

**MINUTES
SADDLE HILLS COUNTY
COUNCIL MEETING
TUESDAY JUNE 16, 2009**

Meeting of the Council for Saddle Hills County was held in the Council Chambers of the Saddle Hills County Administration Building on Tuesday June 16, 2009.

PRESENT:

***TIM STONE
MIKE MCRANN
JOHN MOEN
ALVIN HUBERT
BARBARA BUCK
CINDY CLARKE
BRUCE JACK***

***REEVE
DEPUTY REEVE
COUNCILLOR
COUNCILLOR
COUNCILLOR
COUNCILLOR
COUNCILLOR***

TAROLYN PEACH

***CHIEF ADMINISTRATIVE
OFFICER***

JASON JAGODICH

***DIRECTOR OF ENGINEERING
AND PUBLIC WORKS***

FAYE KARY

***DIRECTOR OF CORPORATE
SERVICES***

SANDY PEDDLE

RECORDING SECRETARY

CALL TO ORDER

Reeve Stone called the meeting to order at 10:21 a.m.

Jason Jagodich, Director of Engineering and Public Works and Faye Kary, Director of Corporate Services entered the Council meeting at 10:24 a.m.

1. ADOPTION OF AGENDA

The following items were added to the agenda:

- 6.1 Saddle Hills County Bursary
- 8.3 Reeve's and CAO meeting for AAMDC Northern Zone
- 8.4 Talisman Open House

MOTION

01.06.16.09

Moved by Councillor Jack that County Council adopt the agenda with the noted additions.

Carried

2. ADOPTION OF MINUTES

3.1 Council Meeting Minutes – May 26, 2009

The minutes from the May 26, 2009 regularly scheduled meeting of Council were presented for Council's review.

MOTION

02.06.16.09

Moved by Deputy Reeve McRann that the minutes from the May 26, 2009 regular scheduled Council meeting be adopted as presented.

Carried

5.1 CAO Regular Council Meeting Report

The Chief Administrative Officers report was presented to Council. The following items were discussed:

- H1N1 Influenza Update
- FCSS Camp Wanna Go
- Municipal Historic Resource
- Community Library Update

MOTION

03.06.16.09

Moved by Councillor Clarke that County Council accept the Chief Administrative Officers report for information purposes only.

Carried

5.2 Director of Engineering and Public Works Report

Mr. Jagodich presented Council with his report on the Public Works Department. The following items were discussed;

- Traffic Count
- Calcium Application
- Construction Policy
- Volvo Grader
- Gravel Program
- Garbage Collection

MOTION

04.06.16.09

Moved by Councillor Jack that County Council direct administration to do a traffic count on Twp Rd 814 East of RR84 on both East and West ends of the road.

Carried

MOTION

05.06.16.09

Moved by Councillor Clarke that County Council table the access requests from Bill Warren for the NE 19-82-7-W6M and from Alvin Friesen for E29-81-10-W6M to the July 14th, 2009 meeting, for further investigation by the Director of Engineering and Public Works.

Carried

MOTION

06.06.16.09

Moved by Councillor Hubert that County Council direct administration to retain the services of an additional local construction company/s to complete the construction projects for 2009 at the discretion of the Director of Engineering and Public Works.

Carried

MOTION

07.06.16.09

Moved by Councillor Moen that County Council accept the Director of Engineering and Public Works report for information purposes only.

Carried

MOTION

08.06.16.09

Moved by Councillor Jack that County Council direct administration to proceed with the Ksituan Drainage Project as per the recommendations outlined by Donald Saunders' email from Alberta Transportation attached to and made part of these minutes.

Carried

7.1 Gundy Contract Grader Beat

Saddle Hills County Council is committed to the provision of a safe corridor for the travelling public. As such, a tender was released for the maintenance of the roads in Gundy area of Saddle Hills County.

**MOTION
09.06.16.09**

Moved by Councillor Jack that County Council award the Gundy Grader Beat Contract to Neuman Enterprises Ltd. at an hourly rate of \$120.00.

Carried

6.1 Saddle Hills County Bursary

Administration presented Council with the names of four candidates who are applying for the Saddle Hills County Bursary.

**MOTION
10.06.16.09**

Moved by Deputy Reeve McRann that County Council award the Saddle Hills County Bursary to Shannon Dolen and Jordin Holthe for 2009.

Carried

7.2 Triaxle Cross Gate Belly Dump

Saddle Hills County Council is committed to the safe operation of all fleet equipment. This involves maintenance and replacement in accordance with the Machinery Replacement Plan. As such, proposals were requested for 2 triaxle cross gate belly dumps to be utilized for maintenance and construction operations.

**MOTION
11.06.16.09**

Moved by Councillor Jack that County Council award the purchase of 2 triaxle cross gate belly dump to Gravhaul Trailers in the amount of \$100,658.00 total + GST and to also purchase a tarp for the trailer.

Carried

7.3 Daycab Triaxle Truck W/Gravel Box

Saddle Hills County Council is committed to the safe operation of all fleet equipment. This involves maintenance and replacement in accordance with the Machinery Replacement Plan. As such, proposals were requested for a triaxle truck with a gravel box to be utilized for maintenance and construction operations.

**MOTION
12.06.16.09**

Moved by Councillor Clarke to table the Daycab Triaxle truck award until later in the meeting when the correct weight hauling number can be confirmed.

Carried

The correct weight hauling number was provided to Council.

**MOTION
13.06.16.09**

Moved by Councillor Clarke that County Council award the Daycab Triaxle Truck and Gravel Box to International Prairie Truck in the amount of \$172,800.00 + GST.

Carried

7.4 5500 Diesel Flatdeck Truck

Saddle Hills County Council is committed to the safe operation of all fleet equipment. This involves maintenance and replacement in accordance with the Machinery Replacement Plan. As such, proposals were requested for a 5500 diesel flatdeck truck to be utilized for maintenance and construction operations.

**MOTION
14.06.16.09**

Moved by Deputy Reeve McRann that County Council award the Diesel Dually with Deck to General Body and Equipment in the amount of \$59,300.00 +GST.

Carried

MOTION

Moved by Councillor Buck that County Council award the 30' Fifth Wheel Triaxle Trailer to House of Trailers in the amount of \$14,766.85 +GST.

Carried

7.5 17' Triaxle Pup

Saddle Hills County Council is committed to the safe operation of all fleet equipment. This involves maintenance and replacement in accordance with the Machinery Replacement Plan. As such, proposals were requested for a 17' triaxle pup to be utilized for maintenance and construction operations.

MOTION

16.06.16.09

Moved by Councillor Clarke that County Council award the 17' Triaxle Pup to Gerry's Trailer Sales in the amount of \$43,580.00 +GST.

Carried

7.6 Reverse Super B-Train Trailer

Saddle Hills County Council is committed to the safe operation of all fleet equipment. This involves maintenance and replacement in accordance with the Machinery Replacement Plan. As such, proposals were requested for a reverse super b-train trailer to be utilized for maintenance and construction operations.

MOTION

17.06.16.09

Moved by Councillor Clarke that County Council award the Reverse Super B-Train Trailer to Gravhaul Trailers in the amount of \$85,828.50 +GST.

Carried

County Council recessed the meeting for lunch at 12:15 p.m. and reconvened at 1:25 p.m.

7.7 Strategic Plan for Saddle Hills County

Administration presented Council with the final draft of the Strategic Plan for Saddle Hills County.

MOTION

18.06.16.09

Moved by Councillor Clarke that County Council adopt the Saddle Hills County Strategic Plan as amended.

Carried

Jason Jagodich, Director of Engineering and Public Works departed the Council meeting at 1:40 p.m.

7.8 Library Bylaw 175-2009

Administration is presenting Council with a draft bylaw 175-2009 for consideration regarding the creation of a Library Board.

MOTION

19.06.16.09

Moved by Councillor Clarke that County Council introduce the Library Board Bylaw 175-2009 for first reading.

Carried

MOTION

20.06.16.09

Moved by Deputy Reeve McRann that County Council give the Library Board Bylaw 175-2009 second reading.

Carried

MOTION

21.06.16.09

Moved by Councillor Buck that County Council introduce the Library Board Bylaw for third and final reading.

Carried Unanimously

MOTION

22.06.16.09

Moved by Councillor Clarke that County Council give the Library Board Bylaw 175-2009 for third and final reading.

Carried

7.9 Master Rates Bylaw 176-2009

Administration was requested to bring this item back to this meeting for adoption of the new ASB Schedule A.

MOTION

23.06.16.09

Moved by Councillor Jack that County Council introduce the Master Rates Bylaw 176-2009 for first reading.

Carried

MOTION

24.06.16.09

Moved by Councillor Clarke that County Council give the Master Rates Bylaw 176-2009 second reading.

Carried

MOTION

25.06.16.09

Moved by Deputy Reeve McRann that County Council introduce the Master Rates Bylaw 176-2009 for third and final reading.

Carried Unanimously

MOTION

26.06.16.09

Moved by Councillor Hubert that County Council give the Master Rates Bylaw 176-2009 third and final reading.

Carried

7.10 Northmark Public Cemetery Operating Grant 2009

Northmark Public Cemetery Association has now submitted their application for the 2009 cemetery operating grant.

MOTION

27.06.16.09

Moved by Councillor Clarke that County Council approve payment of a \$200.00 cemetery operating grant to Northmark Public Cemetery Association.

Carried

7.11 May 2009 Statement of Revenues and Expenditures

Council was provided with the Statement of Revenues and Expenditures for May, 2009 for Council's review.

MOTION

28.06.16.09

Moved by Councillor Moen that County Council receive the May 2009 Statement of Revenue and Expenditures for information purposes only.

Carried

7.12 TRAVIS System Board Member

Administration has received a letter from AAMD&C regarding the new TRAVIS System and they would like to have a representative from one municipality to sit on the committee for the pilot project.

Administration would like to recommend that Reeve Stone be the representative from Saddle Hills County to sit on the TRAVIS committee for the pilot project.

MOTION

29.06.16.09

Moved by Councillor Clarke that County Council forward Reeve Stone's name to sit on the TRAVIS Pilot Project Committee.

Carried

7.13 2009 Operating Recreation Grant Applications

Council was provided with a summary of applications received for the 2009 recreation operating grant. The total budget for the recreation operating grant is \$70,000. Applications total \$69,600.00. Administration has reviewed the application packages and each organization has met the program requirements.

MOTION

30.06.16.09

Moved by Councillor Jack that Council authorizes payment of the 2009 Recreation Operating Grants as recommended by Administration.

Carried

7.14 Fax Machine for the Administration Building

The administration building fax machine is in need of replacement. The fax machine currently needs replacement parts that are going to cost around \$1,200.00 not including travel and labour charges.

MOTION

31.06.16.09

Moved by Deputy Reeve McRann that County Council authorize administration to proceed with the purchase of a fax machine for the administration building from Hi-Tech Business Systems for \$1,299.00 plus GST and that it be placed on the Computer Equipment Replacement Plan on a 5 year replacement cycle.

Carried

8.1 FCM Convention

Councillor Hubert presented Council with his verbal report on the FCM Convention he attended.

8.2 Central Peace Emergency Meeting

Councillor Moen presented Council with his verbal report on the Central Peace Emergency Management meeting he attended.

8.3 AAMDC Northern Zone Reeve's and CAO Meeting

Reeve Stone presented Council with his verbal report on the Zone 4 Reeves meeting he attended.

8.4 Talisman Open House

Deputy Reeve McRann presented Council with the report on the Talisman Open House he attended.

MOTION

32.06.16.09

Moved by Councillor Hubert that County Council accept the FCM Convention, Central Peace Emergency Management, AAMDC Northern Zone Reeve's/Mayor and CAO meeting and the Talisman Open House for information purposes only.

Carried

9. Information Items

1. Accounts Payable
2. News Paper Clippings (assorted material)
3. Economic Developers Alberta
4. News Release
5. AAMD&C TRAVIS System
6. Letter from the Village of Pouce Coupe
7. PREDA
8. Letter from MD of Big Lakes
9. Contact
10. AAMD&C Member Bulletin (assorted material)
11. Municipal Excellence Award
12. Letter from Northern Sunrise County
13. In the Corridor
14. TransCanada Letter (package on the reading table)
15. Edmonton City Airport Update
16. FCM – Federal Budget Report Card

MOTION
33.06.16.09

Moved by Deputy Reeve McRann that County Council accept the information items for information purposes only.

Carried

MOTION
34.06.16.09

Moved by Councillor Clarke that County Council go into an In-Camera session at 2:29 p.m.

Carried

MOTION
35.06.16.09

Moved by Councillor Clarke that County Council come out of the In-Camera Session at 2:35 p.m.

Carried

10. ADJOURNMENT

There being no further business Reeve Stone declared the meeting adjourned at 2:38 p.m.

REEVE

CAO