

**MINUTES
SADDLE HILLS COUNTY
COUNCIL MEETING
TUESDAY AUGUST 11, 2009**

Meeting of the Council for Saddle Hills County was held in the Council Chambers of the Saddle Hills County Administration Building on Tuesday August 11, 2009.

PRESENT:

*MIKE MCRANN
JOHN MOEN
ALVIN HUBERT
BARBARA BUCK
CINDY CLARKE*

*DEPUTY REEVE
COUNCILLOR
COUNCILLOR
COUNCILLOR
COUNCILLOR*

FAYE KARY

*INTERIM CHIEF
ADMINISTRATIVE OFFICER*

JASON JAGODICH

*DIRECTOR OF ENGINEERING
AND PUBLIC WORKS*

JANICE MURRAY

RECORDING SECRETARY

ABSENT:

*TIM STONE
BRUCE JACK*

*REEVE
COUNCILLOR*

1. CALL TO ORDER

Deputy Reeve McRann called the meeting to order at 10:23 a.m.

Jason Jagodich, Director of Engineering and Public Works entered the Council meeting

2. ADOPTION OF AGENDA

The following items were added to the agenda:
7.13 Disaster Declaration

**MOTION
01.08.11.09**

Moved by Councillor Clarke that County Council adopt the agenda for the August 11, 2009 regular meeting with the noted addition.

Carried

3. ADOPTION OF MINUTES

3.1 Council Meeting Minutes –July 14, 2009

The minutes from the July 14, 2009 regularly scheduled meeting of Council were presented for Council's review.

MOTION

02.08.11.09

Moved by Councillor Moen that the Council minutes from the July 14, 2009 regular scheduled Council meeting be adopted as presented.

Carried

5.1 Interim CAO Report

The Interim Chief Administrative Officers written report was presented to Council. The following additional items were discussed:

- Notification of an Information Session on Electricity Transmission
- 62 McAlpine Crescent

MOTION

03.08.11.09

Moved by Councillor Clarke that County Council authorizes Councils attendance at the information session on electricity transmission in Grande Prairie on Tuesday, August 18 from 4:30pm to 7:30pm.

Carried

MOTION

04.08.11.09

Moved by Councillor Hubert that County Council accept the Interim Chief Administrative Officers report for information purposes only.

Carried

5.2 Director of Engineering and Public Works Report

Mr. Jagodich presented Council with his written report on the Public Works Department. The following items were discussed;

- Josephine slide
- Cotillion sketch Plan

- Hydrological Study
- Bear at Blueberry Mountain Bin Site
- Ongoing problems at Bay Tree bins
- Chemical Shed Pad at Bonanza Dump
- Water Purchase from the Woking Fire Hall and Hamlet water pressure
- Canfor's Request to use old Blueberry Landfill Site
- Smith's in Woking about lot clean up
- Reduced Speed Signs for bridge on Range Road 60
- Fredland's culvert request

Council noted that they have received positive feedback on the condition of County Roads

MOTION
05.08.11.09

Moved by Councillor Clarke that County Council provide a letter of support for Ralph and Carolyn Smith to Alberta Transportation for adjustments to their driveway located on NE 33-78-7-W6 during re-construction of Secondary Highway 727.

Carried

MOTION
06.08.11.09

Moved by Councillor Buck that County Council accept the Director of Engineering and Public Works report for information purposes only.

Carried

6.1 Fifth Wheel Trailer

Saddle Hills County Council is committed to the safe operation of all fleet equipment. This involves maintenance and replacement in accordance with the Machinery Replacement Plan. As such, proposals were requested for a fifth wheel trailer to be utilized for maintenance and construction operations. Due to the inability of House of Trailers to meet all conditions of their RFP, it is recommended that their proposal not be accepted.

MOTION
07.08.11.9

Moved by Councillor Clarke that Motion 15.06.16.09 for the awarding of Double "A" Manufacturing, House of Trailers for the purchase of the 30' Fifth Wheel, be rescinded.

Carried

MOTION

08.08.11.09

Moved by Councillor Hubert that County Council direct Administration to award the request for proposal for the fifth wheel trailer to Mustang for the amount of \$ 15,083.00.

Carried

7.1 Range Road 115 – Pillsworth Road

The project under Contract No. 1009091, Range Road 115 (Pillsworth) consists of local road grading from 4.6 km north of HWY 49 to HWY681(TWP 804), bridge culvert installations (BF78505 & BF79276), and other work. Tenders were received from a total of ten (10) bidders for the above noted project on July 28, 2009. The low bidder was Central Peace Contracting Limited with a total tender value of \$1,329,337.00.

MOTION

09.08.11.09

Moved by Councillor Buck that County Council awards Range Road 115 (Pillsworth) consisting of local road grading from 4.6 km north of HWY 49 to HWY681(TWP 804), (bridge culvert) installations, and other work to Central Peace Contracting Limited subject to approval of Alberta Transportation, under the Resource Road Grant Program.

Carried

7.2 Woking Infrastructure Improvement Meeting Report

A public meeting was held in Woking on June 18, 2009. Purpose of the meeting was to receive input from the Woking residents regarding what infrastructure upgrades they would like to have done and their level of financial participation in the project.

Administration's recommendation at this time is to proceed with preliminary design for Woking infrastructure improvements, upon receipt of the hydrologic and stormwater assessment which is currently being completed.

MOTION

10.08.11.09

Moved by Councillor Moen that County Council receive the Woking Infrastructure Improvement Meeting report for information purpose.

Carried

Councillor Clarke departed the meeting.

County Council recessed the meeting for lunch at 12:07 p.m. and reconvened at 1:34 p.m.

Jason Jagodich, Director of Engineering and Public Works departed Council meeting at 1:35pm

7.3 2009 Capital Recreation Grant Applications

Administration presented Council with the applications for the 2009 Capital Recreation Grant for consideration.

MOTION

11.08.11.09

Moved by Councillor Moen that County Council approve the distribution of the 2009 Recreation Capital Grants as follows

- Blueberry Mountain Cemetery Committee	\$ 4,500.00
- Bonanza & District Ag Society	\$ 30,000.00
- Cotillion Butte Recreation Society	\$ 15,000.00
- Fourth Creek Community Association	\$ 10,000.00
- Gundy Community Recreation Society	\$ 8,000.00
- Russian Greek Orthodox Church of Devale	\$ 10,000.00
- Rycroft Arena	\$ 7,000.00
- Rycroft Ag Society	\$ 9,330.00
- Savanna Ag Society	\$ 30,000.00
- Spirit River Settlement Historical Society	\$ 6,370.00
- St. Mary's Ladies Club	\$ 6,000.00
- St. Peter & Paul Orth. Church at Devale	\$ 1,000.00
- Ukrainian Baptist Church	\$ 2,500.00
- Westmark Farmers' League	\$ 3,500.00
- Woking Willing Workers	<u>\$ 6,800.00</u>
	\$ 150,000.00

Carried

MOTION

12.08.00.09

Moved by Councillor Hubert that County Council approve a grant of \$10,000.00, from contingency, to the Rycroft Community Hall Board, subject to the Board receiving approval for their grant application for this project.

Carried

7.4 July 2009 Statement of Revenues and Expenditures

Statement of Revenues and Expenditures for July, 2009, was presented for Council's review.

MOTION

13.08.11.09

Moved by Councillor Buck that County Council accept the July 2009 Statement of Revenue and Expenditures for information purposes only.

Carried

7.5 Library Services

Council was presented with estimated costs for providing public library services to County residents.

MOTION

14.08.11.09

Moved by Councillor Buck that County Council table Library Services until a later meeting.

Carried

7.6 Summary of Incidents: May 2008 – May 2009

The summary of incidents during the period of May 2008 to May 2009 was presented for Council's review.

MOTION

15.08.11.09

Moved by Councillor Hubert that County Council accepts the summary report of incidents for the period May, 2008 to May, 2009 for information purposes only.

Carried

7.7 Woking Communities in Bloom

The Woking community and ASB staff did an excellent job of preparing for the Communities in Bloom judging on July 18, 2009.

Results will be announced on Saturday, September 19th in Strathmore. Council was requested to consider funding the attendance of County Staff and Communities in Bloom Volunteers, at the awards event.

MOTION

16.08.11.09

Moved by Councillor Moen that County Council authorize the attendance at the September 19, 2009 Communities in Bloom event in Strathmore, AB for an estimated cost of \$1,000.00.

Carried

7.8 County BBQ on Rental Equipment List

At the July 21, 2009 Agricultural Service Board Meeting there was discussion on whether or not to place the County purchased BBQ onto the ASB Rental Equipment List.

Administration requested Council's input regarding the County BBQ being rented out.

MOTION

17.08.11.09

Moved by Councillor Buck that County Council approve the loan of the County BBQ to Saddle Hills County Community Organizations with a \$200.00 refundable cleaning deposit and they supply their own propane tank.

Carried

MOTION

18.08.11.09

Moved by Councillor Hubert that County Council approve the loan of the County Shelter Tents to Saddle Hills County Community Organizations with a \$100.00 deposit per tent.

Carried

7.9 CPCS Agricultural Field Tour

The Agricultural Service Board would like to extend the invitation to participate in the CPCS Agricultural Field Tour to all Council members.

MOTION

19.08.11.09

Moved by Councillor Moen that County Council authorize attendance to the CPCS Agricultural Field Tour for all Council members wishing to attend on August 13, 2009.

Carried

7.10 Procedure Bylaw 178-2009

Presented for Councils consideration is the updated Procedure Bylaw 178-2009 for adoption.

MOTION

20.08.11.09

Moved by Councillor Hubert that County Council introduces the Procedure Bylaw 178-2009 for first reading.

Carried

7.11 Central Peace Regional Emergency Management Mutual Aid Agreement

Administration presented Council with a draft Central Peace Emergency Management (Disaster Services) Mutual Aid Agreement for the five municipalities.

MOTION

21.08.11.09

Moved by Councillor Hubert that County Council enter into the Mutual Aid Agreement with Birch Hills County, Municipal District of Spirit River #133, Town of Spirit River and the Village of Rycroft as presented.

Carried

7.12 Central Peace Regional Emergency Management

The Central Peace Regional Emergency Management Committee is recommending that the Emergency and Disaster Response Policy EM-01 be adopted by the Councils of the five municipalities.

MOTION

22.08.11.09

Moved by Councillor Buck that County Council adopt the Emergency and Disaster Response Policy EM-01 as presented.

Carried

9. Information Items

1. Accounts Payable
2. News Release
3. Member Bulletin
4. Newspaper Clipping
5. FCM Members Advisory
6. AAMD&C Minister Meeting Summary
7. Contact
8. Northern Sunrise County – Municipal Viability Draft Paper
9. Jubilee Insurance
10. AAMD&C Response Letter from NEB
11. ERCB Discussion with Parkland County
12. Mountain Pine Beetle Update
13. AAMD&C Northern Zone Meeting Agenda
14. Thank You from the Spirit River Historical Society
15. Thank You from the Communities in Bloom Judges
16. Thank You from the Community of Woking
17. V.S.I. Services First Quarter Report
18. Unsightly Lots in the Hamlet of Woking
19. ERCB Notice
20. PAZA Annual General Meeting
21. On the Podium 2010 Municipalities' Challenge
22. Letter from MD of Big Lakes- Container Depot for the County of Grande Prairie
23. Communities in Bloom Project
24. FCM Municipal Marketplace
25. Letter sent to the Minister of Health and Wellness
26. FCM Communiqué

MOTION

23.08.11.09

Moved by Councillor Hubert that County Council accept the information items for information purposes only.

Carried

Administration was directed to bring back further information on Podium 2010 Municipalities' Challenge as well as Northern Municipalities' contribution to their urban neighbours.

10. ADJOURNMENT

There being no further business Deputy Reeve McRann declared the meeting adjourned at 3:35 p.m.

REEVE

INTERIM CAO