<b>\$78,750.00</b>
<b>Step 3</b>	<b>\$82,687.50</b>
<b>Step 4</b>	<b>\$86,821.88</b>
<b>Step 5</b>	<b>\$91,162.97</b>
<b>Step 6</b>	<b>\$95,721.12</b>

**MOTION  
12.04.14.09**

**Moved by Councillor Buck that County Council approves the salary grid for the Construction Projects Manager position.**

**Carried**

**8.1 HOUSING COMMITTEE REPORT**

Councillor Clarke presented Council with an update on the progress of the Housing Committee. An offer has been made and accepted for 5321 Sunset Drive, with the end of April as the purchase date and May 15, 2009 as possession date. The offer is subject to a home inspection being completed.

**MOTION  
13.04.14.09**

**Moved by Councillor Hubert that County Council accept the Housing Committee Report for information purposes only.**

**Carried**

**9.1 Information Items.**

- 1. Accounts Payable**
- 2. Newspaper Clippings (assorted material)**
- 3. AAMD&C Member Bulletin (assorted material)**
- 4. Contact**
- 5. Alberta Health Matters**
- 6. In the Corridor**
- 7. First Nation Drinking Water**
- 8. PREDA (assorted material)**
- 9. Wood Works 2009 Awards Gala**
- 10. Mountain Pine Beetle Update**
- 11. Letter from Northern Sunrise County**
- 12. Alta Gas – Plant Expansion Info**

**MOTION  
14.04.14.09**

**Moved by Councillor Clarke that County Council accept the information items for information purposes only.**

**Carried**

**4.1 Rural Routes Sustainability Society.**

Discussion ensued on the Rural Routes Sustainability Society's request for money.

**MOTION  
15.04.14.09**

**Moved by Councillor Buck that County Council authorize a one time only donation of \$500.00 to the Rural Routes Sustainability Society.**

**Tied Vote – Defeated.**

County Council directed Administration to forward correspondence to the Rural Routes Sustainability Society thanking them for attending the meeting and to advise them of Councils decision.

**4. ADJOURNMENT**

Deputy Reeve McRann declared the meeting adjourned at 12:15 p.m.

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CHAIRMAN

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SECRETARY