

**MINUTES
SADDLE HILLS COUNTY
COUNCIL MEETING
TUESDAY SEPTEMBER 22, 2009**

Meeting of the Council for Saddle Hills County was held in the Council Chambers of the Saddle Hills County Administration Building on Tuesday September 22, 2009.

PRESENT:

***TIM STONE
MIKE MCRANN
JOHN MOEN
ALVIN HUBERT
BRUCE JACK
BARBARA BUCK
CINDY CLARKE***

***REEVE
DEPUTY REEVE
COUNCILLOR
COUNCILLOR
COUNCILLOR
COUNCILLOR
COUNCILLOR***

FAYE KARY

***INTERIM CHIEF
ADMINISTRATIVE OFFICER***

SANDY PEDDLE

RECORDING SECRETARY

CALL TO ORDER

Reeve Stone called the meeting to order at 10: 18 a.m.

1. ADOPTION OF AGENDA

The following items were added to the agenda:

- 7.8 Organizational Chart
- 7.9 Work Alone Policy AD29
- 7.10 NCDC Annual General Meeting
- 7.11 Winter Feed Meeting
- 8.2 PASZA Meeting Report

**MOTION
01.09.22.09**

Moved by Councillor Clarke that County Council adopt the agenda for the September 22nd, 2009 regular meeting with the noted additions.

Carried

2. ADOPTION OF MINUTES

3.1 Council Meeting Minutes –September 8, 2009

The minutes from the September 8, 2009 regular scheduled meeting of Council were presented for Council’s review. The following correction/s was noted;

Pg.7 Motion 20.09.08.09 change the wording from support to *authorize attendance* and include *a donation*

**MOTION
02.09.22.09**

Moved by Councillor Moen that the Council minutes from the September 8, 2009 regular Council meeting be adopted as amended.

Carried

5.1 Interim CAO Report

The Interim Chief Administrative Officers report was presented to Council. The following items were discussed:

- Assessment Audit
- County Office Furniture
- Communities in Bloom
- Bonanza Fire Department

**MOTION
03.09.22.09**

Moved by Councillor Clarke that County Council authorize Administration to send the used office furniture to auction.

Carried

**MOTION
04.09.22.09**

Moved by Councillor Buck that County Council accept the Interim Chief Administrative Officers written report for information purposes only.

Carried

5.2 Director of Engineering and Public Works Report

The Director of Engineering and Public Works written report was presented to Council. The following items were discussed;

- Josephine Hill
- Rail Crossing in the Hamlet of Woking
- Bay Tree Cameras
- Pilsworth Resource Road

MOTION

05.09.22.09

Moved by Deputy Reeve McRann that County Council accept the Director of Engineering and Public Works report for information purposes only.

Carried

Terri Fitzpatrick from the Savanna Agricultural Society entered the Council meeting at 11:05 a.m.

4.1 Savanna Agricultural Society – Funding Request

Terri Fitzpatrick from the Savanna Agricultural Society presented Council with a request for additional funds to assist with the repairs to the septic system at the arena.

Terri Fitzpatrick from the Savanna Agricultural Society departed the Council meeting at 11:19 a.m.

Rebecca Fitzsimmons and Connie Dolan from the Savanna Home and School Association entered the Council meeting at 11:20 a.m.

4.2 Savanna Daycare Centre

Rebecca Fitzsimmons and Connie Dolan from the Savanna Home and School Association made a presentation to Council regarding a Day Care Centre they would like to open at the Savanna School. At this time Mrs Fitzsimmons is asking Council for a letter of support to proceed with their application for provincial funding for this project.

Rebecca Fitzsimmons and Connie Dolan from the Savanna Home and School Association departed the Council meeting at 11:29 a.m.

Council recessed the meeting at 11:30 a.m. for lunch and reconvened the meeting at 12:58 p.m.

4.1 Savanna Agricultural Society – Funding Request *Continued*

Council began discussions regarding the request for funding from the Savanna Agricultural Society.

**MOTION
06.09.22.09**

Moved by Councillor Clarke that County Council authorize payment of \$42,000.00 dollars to the Savanna Agricultural Society, from contingency, for the repairs of the septic system upon submission of their 5 year plan and on the understanding that there may be no further capital funding for them in 2010.

Carried

4.2 Savanna Daycare Centre *Continued*

Council began discussions regarding the request for support from the Savanna Home and School Association.

**MOTION
07.09.22.09**

Moved by Councillor Clarke that County Council send a letter of support in principle to the Savanna Home and School Association setting up a Daycare Centre in the Savanna School.

Carried

6.1 FCSS Programs and Funding

At the September 8th, 2009 Council meeting it was requested that FCSS program and funding be brought back for further discussion. Administration has been requested to look into what would be involved to contract out personnel for home support services.

Reeve Stone recessed the regularly scheduled Council meeting at 1:32 p.m. to hold a Municipal Planning Commission hearing.

Councillor Moen and Deputy Reeve McRann departed the Council meeting at 1:33 p.m.

Reeve Stone reconvened the Council meeting at 2:13 p.m.

Councillor Moen and Deputy Reeve McRann entered the Council meeting at 2:14 p.m.

7.1 Township Road 805A – East Doe River Valley

The project under Contract No. 1319/09 consists of grading, slide rehabilitation and other works on TWP805A in the East Doe River Valley. Tenders were received from a total of four (4) bidders for the above noted project on September 11, 2009. The low bidder was Central Peace Contractors with a total tender value of \$902,740.00 plus GST.

**MOTION
08.09.22.09**

Moved by Councillor Hubert that County Council award the tender for Township Road 805A to Central Peace Contracting and a contract be prepared in the amount of \$902,740.00 plus GST.

Carried

7.2 Chief Administrative Officer

Under Section 206 of the Municipal Government Act, Council is required to confirm by motion the appointment of a person to the position of Chief Administrative Officer.

**MOTION
09.09.22.09**

Moved by Councillor Buck that County Council authorize a contract of employment to be signed with Dianne Nellis for the position of Chief Administrative Officer.

Carried

**MOTION
10.09.22.09**

Moved by Councillor Clarke that County Council appoint Dianne Nellis as Saddle Hills County Chief Administrative Officer, effective October 1, 2009.

Carried

7.3 Signing Authority for Saddle Hills County

Administration recommended that signing authority for Saddle Hills County effective as of October 1, 2009 be Dianne Nellis, Faye Kary, Tim Stone and Mike McRann.

MOTION

11.09.22.09

Moved by Councillor Hubert that County Council authorize one of administration: Dianne Nellis, CAO or Faye Kary, Director of Corporate Services, and one of Council: Tim Stone, Reeve or Mike McRann, Deputy Reeve, with signing authority on behalf of Saddle Hills County effective October 1, 2009.

Carried

Laurie Jackson, Manager of Planning and IT Services entered the Council meeting at 2:29 p.m.

7.4 Municipal Development Plan (Joint Project with Town and MD of SR)

The Steering Committee for this project met on September 15, 2009 to review the responses to the Municipal Development Plan - Request for Proposals (for Saddle Hills County, the Town of Spirit River and the M.D of Spirit River).

The Committee passed the following motion:

“Moved by Mayor Sandul that the Joint Planning Steering Committee recommend to their respective councils that the municipalities enter into contract negotiations with ISL Engineering and Land Services Ltd. for the preparation of the Municipal Development Plans, based on their proposal.”

MOTION

12.09.22.09

Moved by Councillor McRann that County Council accept the recommendation of the Joint Planning Steering Committee to enter into a contract with ISL Engineering and Land Services Ltd. in the amount of \$94,529.00 for the preparation of individual Municipal Development Plans for Saddle Hills County, the Municipal District of Spirit River No. 133 and the Town of Spirit River.

Carried

Laurie Jackson, Manager of Planning and IT Services departed the Council meeting at 2:33 p.m.

7.5 August 2009 Statement of Revenues and Expenditures

The Statement of Revenues and Expenditures for August, 2009, is presented for Council's review.

**MOTION
13.09.22.09**

Moved by Councillor Buck that County Council receive the August, 2009 Statement of Revenues and Expenditures for information purposes only.

Carried

7.6 Bylaw 174-2009 Designation of a Historic Resource

Administration presented Council with a draft Bylaw 174-2009 for the Clark School to be designated a Municipal Historical Resource.

**MOTION
14.09.22.09**

Moved by Councillor Clarke that County Council introduce Bylaw 174-2009 for first reading.

Carried

**MOTION
15.09.22.09**

Moved Councillor Jack that County Council gives Bylaw 174-2009 second reading.

Carried

**MOTION
16.09.22.09**

Moved by Deputy Reeve McRann that County Council introduce Bylaw 174-2009 for third and final reading.

Carried Unanimously

**MOTION
17.09.22.09**

Moved by Councillor Moen that County Council give Bylaw 174-2009 third reading.

Carried

7.7 AAMD&C Fall Convention

Administration presented Council with information on the upcoming 2009 AAMD&C Fall Convention.

MOTION
18.09.22.09

Moved by Councillor Jack that County Council authorize attendance at the 2009 AAMD&C Fall Convention.

Carried

7.8 Saddle Hills County Organizational Chart

The organizational chart with the requested amendments was presented to Council for adoption.

MOTION
19.09.22.09

Moved by Councillor Clarke the County council adopt the organizational chart as presented.

Carried

Councillor Jack departed the Council meeting at 2:43 p.m.

7.9 Working Alone Policy AD29

The Working Alone Policy AD29 was presented to Council for adoption.

MOTION
20.09.22.09

Moved by Deputy Reeve McRann that County Council adopt the Working Alone Policy AD29 as amended.

Carried

7.10 Northwest Corridor Development Corporation (NCDC)

Administration presented Council with information on the upcoming annual general meeting for the Northwest Corridor Development Corporation. The meeting will be on October 5th 2009 in Prince George.

MOTION

21.09.22.09

Moved by Councillor Hubert that County Council authorize attendance of one member of Council at the Northern Corridor Development Council Annual General Meeting in Prince George on October 5 -7th, 2009.

Carried

7.11 Winter Feed Meeting

The Agricultural Service Board Chairman gave a brief update on a Winter Feed Meeting that will be held in Savanna on October 22, 2009.

MOTION

22.09.22.09

Moved by Councillor Moen that County Council accept the Winter Feed Meeting for information purposes only.

Carried

8.1 G-5 Meeting Update

Reeve Stone presented Council with a verbal report on the G-5 meeting he attended.

MOTION

23.09.22.09

Moved by Councillor Hubert that County Council send a letter of support to the Town of Spirit River for the RInC Grant for a new swimming pool

Carried

MOTION

24.09.22.09

Moved by Councillor McRann that County Council co-host with the Town of Spirit River the next NAEL meeting.

Carried

MOTION

25.09.22.09

Moved by Councillor Buck that County Council support in principle the Town of Spirit River application to host the 2012 Alberta Summer Games.

Carried

MOTION

26.09.22.09

Moved by Councillor Buck that County Council appoint Councillor Hubert as the representative for the Spirit River Regional Pool Committee.

Carried

MOTION

27.09.22.09

Moved by Councillor Clarke that County Council co-purchase with adjoining municipalities, a Universal Lamp Compressing Machine with the County's share being a maximum of \$2,700.00 and that the expense be taken from contingency.

Carried

8.2 PASZA

Councillor Hubert presented Council with a verbal report on the PASZA meeting he attended.

MOTION

28.09.22.09

Moved by Councillor Clarke that the G-5 and PASZA meeting reports be accepted for information purposes only.

Carried

9. Information Items

1. Accounts Payable
2. Contact (assorted material)
3. County of Grande Prairie - STARS
4. PREDA
5. Thank you from the Spirit River Settlement Historical Society
6. NADC Letters – Awarding of Partnership Bursary
7. Thank you from the Westmark Farmer's League

MOTION

17.09.22.09

Moved by Councillor Clarke that County Council accept the information items for information purposes only.

Carried

10. ADJOURNMENT

There being no further business Reeve Stone declared the meeting adjourned at 3:20 p.m.

REEVE

INTERIM CAO