

**MINUTES
SADDLE HILLS COUNTY
COUNCIL MEETING
TUESDAY JUNE 30, 2009**

Meeting of the Council for Saddle Hills County was held in the Council Chambers of the Saddle Hills County Administration Building on Tuesday June 30, 2009.

PRESENT:

***TIM STONE
MIKE MCRANN
JOHN MOEN
ALVIN HUBERT
CINDY CLARKE
BRUCE JACK***

***REEVE
DEPUTY REEVE
COUNCILLOR
COUNCILLOR
COUNCILLOR
COUNCILLOR***

TAROLYN PEACH

***CHIEF ADMINISTRATIVE
OFFICER***

JASON JAGODICH

***DIRECTOR OF ENGINEERING
AND PUBLIC WORKS***

FAYE KARY

***DIRECTOR OF CORPORATE
SERVICES***

SANDY PEDDLE

RECORDING SECRETARY

ABSENT:

BARBARA BUCK

COUNCILLOR

CALL TO ORDER

Reeve Stone called the meeting to order at 10:16 a.m.

Jason Jagodich, Director of Engineering and Public Works and Faye Kary, Director of Corporate Services entered the Council meeting at 10:17 a.m.

1. ADOPTION OF AGENDA

**MOTION
01.06.30.09**

Moved by Councillor Clarke that County Council adopt the agenda for the June 30, 2009 regular meeting as presented.

Carried

2. ADOPTION OF MINUTES

3.1 Council Meeting Minutes – June 16, 2009

The minutes from the June 16, 2009 regularly scheduled meeting of Council were presented for Council's review.

MOTION

02.06.30.09

Moved by Deputy Reeve McRann that the minutes from the June 16, 2009 regular Council meeting be adopted as amended.

Carried

5.1 CAO Regular Council Meeting Report

The Chief Administrative Officers report was presented to Council. The following items were discussed:

- County House
- County Office Furniture
- Hamlet of Woking Open House
- Alberta Permit Pro
- FCM Registration
- Interim CAO

MOTION

03.06.30.09

Moved by Councillor Clarke that County Council direct Administration to advertise that office furniture is available free of charge to community organizations or schools, and that further that the successful recipient be chosen by a draw, if more than one group applies.

Carried

MOTION

04.06.30.09

Moved by Councillor Hubert that County Council direct Administration to purchase a welcome sign for the west entrance of Woking, with a maximum, of \$5,000.00, with funding from Contingency. Sign to be presented at the August 2009 grand re-opening of the Woking hall. The sign to be installed by Public Works.

Carried

MOTION

05.06.30.09

Moved by Councillor Moen that County Council accept the Chief Administrative Officers report for information purposes only.

Carried

MOTION

06.06.30.09

Moved by Councillor Hubert that County Council appoint Faye Kary as the Interim CAO effective July 1, 2009 and that County Council authorizes either of Administration; Faye Kary, Interim CAO or Laurie Jackson, Manager of Planning and IT Services and either of Council; Tim Stone, Reeve or Mike McRann, Deputy Reeve, with signing authority on behalf of Saddle Hills County.

Carried

5.2 Director of Engineering and Public Works Report

Mr. Jagodich presented Council with his report on the Public Works Department. The following items were discussed;

- Field access request
- Range Road 80
- Water Pressure in the Hamlet of Woking
- Road Signs
- Ditch Block

MOTION

07.06.30.09

Moved by Councillor Clarke that County Council refer the field access requests to the Committee of the Whole to draft a field access policy.

Carried

MOTION

08.06.30.09

Moved by Councillor Moen that County Council accept the Director of Engineering and Public Works report for information purposes only.

Carried

Bonnie Flintoff, Mary Nutting and Karen Burgess from the South Peace Regional Archives entered the Council meeting at 11:50 a.m.

4.1 South Peace Regional Archives

Mary Nutting, Archivist along with Bonnie Flintoff and Karen Burgess made a presentation to Council on the importance of archiving historical municipal data. The PowerPoint presentation outlined many areas of document archiving that would be very beneficial to community groups.

Bonnie Flintoff, Mary Nutting and Karen Burgess from the South Peace Regional Archives departed the Council meeting at 12:02 p.m.

County Council recessed the meeting at 12: 03 p.m. and reconvened at 1:33 p.m.

6.1 Office Space Memo

Administration presented Council with the memorandum regarding the current office space concerns.

MOTION
09.06.30.09

Moved by Councillor Jack that County Council direct Administration to obtain requests for proposals for completion of an office/shop utilization study and assessment of staffing requirements.

Carried

6.2 House Purchase

The house committee would like to proceed with the purchase of the house at a price of \$215,000.00.

MOTION
10.06.30.09

Moved by Councillor Jack that County Council authorize the purchase of Lot 3, Block 24, Plan 7822880, in the Town of Spirit River for a total cost of \$215,000.00 , with funds for the unbudgeted portion of the purchase coming from the Capital Structures Facilities Reserve.

Carried

7.1 Hydrologic and Stormwater Assessment- Hamlet of Woking

The Public Works Department has obtained proposals to conduct to conduct a hydrologic and stormwater assessment of the Hamlet of Woking.

The results from the request for proposal are shown below:

- 1) WorleyParsons - \$20,200;
- 2) EBA Engineering Consultants - \$23,000; and
- 3) Genivar – Declined to bid

An additional cost of \$8,000 to \$10,000 will be required for surveying.

**MOTION
11.06.30.09**

Moved by Councillor Hubert that County Council award the Woking hydrologic and stormwater assessment project to WorleyParsons at a cost of \$20,200 with an additional surveying cost of \$10,000.

Carried

7.2 Temporary Road Closure Request – Bonanza Fair

Administration has received a request from the Bonanza Fair to close down the road temporarily as done in the past few years.

**MOTION
12.06.30.09**

Moved by Councillor Clarke that County Council temporarily close down the same roads as in the previous years; Township Road 801, 1 mile West of Highway 719, on August 14 & 15, 2009 to accommodate the Bonanza Fall Fair.

Carried

Jason Jagodich, Director of Engineering and Public Works departed the Council meeting at 2:18 p.m.

7.3 STARS Golf Tournament

Administration presented Council with the information on the upcoming STARS Golf Tournament. Administration recommends that a foursome of MCR's be registered in the tournament, and that County Council sponsor a Breakfast.

MOTION

13.06.30.09

Moved by Deputy Reeve McRann that County Council send a foursome of MCR's to the STARS Golf Tournament for \$320.00 and that County Council sponsor a Breakfast for \$1,000.00.

Carried

Laurie Jackson, Manger of Planning and IT Services entered the Council meeting at 2:20 p.m.

7.4 Land Use Bylaw 173-2009

The Public Hearing was held on June 17, 2009 regarding the revised Land Use Bylaw. Only items addressed at the hearing may be considered for amendments (minutes attached). The Steering Committee met to discuss the input received. The following are some options for consideration.

Environmental Setbacks

- Include variance powers of the MPC to include environmental setbacks (Section 3.3.6) and include a note under Section 9.5 as a cross reference
- Add additional step(s) to the valley depth/setback requirements

Wind Energy Conversion Systems

Alberta Utilities Commission – Micro-Generator Application Guideline attached.

- Consider making applications for small scale systems less onerous.
 - a) remove the requirements for information concerning noise/strobe effect 9.18.2.3 (c – e)? What about Hamlet or other high-density districts?
 - b) change wording to 9.18.2.3 to state “Applications for Small Scale Energy Conversion Systems “may” require the following information:”
NOTE: AUC requires approvals from various agencies as well, therefore the requirement of these reports for a development permit isn't in addition to other requirements.
- Should more than one Small Scale WECS be allowed per parcel?
- Depending on parcel size or zoning district?

MOTION

13.06.30.09

Moved by Deputy Reeve McRann that County Council adopt the June 17, 2009 minutes from the Land Use Bylaw 173-2009 public hearing as presented.

Carried

7.5 Retention Bylaw 177-2009

Administration presented Council with the updated Retention Bylaw 177-2009 for their consideration.

MOTION

14.06.30.09

Moved by Councillor Hubert that County Council introduce the Retention Bylaw 177-2009 for first reading.

Carried

MOTION

15.06.30.09

Moved by Councillor Jack that County Council give the Retention Bylaw 177-2009 second reading.

Carried

MOTION

16.06.30.09

Moved by Deputy Reeve McRann that County Council introduce the Retention Bylaw 177-2009 for third reading.

Carried Unanimously

MOTION

17.06.30.09

Moved by Councillor Clarke that County Council give the Retention Bylaw 177-2009 third and final reading.

Carried

7.6 Savanna Fall Fair

The Savanna Agricultural Society is having their Fall Fair on August 14 & 15, 2009 and County Council has been requested to sponsor the Bench Show Trophy.

MOTION

18.06.30.09

Moved by Hubert that County Council sponsor the Savanna Fall Fair Bench Show in the amount of \$250.00 and provide them with silent auction items.

Carried

7.7 AAMD&C Zone 4 Meeting

The next AAMD&C Zone 4 meeting is scheduled for August 14, 2009 at the Dixonville Community Hall at 10 am.

MOTION

19.06.30.09

Moved by Councillor Clarke that County Council authorize attendance to the AAMD&C Zone 4 meeting in Dixonville on August 14, 2009.

Carried

7.8 Recreation & Cultural Capital Fund Policy AD28

Administration recommended that the date for submitting the application to the Recreation & Cultural Capital Fund grant be changed from July 15 to February 28 of each year. Following discussion it was determined that the Policy is to be amended and brought back to next meeting.

7.9 Animal Control Agreement

Administration presented Council with a proposed agreement with the Village of Rycroft for Animal Control.

MOTION

20.06.30.09

Moved by Councillor Clarke that County Council enter into an agreement with the Village of Rycroft for Animal Control.

Carried

Laurie Jackson, Manager of Planning and IT Services departed the Council meeting at 2:55 p.m.

9. Information Items

1. Accounts Payable
2. News Paper Clippings (assorted material)
3. News Release
4. Contact
5. FCM Municipal Marketplace (assorted material)
6. Member Bulletin
7. Municipal Safety News
8. Genivar Golf Tournament

MOTION

21.06.30.09

Moved by Councillor Moen that County Council accept the information items for information purposes only.

Carried

10. ADJOURNMENT

There being no further business Reeve Stone declared the meeting adjourned at 3:11 p.m.

REEVE

INTERIM CAO