

**MINUTES  
SADDLE HILLS COUNTY  
COUNCIL MEETING  
TUESDAY APRIL 28, 2009**

*Meeting of the Council for Saddle Hills County was held in the Council Chambers of the Saddle Hills County Administration Building on Tuesday April 28, 2009.*

**PRESENT:**

***TIM STONE  
MIKE MCRANN  
JOHN MOEN  
ALVIN HUBERT  
BRUCE JACK  
BARBARA BUCK***

***REEVE  
DEPUTY REEVE  
COUNCILLOR  
COUNCILLOR  
COUNCILLOR  
COUNCILLOR***

***TAROLYN PEACH  
JASON JAGODICH  
SANDY PEDDLE***

***CHIEF ADMINISTRATIVE  
OFFICER  
DIRECTOR OF ENGINEERING  
AND PUBLIC WORKS  
RECORDING SECRETARY***

**ABSENT:**

***CINDY CLARKE***

***COUNCILLOR***

**CALL TO ORDER**

Reeve Stone called the meeting to order at 10:11 A.M.

*Jason Jagodich, Director of Engineering and Public Works entered the Council meeting at 10:12 a.m.*

**1. ADOPTION OF AGENDA**

The following items were added to the agenda:

- 6.1 Proposes Transfer Station Hours
- 8.4 RCMP Municipal Policing

**MOTION  
01.04.28.09**

**Moved by Councillor Moen that County Council adopt the agenda as amended.**

**Carried**

**2. ADOPTION OF MINUTES**

**3.1 Council Meeting Minutes – April 14, 2009**

The minutes from the April 14, 2009 regularly scheduled meeting of Council were presented for Council's review. The following correction was noted;

*Pg. 6 – Construction Projects Manger Salary Grid, correction on step 6 should read \$95,721.12*

**MOTION**  
**02.04.28.09**

**Moved by Councillor Hubert that the Council minutes from the April 14, 2009 regular scheduled Council meeting be adopted as amended.**

**Carried**

**5.1 CAO Regular Council Meeting Report**

The Chief Administrative Officers report was presented to Council. The following items were discussed:

- Working Communities in Bloom
- Mountain Pine Beetle
- Community Library Update
- Staff BBQ
- Road Tour
- County House
- Council Meeting Date Changes
- June 26<sup>th</sup> Volunteer Event

**MOTION**  
**03.04.28.09**

**Moved by Councillor Moen that County Council authorize the Community in Bloom group to proceed with the request to create a park/picnic area on the lots across the store.**

**Carried**

**MOTION**

**04.04.28.09**

**Moved by Councillor Buck that County Council reschedule the June 9<sup>th</sup> meeting to June 16<sup>th</sup> and the June 23<sup>rd</sup> meeting June 30<sup>th</sup>, and also proceed with booking the two summer meetings for July 14<sup>th</sup> and August 11<sup>th</sup>, 2009.**

**Carried**

**MOTION**

**05.04.28.09**

**Moved by Councillor Jack that County Council accept the Chief Administrative Officers report for information purposes only.**

**Carried**

**5.2 Director of Engineering and Public Works Report**

Mr. Jagodich presented Council with his report on the Public Works Department. The following items were discussed;

- Memorandum of Understanding with Peace River Regional District
- Bridge Work
- Range Road 115
- Steaming of Culverts

**MOTION**

**06.04.28.09**

**Moved by Deputy Reeve McRann that County Council accept the Director of Engineering and Public Works report for information purposes only.**

**Carried**

**5.3 Protective Services Report**

The Protective Services Report was presented to Council. Discussion ensued and Council would like administration to bring back information on the Community Protective Plans for Gundy, Saddle Oak and Woking.

**MOTION**

**07.04.28.09**

**Moved by Deputy Reeve McRann that County Council accept the Protective Services Report for information purpose only.**

**Carried**

*Ted de Kleine from Meyers Norris Penny and Faye Kary, Director of Corporate Services entered the Council meeting at 10:55 a.m.*

#### **4.1 Meyers Norris Penny – 2008 Audited Financial Statements**

Mr. Ted de Kleine, MNP, presented the 2008 audited financial statements for Saddle Hills County.

The Audit Committee have met with Mr. de Kleine to review the draft statements and recommend the following transfers of funds, based on the final audit:

- a) Transfer to Paving Reserve in the amount of \$1,700,000.00
- b) Transfer to Infrastructure Development Reserve in the amount of \$1,500,000.00.

**MOTION**  
**08.04.28.09**

**Moved by Councillor Buck that County Council authorize the transfer to reserves as per the Audit Committee recommendation.**

**Carried**

**MOTION**  
**09.04.28.09**

**Moved by Councillor Moen that County Council adopt the Saddle Hills County 2008 Audited Financial Statements as presented by Mr. Ted de Kleine, Meyer Norris Penny LLP.**

**Carried**

*Ted de Kleine, Meyers Norris Penny and Faye Kary, Director of Corporate Services departed the Council meeting at 11:35 a.m.*

#### **6.1 New Transfer Station Hours**

Administration was requested to bring this item back for approval in order to run the pilot project for extending the Transfer Station Hours until the end of September 2009.

**MOTION**  
**10.04.28.09**

**Moved by Councillor Hubert that County Council approve the new Transfer Station operating hours.**

**Carried**

### **7.1 Woking Willing Workers**

The Woking Willing Workers have provided a letter of request for funds to assist them in covering the \$25,000 deductible on their insurance coverage, for flood damage.

A recent flood at the hall has caused significant damage to the interior. Their deduction for flood damage is \$25,000. Payment of this amount will create a significant hardship for the organization.

#### **MOTION**

**11.04.28.09**

**Moved by Councillor Jack that County Council provide funding to the Woking Willing Workers in the amount of \$25,000.00 from contingency.**

**Carried**

### **7.2 Office Space Memo**

Administration presented Council with a memorandum on the need of office space in the current administration building.

#### **MOTION**

**12.04.28.09**

**Moved by Councillor Jack that County Council accept the office space memorandum for information purposes only.**

**Carried**

*Council recessed for lunch at 12:04 p.m. and reconvened at 1:26 p.m.*

*Mike Richard and Laurie Jackson, Manager of Development and IT Services entered the Council meeting at 1:27 p.m.*

### **4.2 Road Allowance Lease Amendment**

Mike Richard has applied to lease the following road allowance:  
Between NW 6-79-7-W6M and NE 1-79-8-W6M The applicant wishes to amend his prior application and has requested to meet with Council.

Mr. Richard has amend his application to only go north to where the creek intersects the road allowance.

*Mike Richard departed the Council meeting at 1:35 p.m.*

**MOTION**

**13.04.28.09**

**Moved by Councillor Hubert that County Council reaffirm their commitment to the Policy as it currently stands.**

**Carried**

*Laurie Jackson, Manger of Development and IT Services departed the Council meeting at 1:50 p.m.*

This discussion ensued on Range Road 115 for a refit to be completed in the 2009 construction schedule. Mr. Jagodich, Director of Engineering and Public Works stated that awarding the project to an engineering company would allow the completion of the RR 115 in the 2009 construction year.

**MOTION**

**14.04.28.09**

**Moved by Councillor Hubert that County Council award the engineering for Range Road 115 resource road project to Genivar.**

**Carried**

**7.3 Weed Inspector Appointment**

As Per Section 5 of the Alberta Weed Control Act, municipal weed inspectors must be appointed by a local authority. The weed inspectors hired for the 2009 season are: Fay Fowler, Gwen Lewis, Sherry Burchart and Liz Purves. At this time, one position still remains to be filled.

**MOTION**

**15.04.28.09**

**Moved by Deputy Reeve McRann that County Council appoint Fay Fowler, Gwen Lewis, Sherry Burchart and Liz Purves as Municipal Weed Inspectors for Saddle Hills County for the 2009 season as Per Section 5 of the Alberta Weed Control Act.**

**Carried**

*Jason Jagodich, Director of Engineering and Public Works departed the Council meeting at 2:00 p.m.*

#### **7.4 Proposed In-House Spray Program**

Since 2007, Saddle Hills County has utilized a contract sprayer to spray all of the ditch miles that were brushed the previous year with a residual herbicide to control brush re-growth and noxious weeds. This contract comes to an end in 2009 and the ASB is considering options for long term brush and broadleaved weed control within the County road rights-of-way. The Manager of Rural Development has been conducting an assessment of the amount and types of brush both within and adjacent to County ROWs. Future spray operations will utilize this assessment to perform more efficiently and accurately.

At the April 21, 2009 ASB meeting, the Saddle Hills County ASB proposed implementation of an in-house spray program that will rotationally spray one-third of all County-maintained roads with a blanket application of a residual herbicide, such as Tordon 101. This program will utilize the County's spray truck and will require an increase in the ASB chemical budget.

**MOTION**  
**16.04.28.09**

**Moved by Councillor Moen that County Council authorize the increase of the chemical budget from \$70,000 to \$207,701 for the 2009 season from contingency with the approval of the Agricultural Service Board.**

**Carried**

#### **7.5 Compassion House Golf Tournament**

Saddle Hills County has received an invitation to participate in the annual Sylvan Meadows Compassion House Golf Tournament.

**MOTION**  
**17.04.28.09**

**Moved by Councillor Jack that County Council direct administration to register a foursome and donate an additional \$360.00 towards the Compassion House Golf Tournament.**

**Carried**

#### **7.6 NADC Letter of Support- Grande Prairie Container Depot**

Administration was requested to bring this item forward for Councils consideration.

**MOTION**

**18.04.28.09**

**Moved by Councillor Hubert that County Council write a letter of support for the Grande Prairie Container Depot.**

**Carried**

**7.7 Disposal of Office Furniture**

Administration would like to request authorization from Council to proceed with disposing of the work stations that were previously being used in the from office area.

**MOTION**

**19.04.28.09**

**Moved by Deputy Reeve McRann that County Council authorize administration dispose of the used office furniture through a competitive process.**

**Carried**

*Faye Kary, Director of Corporate Services entered the Council meeting at 2:00 p.m.*

**7.8 Cemetery Operating Grants 2009**

Following is a list of cemetery groups who have made a complete application for operating funding for 2009:

Northmark Church Cemetary Association  
Greenway Cemetary  
Gordondale Cemetery Association  
Bonanza & District AG Society – Bonanza Hillhaven Cemetery  
Briar Ridge Cemetery Society  
Russian Greek Orthodox Church, Devale  
St. Peter & Paul Ukrainian Orthodox Church Cemetery  
Ukrainian Baptist Church Cemetery  
Ksituan Ukrainian Catholic Cemetery  
Blueberry Mountain Cemetery Committee  
Blueberry Mountain Cemetery Committee- Land of Rest Cemetery

**MOTION**

**20.04.28.09**

**Moved by Deputy Reeve McRann that County Council approve payment of cemetery operating grants in the amount of \$200.00 dollars each to the groups who have submitted applications.**

**Carried**

**7.9 2009 Final Budget**

Administration presented Council with a copy of the 2009 final budget for review.

**MOTION**

**21.04.28.09**

**Moved by Councillor Jack that County Council adopt the 2009 operational budget in the amount of \$40,837,582.00 and the 2009 capital budget in the amount of \$17,058,079.00 for a total of 57,895,661.00 and to authorize an expenditure of up to \$1,000,000.00 for a gravel crushing contract, to be funded from reserve.**

**Carried**

**7.10 Municipal Tax Rate Bylaw 171-2009**

Administration presented Council with the Municipal Tax Bylaw 171-2009 for adoption.

**MOTION**

**22.04.28.09**

**Moved by Deputy Reeve McRann that County Council introduce Bylaw 171-2009 for first reading.**

**Carried**

**MOTION**

**23.04.28.09**

**Moved by Councillor Buck that County Council give Bylaw 171-2009 second reading.**

**Carried**

**MOTION**

**24.04.28.09**

**Moved by Councillor Hubert that County Council introduce Bylaw 171-2009 for third and final reading.**

**Carried Unanimously**

**MOTION**

**25.04.28.09**

**Moved by Councillor Moen that County Council give Bylaw 171-2009 third reading.**

**Carried**

*Faye Kary, Director of Corporate Services departed the Council meeting at 2:30 p.m.*

**8.1 Challenge North Conference**

Councillor Buck and Reeve Stone presented Council with their report on the Challenge North Conference they attended. It was noted that this was a very informative and well organized conference. Reeve Stone mentioned that the Premier and about 16 MLA were in attendance for lunch on the last day and it was a good question and answer session.

**8.2 ASB Committee Report**

Deputy Reeve McRann presented Council with his report on the ASB. It was noted that the ASB had discussion on running a pilot program for in-house spraying for 2009. This program would require an increase to the current chemical budget.

**8.3 Trans Canada Open House**

**8.4 PASZA**

**9. Information Items**

1. Accounts Payable
2. Newspaper Clippings
3. AAMD&C Member Bulletin (assorted material)
4. Contact (assorted material)
5. Alberta Health Services
6. MD of Big Lakes – Letter to Minister Danyluk
7. MD of Big Lakes – Letter to Don Johnson
8. Letter from Alberta Transportation

9. AAMD&C Press Release
10. Letter from Alberta Infrastructure
11. Letter from Municipal Affairs
12. Municipal Safety News
13. PREDA Annual General Meeting
14. Letter from Alberta Transportation
15. Alberta Health and Wellness
16. AAMD&C Golf Tournament

**MOTION**

**27.04.14.09**

**Moved by Councillor Moen that County Council accept the information items for information purposes only.**

**Carried**

**10. ADJOURNMENT**

There being no further business Reeve Stone declared the meeting adjourned at 3:05 p.m.

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**REEVE**

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**CAO**