

**MINUTES
SADDLE HILLS COUNTY
COUNCIL MEETING
TUESDAY OCTOBER 27, 2009**

Meeting of the Council for Saddle Hills County was held in the Council Chambers of the Saddle Hills County Administration Building on Tuesday October 27, 2009.

PRESENT:

***TIM STONE
MIKE MCRANN
JOHN MOEN
ALVIN HUBERT
BRUCE JACK
BARBARA BUCK***

***REEVE
COUNCILLOR
COUNCILLOR
COUNCILLOR
COUNCILLOR
COUNCILLOR***

DIANNE NELLIS

***CHIEF ADMINISTRATIVE
OFFICER***

SANDY PEDDLE

RECORDING SECRETARY

JASON JAGODICH

***DIRECTOR OF ENGINEERING
AND PUBLIC WORKS***

ABSENT:

CINDY CLARKE

COUNCILLOR

CALL TO ORDER

Reeve Stone called the meeting to order at 11:02 a.m.

Jason Jagodich, Director of Engineering and Public Works entered the Council meeting at 11:03 a.m.

1. ADOPTION OF AGENDA

The following items were added to the agenda:

- 6.1 High Speed Internet
- 7.7 Silver Valley Stock Pile Site
- 7.8 Unsightly Property – Hamlet of Woking
- 8.1 Pool Committee Report
- 8.2 PASZA Report

MOTION

01.10.27.09

Moved by Councillor McRann that County Council adopt the agenda for the October 27, 2009 regular meeting with the noted additions.

Carried

2. ADOPTION OF MINUTES

3.1 Council Meeting Minutes –October 13, 2009

The minutes from the October 13, 2009 regular scheduled meeting of Council were presented for Council's review.

MOTION

02.10.27.09

Moved by Councillor Hubert that the Council minutes from the October 13, 2009 regular Council meeting be adopted as presented.

Carried

5.1 CAO Report

The Chief Administrative Officer's written report was presented to Council. The following items were discussed:

- Municipal Affairs Consultation Session
- ASB Conference
- Taxation Report
- Review of Safety Codes Act Consultation Sessions

MOTION

03.10.27.09

Moved by Councillor McRann that County Council authorize Reeve Stone to attend the Safety Codes Act Consultation Session on October 30, 2009 in Grande Prairie.

Carried

MOTION

04.10.27.09

Moved by Councillor Buck that County Council set November 25, 2009 as the interim budget meeting date.

Carried

MOTION

05.10.27.09

Moved by Councillor Hubert that County Council accept the Chief Administrative Officer's written report for information purposes only.

Carried

5.2 Director of Engineering and Public Works Report

The Director of Engineering and Public Works written report was presented to Council. The following items were discussed;

- Range Road 121
- Spot Graveling
- New Garbage Bins
- Pesticide Site Built
- Paving Parking Lot – Saddle Hills County Administration Building
- Range Road 105

MOTION

06.10.27.09

Moved by Councillor McRann that County Council accept the Director of Engineering and Public Work's report for information purposes only.

Carried

MOTION

07.10.27.09

Moved by Councillor Moen that County Council authorize the Director of Engineering and Public Works to proceed with obtaining engineering proposals for the following bridge files 72811, 72957 and 79258.

Carried

MOTION

08.10.27.09

Moved by Councillor Hubert that County Council install a 12' culvert on Range Road 105, on NE 6-79-10-W6 and the land owner pay for the culvert.

Defeated

MOTION

09.10.27.09

Moved by Councillor Jack that County Council accept for information purposes only the request on Range Road 105 for the installation of the 12' culvert in the County road ditch to assist the nearby land owner to move water over to his dugouts.

Defeated

MOTION

10.10.27.09

Moved by Councillor McRann that County Council place a 12' culvert in the County road to assist the owner of NE 6-79-10-W6 to move water between his dugouts at the applicants expense.

Defeated

MOTION

11.10.27.09

Moved by Councillor Jack that no action be taken regarding the request to install a 12' culvert to assist the owner of NE 6-79-10-W6 to move water between his dugouts.

Defeated

County Council recessed for lunch at 12:05 p.m. and reconvened at 1:25 p.m.

MOTION

12.10.27.09

Moved by Councillor Hubert that County Council reconsider motion 10.10.27.09 to place a 12' culvert to assist the owner of NE 6-79-10-W6 to move water between his dugouts.

Carried

MOTION

13.10.27.09

Moved by Councillor McRann that County Council place a 12' culvert in the County road to assist the owner of NE 6-79-10-W6 to move water between his dugouts at the applicants expense.

Carried

MOTION

14.10.27.09

Moved by Councillor McRann that County Council approve the position of the Solid Waste Truck Operator at the pay grid of Equipment Operator, and that the Organizational Chart be adjusted.

Carried

MOTION

15.10.27.09

Moved by Councillor Hubert that County Council authorize Administration to apply for Resource Road Program Funding for phase 2 of the Pillsworth Road and to apply for Paving on the Pillsworth Road.

Carried

Brian Ballard, Regional Fire and Disaster Services Manager entered the Council meeting at 1:30 p.m.

5.3 Protective Services Report

Brian Ballard, Regional Fire and Disaster Services Manager presented Council with written report was presented to Council. The following items were discussed;

- Level of Service
- Fire Advisory Committee
- Incident Responses
- Safety Codes Consultation Sessions

Brian Ballard, Regional Fire and Disaster Services Manager departed the Council meeting at 1:40 p.m.

6.1 High Speed Internet

Councillor Jack would like administration to bring an update on the status on High Speed Internet discussion within Saddle Hills County to the next meeting.

Council opened discussions on a request from a land owner to have Saddle Hills County under take maintenance work on a drainage ditch on SE 19-79-12-W6.

MOTION
16.10.27.09

Moved by Councillor McRann that County Council request that the land owner provide documentation to support that Saddle Hills County is responsible for the maintenance of the drainage ditch located on SE 19-79-12-W6.

Carried

MOTION
17.10.27.09

Moved by Councillor Hubert that County Council direct administration to proceed with the paving of 300m² of parking lot at the Administration Building at the cost of approximate \$10,000.00 dollars to be funded from the Yard and Maintenance Budget.

Carried

7.1 Joint Planning Project (County / MD / Town)

As Saddle Hills County, the Municipal District of Spirit River and the Town of Spirit River continue with the joint planning project, it is necessary that the table for the Memorandum of Understanding be updated to reflect the correct grant breakdown per municipality as well as the new project of the development of the Municipal Development Plan.

The Steering Committee for the planning project moved the following:

MOVED BY DEPUTY REEVE MCRANN THAT THE ADDENDUM TO MEMORANDUM OF UNDERSTANDING BE FORWARDED TO THE STEERING COMMITTEE MUNICIPALITIES' RESPECTIVE COUNCILS FOR APPROVAL. CARRIED

**MOTION
18.10.27.09**

Moved by Councillor McRann that County Council approve the Addendum to Memorandum of Understanding regarding the updated cost and grant breakdown table for the Preparation of Planning Documents between Saddle Hills County, the Municipal District of Spirit River and the Town of Spirit River.

Carried

7.2 Central Peace Health Council

The Central Peace Health Council has sent a letter requesting support from Saddle Hills County Council in lobbying against the proposed changes to Alberta Hospitals.

**MOTION
19.10.27.09**

Moved by Councillor Moen that County Council accept the letter from Central Peace Health Council for information purposes only.

Carried

7.3 Commuter Air Access Network of Alberta

The renewal for the CANNA membership has arrived and administration is seeking direction from Council?

MOTION
20.10.27.09

Moved by Councillor McRann that County Council renew the membership with the Commuter Air Access Network of Alberta in the amount of \$1,050.00 dollars.

Carried

7.4 Assessment Review Board

Bill 23 requires that a Municipality establish a Local Assessment Review Board consisting of a minimum of three persons to hear assessment appeals relating to residential and farm land assessment complaints. A Municipality must also appoint two members to a Composite Board to be Chaired by the Municipal Government Board to hear assessment appeals relating to non residential property complaints. These members must be certified to have taken the new Assessment Review Board training which consists of three days of training for the Local Assessment Review Board and five days of training for the Composite Board.

The Chief Administrative Officers of Central Peace Municipalities have been in discussions to assess the merits of establishing a joint regional Assessment Review Board made up of one member from each of the municipalities to be trained in the required areas with the intent that these members would form the Assessment Review Board for each member municipality.

MOTION
21.10.27.09

Moved by Councillor Jack that County Council direct administration to pursue options for an outside ARB to represent Saddle Hills County.

Carried

7.5 Savanna Creations Craft Club

The Savanna Creations Craft Club has submitted a letter requesting monetary support for their up-coming quilt show in 2009.

MOTION
22.10.27.09

Moved by Councillor Buck that County Council support the Savanna Creations Craft Club in the amount of \$250.00 dollars.

Carried

7.6 Kinettes Christmas Party

In the past, Saddle Hills County has participated in the Kinettes Community Christmas Party. Council has purchased tickets for all full time and term positions along with a guest to attend the event. In additions to this all full-time employees have received a \$ 50.00 bonus.

MOTION

23.10.27.09

Moved by Councillor Jack that County Council directs administration to provide tickets to all staff (full time and term positions) and a guest to attend. In addition, to give a \$50.00 dollar Christmas gift to all fulltime and term position employees who have completed the yearly term.

Carried

7.7 Alberta Infrastructure Proposal – Silver Valley Stock Pile

Administration presented Council with a letter from Alberta Infrastructure offering lands for Municipal Purchase.

MOTION

24.10.27.09

Moved by Councillor Moen that County Council direct Administration to advise Alberta Infrastructure that the County does not wish to purchase the lands located at Pt. SE 36-82-11-W6.

Carried

7.8 Unsightly Premises – Hamlet of Woking

Administration presented Council with a request for time extension on an Order regarding unsightly premises relating to Lot A, Plan 3871KS in the Hamlet of Woking.

MOTION

25.10.27.09

Moved by Councillor Hubert that County Council give the owner of Lot A, Plan 3871KS a consideration to October 21, 2010 to comply with the Unsightly Premise Order and to bring his property into compliance in the Hamlet of Woking.

Carried

8.1 Spirit River Pool Committee Meeting

Chief Administrative Officer Nellis presented Council with a verbal report on the Spirit River Pool forum meeting she attended.

8.2 PASZA Meeting

Reeve Stone presented Council with a verbal report on the PASZA meeting he attended.

MOTION

26.10.27.09

Moved by Deputy Reeve McRann that County Council accept the Spirit River Pool Forum report and the Peace Air Shed Zone Association meeting report for information purposes only.

Carried

9. Information Items

1. Accounts Payable
2. Christmas Festival 2009
3. The Breakfast Club
4. Savanna Day Care
5. AMEC – AAMD&C Convention
6. NADC Communiqué
7. Grande Prairie Victims Services
8. Newspaper Clippings
9. MMSA Monitor
10. Press Release – Intermunicipal Cooperation Initiative

MOTION

27.10.27.09

Moved by Councillor Buck that County Council accept the information items for information purposes only.

Carried

10. ADJOURNMENT

There being no further business Reeve Stone declared the meeting adjourned at 3:13 p.m.

REEVE

CAO