# SADDLE HILLS COUNTY CONSOLIDATED FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2023

# **TABLE OF CONTENTS**

	<u>Page</u>
Statement of Management's Responsibility	1
Independent Auditors' Report	2
Consolidated Statement of Financial Position	3
Consolidated Statement of Operations and Accumulated Surplus	4
Consolidated Statement of Change in Net Financial Assets	5
Consolidated Statement of Cash Flows	6
Schedule 1 - Consolidated Schedule of Changes in Accumulated Surplus	7
Schedule 2 - Consolidated Schedule of Tangible Capital Assets	8
Schedule 3 - Consolidated Schedule of Property Taxes Levied	9
Schedule 4 - Consolidated Schedule of Government Transfers	10
Schedule 5 - Consolidated Schedule of Expenses by Object	11
Schedule 6 - Consolidated Schedule of Segmented Disclosure	12
Notes to the Consolidated Financial Statements	13 - 23



#### Management's Responsibility

To the Reeve and Council of Saddle Hills County:

Management is responsible for the preparation and presentation of the accompanying consolidated financial statements, including responsibility for significant accounting judgments and estimates in accordance with Canadian generally accepted accounting principles. This responsibility includes selecting appropriate accounting principles and methods, and making decisions affecting the measurement of transactions in which objective judgment is required.

In discharging its responsibilities for the integrity and fairness of the consolidated financial statements, management designs and maintains the necessary accounting systems and related internal controls to provide reasonable assurance that transactions are authorized, assets are safeguarded and financial records are properly maintained to provide reliable information for the preparation of financial statements.

The Council is composed entirely of Councilors who are neither management nor employees of the County. The Council is responsible for overseeing management in the performance of its financial reporting responsibilities, and for approving the financial information included in the financial statements. The Council fulfils these responsibilities by reviewing the financial information prepared by management and discussing relevant matters with management, and external auditors. Council is responsible for the appointment of the County's external auditors.

MNP LLP, an independent firm of Chartered Professional Accountants, is appointed by the Council to audit the consolidated financial statements and report directly to them; their report follows. The external auditors have full and free access to, and meet periodically and separately with, both the Council and management to discuss their audit findings.

April 4, 2024

Chief Administrative Officer

Junction of Highway 49 and Highway 725, RR 1, Spirit River, Alberta, Canada, ToH 3Go Phone: 780-864-3760 | Fax: 780-864-3904 | Toll Free: 1-888-864-3760



To the Audit Committee of Saddle Hills County:

#### Report on the Audit of the Consolidated Financial Statements

#### Opinion

We have audited the consolidated financial statements of Saddle Hills County (the "Municipality"), which comprise the consolidated statement of financial position as at December 31, 2023, and the consolidated statements of operations and accumulated operating surplus, changes in net financial assets and cash flows for the year then ended, and notes to the consolidated financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying consolidated financial statements present fairly, in all material respects, the financial position of the Municipality as at December 31, 2023, and the results of its operations, its remeasurement gains and losses, changes in its net financial assets and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

#### **Basis for Opinion**

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Consolidated Financial Statements section of our report. We are independent of the Municipality in accordance with the ethical requirements that are relevant to our audit of the consolidated financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

# Responsibilities of Management and Those Charged with Governance for the Consolidated Financial Statements

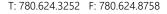
Management is responsible for the preparation and fair presentation of the consolidated financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the consolidated financial statements, management is responsible for assessing the Municipality's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Municipality or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Municipality's financial reporting process.



9913 98 Avenue, Peace River AB, T8S 1J5



#### Auditor's Responsibilities for the Audit of the Consolidated Financial Statements

Our objectives are to obtain reasonable assurance about whether the consolidated financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these consolidated financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the consolidated financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that
  are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness
  of the Municipality's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Municipality's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the consolidated financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Municipality to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the consolidated financial statements, including the disclosures, and whether the consolidated financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

We also provide those charged with governance with a statement that we have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on our independence, and where applicable, related safeguards.



## Report on Other Legal and Regulatory Requirements

# **Debt Limit Regulation**

In accordance with Alberta regulation 255/2000, we confirm that the Municipality is in compliance with the Debt Limit Regulation. A detailed account of the Municipality's debt limit can be found in note 13.

## **Supplementary Accounting Principles and Standards Regulation**

In accordance with Alberta regulation 313/2000, we confirm that the Municipality is in compliance with the Supplementary Accounting Principles and Standards Regulation.

Peace River, Alberta

April 4, 2024

Chartered Professional Accountants



# SADDLE HILLS COUNTY CONSOLIDATED STATEMENT OF FINANCIAL POSITION FOR THE YEAR ENDED DECEMBER 31, 2023

	2023 \$	2022 \$
FINANCIAL ASSETS		
Cash and cash equivalents (Note 2)	5,367,266	3,909,848
Accounts receivable (Note 3)	3,918,274	2,039,853
Long-term investments (Note 4)	110,268,496	104,688,597
	119,554,036	110,638,298
LIABILITIES		
Accounts payable and accrued liabilities (Note 5)	10,651,438	5,474,487
Deferred revenue (Note 6)	7,130,137	11,088,768
Landfill closure and post-closure costs (Note 7)	5,895,530	5,785,402
Asset Retirement Obligation (Note 9)	520,000	-
	24,197,105	22,348,657
NET FINANCIAL ASSETS	95,356,931	88,289,641
NON-FINANCIAL ASSETS		
Tangible capital assets (Schedule 2)	177,837,443	161,197,765
Inventory for consumption (Note 8)	2,114,498	1,844,075
Capitalized Asset Retirement Obligation (Note 10)	411,333	, , -
Prepaid expenses	416,785	397,809
1.554.6.5.1555	180,780,059	163,439,649
ACCUMULATED SURPLUS (Schedule 1, Note 11)	276,136,990	251,729,290
Contingencies and Commitments - See Note 14 and 15		
Approved by		
Reeve	Chief Administra	tive Officer

# SADDLE HILLS COUNTY CONSOLIDATED STATEMENT OF OPERATIONS AND ACCUMULATED SURPLUS FOR THE YEAR ENDED DECEMBER 31, 2023

	Budget \$	2023 \$	2022 \$
REVENUE			
Net municipal property taxes (Schedule 3) Oil well drilling equipment tax	41,585,677	41,801,191	38,360,858
Return on investments	1,603,000	3,515,039	1,968,887
Other	266,600	1,093,510	3,288,206
Government transfers for operating (Schedule 4)	196,600	241,360	198,827
User fees and sale of goods	641,100	701,938	789,349
Penalties and costs on taxes	95,000	40,533	63,337
Total revenues	44,387,977	47,393,571	44,669,464
EXPENSES			
Operating			
Road and bridge projects	15,334,403	13,008,606	14,019,048
Administrative	6,488,592	3,797,664	4,649,824
Agriculture and land development	1,895,023	1,529,215	1,270,810
Protective services	2,098,728	2,404,202	1,867,189
Water and wastewater	3,313,025	2,774,950	2,423,431
Recreation and culture	722,249	490,681	370,790
Legislative	8,346,315	6,326,068	3,140,417
Waste management	1,060,244	859,151	822,229
Common services	1,397,473	1,056,743	1,041,918
Family and community support services	230,900	205,574	181,971
Total Expenses	40,886,952	32,452,854	29,787,627
EXCESS OF REVENUE OVER EXPENSES - BEFORE OTHER	3,501,025	14,940,717	14,881,837
OTHER			
Government transfers for capital (Schedule 4)	42,109,206	9,126,653	738,082
Gain (loss) on disposal of tangible capital assets	1,524,500	340,330	(87,745)
EXCESS OF REVENUE OVER EXPENSES	47,134,731	24,407,700	15,532,174
ACCUMULATED SURPLUS, BEGINNING OF YEAR	251,729,290	251,729,290	236,197,116
ACCUMULATED SURPLUS, END OF YEAR	298,864,021	276,136,990	251,729,290

# SADDLE HILLS COUNTY CONSOLIDATED STATEMENT OF CHANGE IN NET FINANCIAL ASSETS FOR THE YEAR ENDED DECEMBER 31, 2023

	Budget \$	2023 \$	2022 \$
EXCESS OF REVENUES OVER			
EXPENSES	47,134,731	24,407,700	15,532,174
Acquisition of tangible capital assets Proceeds on disposal of tangible capital assets Amortization of tangible capital assets (Gain) loss on sale of tangible capital assets Capitalized asset retirement obligation	(90,081,361) - 5,241,600 - -	(24,060,586) 2,519,173 5,242,066 (340,330) (411,333)	(14,658,605) 29,773 4,944,624 87,745
	(84,839,761)	(17,051,010)	(9,596,463)
Acquisition of supplies inventories Use of supplies inventories Acquisition of prepaid assets Use of prepaid assets	- - - -	(2,114,498) 1,844,075 (416,786) 397,809	(1,844,075) 1,764,961 (397,809) 379,593
		(289,400)	(97,330)
INCREASE IN NET FINANCIAL ASSETS	(37,705,030)	7,067,290	5,838,381
NET FINANCIAL ASSETS, BEGINNING OF YEAR	88,289,641	88,289,641	82,451,260
NET FINANCIAL ASSETS, END OF YEAR	50,584,611	95,356,931	88,289,641

# SADDLE HILLS COUNTY CONSOLIDATED STATEMENT OF CASH FLOWS FOR THE YEAR ENDED DECEMBER 31, 2023

	2023 \$	2022 \$
NET INFLOW (OUTFLOW) OF CASH RELATED TO THE FOLLOWING ACTIVITIES:		
OPERATING		
Excess of revenues over expenses	24,407,700	15,532,174
(Gain) loss on sale of tangible capital assets	(340,330)	87,745
Non-cash items included in excess (shortfall) of revenues over expenses:	, ,	•
Amortization of tangible capital assets	5,242,066	4,944,624
Non-cash charges to operations (net change):		
Decrease (increase) in trade and other receivables	(1,878,421)	524,556
Decrease (increase) in inventory for consumption	(270,423)	(79,114)
Decrease (increase) in prepaid expenses	(18,976)	(18,216)
Decrease (increase) in capitalized asset retirement obligation	(411,333)	-
Increase (decrease) in accounts payable and accrued liabilities	5,176,950	2,196,026
Increase (decrease) in deferred revenue	(3,958,631)	696,906
Increase (decrease) in provision for landfill closure and post-closure (Note 7)	110,128	131,993
Increase (decrease) in asset retirement obligation	520,000	
Cash provided by operating transactions	28,578,730	24,016,694
CAPITAL		
	(24 060 E96)	(11 GEO GOE)
Acquisition of tangible capital assets	(24,060,586) 2,519,173	(14,658,605)
Sale of tangible capital assets  Cash applied to capital transactions	(21,541,413)	29,773 (14,628,832)
	(21,541,413)	(14,020,032)
INVESTING		
Decrease (increase) in investments	(5,579,899)	(7,397,778)
CHANGE IN CASH AND EQUIVALENTS DURING THE YEAR	1,457,418	1,990,084
	1,101,110	1,000,001
CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR	3,909,848	1,919,764
CASH AND CASH EQUIVALENTS, END OF YEAR	5,367,266	3,909,848
See accompanying notes to the financial statements		
	2023	2022
	2023 \$	2022 \$
	Ψ	ψ
<u>-</u>		
Cash and cash equivalents is made up of:		
Cash and temporary investments (Note 2)	5,367,266	3,909,848

# SADDLE HILLS COUNTY CONSOLIDATED SCHEDULE OF CHANGES IN ACCUMULATED SURPLUS FOR THE YEAR ENDED DECEMBER 31, 2023 SCHEDULE 1

SCHEDULE 1	Unrestricted Surplus	Restricted Surplus	Equity in Tangible Capital Assets	2023 \$	2022 \$
BALANCE, BEGINNING OF YEAR		90,531,525	161,197,765	251,729,290	236,197,116
Excess of revenues over expenses	24,407,700	-	-	24,407,700	15,532,174
Unrestricted funds designated for future use	(7,876,689)	7,876,689	-	-	-
Restricted funds used for operations	-	-	-	-	-
Current year funds used for tangible capital assets	(24,060,586)	-	24,060,586	-	-
Disposal of assets (at net book value)	2,178,842	-	(2,178,842)	-	-
Annual amortization expense	5,242,066	-	(5,242,066)	-	-
Long term debt repaid	-	-	-	-	-
Capitalized asset retirement obligation	(420,000)	-	420,000	-	-
Asset retirement obligation	520,000	-	(520,000)	-	-
Annual amortization of asset retirement obligation	8,667	-	(8,667)		
Change in accumulated surplus		7,876,689	16,531,011	24,407,700	15,532,174
BALANCE, END OF YEAR	_	98,408,214	177,728,776	276,136,990	251,729,290

SADDLE HILLS COUNTY CONSOLIDATED SCHEDULE OF TANGIBLE CAPITAL ASSETS FOR THE YEAR ENDED DECEMBER 31, 2023 SCHEDULE 2

	Land	Land Improvements	Buildings	Engineered Structures	Machinery and Equipment	Vehicles	2023 \$	2022 \$
COST: BALANCE, BEGINNING OF YEAR	2,563,206	5,306,626	30,022,636	179,842,414	13,288,735	1,749,563	232,773,180	218,707,631
Acquisition of tangible capital assets Disposal of tangible capital assets	24,884	457,871 -	674,971 -	17,612,018 (942,931)	5,167,760 (3,887,117)	123,082 (647,704)	24,060,586 (5,477,752)	14,658,605 (593,056)
BALANCE, END OF YEAR	2,588,090	5,764,497	30,697,607	196,511,501	14,569,378	1,224,941	251,356,014	232,773,180
ACCUMULATED AMORTIZATION: BALANCE, BEGINNING OF YEAR	-	1,074,343	4,002,930	58,066,032	6,994,233	1,437,877	71,575,415	67,106,329
Annual amortization Accumulated amortization on disposals	-	229,402 -	575,543 -	3,170,462 (663,217)	1,123,478 (1,987,989)	143,181 (647,704)	5,242,066 (3,298,910)	4,944,624 (475,538)
BALANCE, END OF YEAR		1,303,745	4,578,473	60,573,277	6,129,722	933,354	73,518,571	71,575,415
NET BOOK VALUE OF TANGIBLE CAPITAL ASSETS	2,588,090	4,460,752	26,119,134	135,938,224	8,439,656	291,587	177,837,443	161,197,765
2022 NET BOOK VALUE OF TANGIBLE CAPITAL ASSETS	2,563,206	4,232,283	26,019,706	121,776,382	6,294,502	311,686	161,197,765	

# SADDLE HILLS COUNTY CONSOLIDATED SCHEDULE OF PROPERTY TAXES LEVIED FOR THE YEAR ENDED DECEMBER 31, 2023 SCHEDULE 3

	Budget \$	2023 \$	2022 \$
TAXATION			
Real property taxes	26,629,774	26,778,959	25,102,416
Linear property taxes	22,025,878	22,022,269	20,459,792
Government grants in place of property taxes	3,418	7,269	7,113
	48,659,070	48,808,497	45,569,321
REQUISITIONS			
Alberta School Foundation Fund	6,690,900	6,627,954	6,860,333
Seniors Foundation	160,393	160,393	138,705
Designated Industrial Property	222,100	218,959	209,425
	7,073,393	7,007,306	7,208,463
NET MUNICIPAL TAXES	41,585,677	41,801,191	38,360,858

# SADDLE HILLS COUNTY CONSOLIDATED SCHEDULE OF GOVERNMENT TRANSFERS FOR THE YEAR ENDED DECEMBER 31, 2023 SCHEDULE 4

SCHEDULE 4	Budget	2023	2022
	\$	\$	\$
TRANSFERS FOR OPERATING: Provincial Government Federal Government	196,600	241,360	198,827
	-	-	-
	196,600	241,360	198,827
TRANSFERS FOR CAPITAL: Provincial Government Federal Government	42,109,206	9,126,653	738,082
	-	-	-
	42,109,206	9,126,653	738,082
TOTAL GOVERNMENT TRANSFERS	42,305,806	9,368,013	936,909

# SADDLE HILLS COUNTY CONSOLIDATED SCHEDULE OF EXPENSES BY OBJECT FOR THE YEAR ENDED DECEMBER 31, 2023 SCHEDULE 5

	Budget \$	2023 \$	2022 \$
CONSOLIDATED EXPENSES BY OBJECT			
Salaries, wages and benefits	9,363,708	8,521,205	7,718,045
Contracted and general services	11,061,904	9,426,557	8,218,203
Materials, goods, supplies and utilities	4,396,500	2,653,042	4,469,364
Transfers to governments, agencies and organizations	10,392,240	6,454,543	3,447,226
Amortization of tangible capital assets	5,241,600	5,242,066	4,944,624
Amortization of asset retirement obligation	-	8,667	-
Other expenses	431,000	146,774	990,165
	40,886,952	32,452,854	29,787,627

SADDLE HILLS COUNTY CONSOLIDATED SCHEDULE OF SEGMENTED DISCLOSURE FOR THE YEAR ENDED DECEMBER 31, 2023 SCHEDULE 6

SCHEDULE 6	General Government	Protective Services	Transportation Services	Planning & Development	Recreation & Culture	Environmental Services	Other	Total \$
REVENUE								
Net municipal taxes Government transfers Oil well drilling equipment taxes	41,801,191 - -	-	- 3,765,354	- 166,247	- 75,113	- 5,361,299	- -	41,801,191 9,368,013
User fees and sales of goods Investment income Other revenues	53,805 3,515,039 90,951	37,266 - 509,952	249,510 - 262,415	3,733 - 36,840	5,931 - 65,590	351,693 - 102,985	- - 65,310	701,938 3,515,039 1,134,043
	45,460,986	547,218	4,277,279	206,820	146,634	5,815,977	65,310	56,520,224
EXPENSES								
Contract & general services Salaries & wages Goods & supplies Transfers to governments,	1,426,320 2,488,815 143,767	1,050,231 428,831 144,554	5,689,533 3,387,114 1,770,503	406,033 647,644 175,607	93,999 146,779 73,499	665,669 1,422,022 344,952	94,772 - 160	9,426,557 8,521,205 2,653,042
agencies and organizations Other expenses	5,520,085 36,641	354,728 -	-	195,025 -	315,133 -	69,572 110,133	-	6,454,543 146,774
	9,615,628	1,978,344	10,847,150	1,424,309	629,410	2,612,348	94,932	27,202,121
NET REVENUE BEFORE AMORTIZATION	35,845,358	(1,431,126)	(6,569,871)	(1,217,489)	(482,776)	3,203,629	(29,622)	29,318,103
Amortization expense Amortization of ARO	(332,160)	(425,858)	(3,218,203)	(104,906)	(66,846)	(1,013,089) (8,667)	(81,004)	(5,242,066) (8,667)
Gain (Loss) on disposal of tangible capital assets		-	340,330	-		-		340,330
NET REVENUE	35,513,198	(1,856,984)	(9,447,744)	(1,322,395)	(549,622)	2,181,873	(110,626)	24,407,700

The consolidated financial statements of Saddle Hills County are the representations of management prepared in accordance with generally accepted accounting principles for local governments established by the Public Sector Accounting Board of the Canadian Institute of Chartered Professional Accountants. Significant aspects of the accounting policies adopted by Saddle Hills County are as follows:

#### a) Reporting entity

The consolidated financial statements reflect the assets, liabilities, revenues and expenditures, changes in net financial assets and cash flows of the reporting entity. This entity is comprised of the municipal operations plus all of the organizations that are owned or controlled by the County and are, therefore, accountable to the Council for administration of their financial affairs and resources. They include the County's proportionate share of the Central Peace Regional Waste Management Commission (25%).

The schedule of taxes levied also includes requisitions for education and housing that are not part of the municipal reporting entity.

The statements exclude trust assets that are administered for the benefit of external parties. Interdepartmental and organizational transactions and balances are eliminated.

#### b) Basis of Accounting

The consolidated financial statements are prepared using the accrual basis of accounting. The accrual basis of accounting records revenue as it is earned and measurable. Expenses are recognized as they are incurred and measurable based upon receipt of goods or services and/or the legal obligation to pay.

Funds from external parties and earnings thereon restricted by agreement or legislation are accounted for as deferred revenue until used for the purpose specified.

Government transfers, contributions and other amounts are received from third parties pursuant to legislation, regulation or agreement and may only be used for certain programs, in the completion of specific work, or for the purchase of tangible capital assets. In addition, certain user charges and fees are collected for which the related services have yet to be performed. Revenue is recognized in the period when the related expenses are incurred, services performed or the tangible capital assets are acquired.

#### c) Deferred Revenue

Government transfers, contributions and other amounts are received from third parties pursuant to legislation, regulation and agreement and may only be used in completion of certain programs, in the completion of specific work, or for the purchase of tangible capital assets. These funds and the earnings thereon are accounted for as deferred revenue until the related expenses are incurred, the services are performed or the tangible capital assets are acquired.

#### d) Use of Estimates

The preparation of financial statements in conformity with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenses during the period. Where management uncertainty exists, the financial statements have been prepared within reasonable limits of materiality. These estimates and assumptions are based on the County's best information and judgement and actual results could differ from these estimates.

#### e) Cash and Cash Equivalents

Cash and cash equivalents consist of cash on hand, balances with the banks net of outstanding cheques and term deposits with original maturities of 90 days or less at the date of acquisition and are recorded at cost.

#### f) Investments

Investments consist of deposit notes, coupons, securities, mutual funds and guaranteed investment certificates. Deposit notes, coupons, securities, mutual funds and guaranteed investment certificates are recorded at amortized cost. Investment premiums and discounts are amortized over the term of the respective investments. When there has been a loss in the value that is other than a temporary decline, the respective investment is written down to recognize the loss.

#### g) Government Transfers

Government transfers are the transfer of assets from senior levels of government that are not the result of an exchange transaction, are not expected to be repaid in the future, or the result of a direct financial return.

Government transfers are recognized in the financial statements as revenue in the period in which events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amounts can be determined.

#### h) Requisition Over-levies and Under-Levies

Over-levies and under-levies arise from the difference between the actual property tax levy made to cover each requisition and the actual amount requisitioned.

If the actual levy exceeds the requisition, the over-levy is accrued as a liability and property tax revenue is reduced. Where the actual levy is less than the requisition amount, the under-levy is accrued as a receivable and as property tax revenue.

Requisition tax rates in the subsequent year are adjusted for any over-levies or under-levies of the prior year.

#### i) Landfill Closure and Post- Closure Liability

Pursuant to the Alberta Environmental Protection and Enhancement Act, the County is required to fund the closure of its landfill sites and provide for post-closure care of the facility. Closure and post-closure activities include the final clay cover, landscaping, as well as surface and ground water monitoring, leachate control, and visual inspection. The requirement being provided for over the estimated remaining life of the landfill sites is based on usage.

#### j) Contaminated Sites

Contaminated sites are a result of contamination being introduced into air, soil, water or sediment of a chemical, organic, or radioactive material or live organism that exceeds an environmental standard. The liability is recorded net of any expected recoveries. A liability for remediation of a contaminated site is recognized when a site is not in productive use and is management's estimate of the cost of remediation including post remediation costs of operations, maintenance and monitoring.

#### k) Employee Future Benefits

Selected employees of the County are members of the Local Authority Pension Plan ("LAPP"), a multiemployer define benefit pension plan. The trustee of the plan is the Alberta Treasurer and the plan is administered by a Board of Trustees. Since the plan is a multi-employer plan, it is accounted for as a defined contribution plan and, accordingly, the County does not recognize its share of any of the LAPP's surplus or deficit.

#### I) Non-Financial Assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the normal course of operations. The change in non-financial assets during the year, together with the excess of revenues over expenses, provides the consolidated change in net financial assets for the year.

#### i. Tangible Capital Assets

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital assets is amortized on a straight-line basis over the estimated useful life as follows:

	YEARS
Land Improvements	15-25
Buildings	25-50
Engineered structures	
Water system	30-75
Wastewater system	30-75
Roads and bridges	30-75
Machinery and equipment	3-20
Vehicles	7-20

One-half of the annual amortization is charged in the year of acquisition and in the year of disposal. Assets under construction are not amortized until the asset is available for productive use.

#### ii. Contributions of Tangible Capital Assets

Tangible capital assets received as contributions are recorded at fair value at the date of receipt and also are recorded as revenue.

#### iii. Leases

Leases are classified as capital or operating leases. Leases which transfer substantially all of the benefits and risks incidental to ownership of property are accounted for as capital leases. All other leases are accounted for as operating leases and the related lease payments are charged to expenses as incurred.

#### iv. Inventories

Inventories of materials and supplies for consumption are recorded at the lower of cost or net realizable value with cost determined by the first-in, first-out method. Inventories largely represent the stockpile of gravel maintained for County purposes.

#### m) Accumulated Surplus

Accumulated surpluses are established at the discretion of Council to set aside funds for future operating and capital expenditures. Transfers to and/or from reserves are reflected as an adjustment to the respective fund.

Equity in capital assets consist of the net investments in total capital assets after deducting the portion financed by third parties.

#### n) Asset Retirement Obligations

Asset retirement obligations are legal obligations associated with the retirement of a tangible capital asset. Asset retirement activities include all activities relating to an asset retirement obligation. These may include, but are not limited to:

- a) decommissioning or dismantling a tangible capital asset that was acquired, constructed or developed;
- b) remediation of contamination of a tangible capital asset created by its normal use;
- c) post-retirement activities such as monitoring; and
- d) constructing other tangible capital assets to perform post-retirement activities.

A liability for an asset retirement obligation is recognized when, as at the financial reporting date:

- a) there is a legal obligation to incur retirement costs in relation to a tangible capital asset;
- b) the past transaction or event giving rise to the liability has occurred;
- c) it is expected that future economic benefits will be given up; and
- d) a reasonable estimate of the amount can be made.

When a liability for an asset retirement obligation is recognized, asset retirement costs related to recognized tangible capital assets in productive use are capitalized by increasing the carrying amount of the related asset and are amortized over the estimated useful life of the underlying tangible capital asset. Asset retirement costs related to unrecognized tangible capital assets and those not in productive use are expensed.

2. CASH AND INVESTMENTS		
	2023	2022
	\$	\$
Cash	5,297,708	3,840,290
Restricted deposits	69,558	69,558
Temporary investments	-	-
	5,367,266	3,909,848

Cash held in deposit accounts earn interest at tiered rates between 4.86% and 5.41%.

A portion of the cash balances above are restricted for reserves and deferred revenue. The total restricted capital, including long-term investments is \$105,538,351 (2022 - \$101,620,293).

3. ACCOUNTS RECEIVABLE		
	2023	2022
	\$	\$
Accrued interest receivable - investments	2,823,365	1,383,647
Trade	436,156	301,545
Property taxes	434,879	165,236
Goods and Services Tax	223,874	203,108
	3,918,274	2,053,536
Less: Allowance for doubtful accounts		(13,683)
	3,918,274	2,039,853

## 4. LONG-TERM INVESTMENTS

Investments have carrying and market values as follows:

	2023	2023	2022	2022
	Carrying	Market	Carrying	Market
	Amount	Value	Amount	Value
	\$	\$	\$	\$
Rural Municipalities of Alberta Member's Equity	856	856	856	856
RBC Investment Portfolio Cash Accounts Guaranteed Investment Certificates Coupons Mutual Funds	60,627	60,627	103,611	103,611
	64,577,783	64,577,783	67,163,140	67,163,140
	35,455,790	34,786,890	37,420,990	36,340,671
	10,173,440	10,173,440	-	-
	110,268,496	109,599,596	104,688,597	103,608,278

RBC investment portfolio has effective interest rates ranging from 1.050% to 5.396% (2022 - 1.050% to 5.150%) with maturity dates from January 17, 2024 to December 20, 2028.

Market values are based on quoted market values received on December 31, 2023. The market values flucuate with changes in market interest rates. Should there be a loss in value that is not considered temporary, the respective investment is written down to recognize the loss.

5. ACCOUNTS PAYABLE & ACCRUED LIABILITIES		
	2023	2022
	\$	\$
Trade	8,956,320	3,952,408
Vacation, sick leave and overtime	1,590,814	1,374,977
Security deposits	104,304	147,102
	10,651,438	5,474,487

The vacation, sick leave and overtime liability is comprised of the vacation, sick leave and overtime that employees are deferring to future years. Employees have either earned the benefits or are entitled to these benefits within the next budgetary year.

#### 6. DEFERRED REVENUE

Deferred revenue consists of the following amounts, which have been restricted by third parties for a specified purpose. These amounts are recognized as revenue in the period in which the related expenses are incurred.

			Revenue	
	2022	Additions	Recognized	2023
	\$	\$	\$	\$
Municipal Sustainability Initiative - Capital	979,555	-	979,555	-
Capital for Emergent Projects	109,213	-	-	109,213
Central Peace Regional Water-Phase 1 & 2	10,000,000	-	2,979,076	7,020,924
_	11,088,768	-	3,958,631	7,130,137
			· ——— ·	

#### 7. LANDFILL CLOSURE AND POST-CLOSURE COSTS

Alberta environmental law requires closure and post-closure care of landfill sites, which includes final covering and landscaping, pumping of ground water and leachates from the site, ongoing environmental monitoring, and site inspections and maintenance.

The estimated total liability represents the net present value of the discounted cash flows of the total estimated cost for closure and post-closure activities for 25 years after closing using a discount rate of 5.28% and assuming annual inflation of 3.00%.

The accrued liability is based on the cumulative capacity used at year end compared to the total estimated landfill capacity. The total capacity of the sites is estimated at 952,000 cubic metres. All of the sites are at full capacity.

The County stopped receiving municipal solid waste at these landfills in prior years. Some of these unused landfills were converted to waste transfer stations. The County intends to commence closure work for a portion of these unused landfills in the near future.

The County reviewed to cost estimates related to its closure and post-closure obligations during the year. These cost estimates result in an increase of \$110,128 (2022 - \$131,993 increase) to the closure and post-closure obligations, which is included in waste management expense on the Statement of Operations.

•	2023 \$	2022 \$
Estimate closure costs	4,293,159	4,183,215
Estimate post-closure costs	1,602,371	1,602,187
	5,895,530	5,785,402
Portion of liability remaining to be recognized		
Accrued liability portion	5,895,530	5,785,402

8. INVENTORY FOR CONSUMPTION		
	2023	2022
	\$	\$
Gravel	1,316,301	1,156,754
Parts, culverts and other	798,197	687,321
	2,114,498	1,844,075

#### 9. ASSET RETIREMENT OBLIGATION

Effective January 1, 2023, the County adopted the new accounting standard PS 3280 Asset Retirement Obligations and applied the standard using the prospective application approach.

On the effective date of the PS 3280 standard, the County recognized the following to conform to the new standard:

- a) asset retirement obligations;
- b) asset retirement cost capitalized as an increase to the carrying amount of the related tangible capital assets in productive use; and
- c) accumulated amortization on the capitalized cost.

Amounts are measured using information, assumptions that are current on the effective date of the standard.

	2023
Waste Lagoons	\$
Woking	100,000
Savanna	100,000
Ksituan	100,000
Bonanza	100,000
	400,000
Water Treatment Plants	
Woking	15,000
Savanna	35,000
Bonanza	35,000
Ksituan	35,000
	120,000
	520,000

# 10. CAPITALIZED ASSET RETIREMENT OBLIGATION

Capitalized asset retirement obligation consists of the increase to the carrying amount of the related tangible capital assets in productive use.

These amounts are amortized over the estimated useful life of the capitalized asset retirement obligation.

		2023		
	Cost	Accumulated	Net Book	
		Amortization	Value	
	\$	\$	\$	
Waste Lagoons	300,000	6,000	294,000	
Water Treatment Plants	120,000	2,667	117,333	
	420,000	8,667	411,333	

The Ksituan waste lagoon is a provincial lease and therefore there is no associated capital asset owned by the County, therefore the full estimate for the asset retirement obligation of \$100,000 has been expensed in the current year.

ACCUMULATED SURPLUS		
	2023	2022
	\$	\$
Unrestricted surplus	<u> </u>	
Restricted surplus:		
Operating reserves:		
Operating fund	2,251,865	2,510,722
Gravel usage	1,544,690	794,690
Emergency command centre	752,156	752,156
Grant programs	534,543	103,813
Saddle Hills advantage	500,000	500,000
Community facility	47,477	47,477
Due to others	9,548	10,275
	5,640,279	4,719,133
Capital reserves:		
Rural water	20,160,557	6,835,800
Mobile equipment	18,272,971	16,113,004
Current county facilities	14,320,310	12,530,821
Utility communication network	12,008,885	6,203,820
Paving overlay	8,396,147	12,955,335
New county facilities	6,213,139	6,515,299
General capital	6,062,491	14,381,871
Infrastructure development	5,523,306	2,180,389
Environmental services	1,015,109	4,111,308
Computer and information technology	773,001	778,586
Municipal development	22,019	21,425
Well drilling equipment tax	· -	3,184,734
	92,767,935	85,812,392
	98,408,214	90,531,525
Equity in tangible capital assets	177,728,776	161,197,765
	276,136,990	251,729,290

#### 12. SALARY AND BENEFITS DISCLOSURE

Disclosure of salaries and benefits for municipal officials, the chief administrative officer and designated officers as required by Alberta Regulation 313/2000 is as follows:

<del>-</del>	2023			2022	
_		\$	\$		\$
		Benefits &	Expense		_
		allowances	reimbursement		
	Salary <sup>1</sup>	2	3	Total	Total
Councillors					
Division 1	57,105	4,581	4,599	66,285	63,628
Division 2	63,300	4,628	4,680	72,608	70,879
Division 3	56,680	4,581	5,926	67,187	59,600
Division 4	47,460	4,581	2,858	54,899	58,567
Division 5	62,040	4,371	9,116	75,527	77,422
Division 6	52,020	4,581	5,564	62,165	62,084
Division 7	57,060	4,581	9,864	71,505	69,728
Chief Administrative Officer	246,526	28,519	-	275,045	261,375
Designated Officer	153,583	18,959	330	172,872	161,064
-	795,774	79,382	42,937	918,093	884,347

- 1 Salary includes regular base pay, per diems and any other direct cash remuneration.
- 2 Benefits and allowances include the employer's share of the employee benefits and contributions or payments made on behalf of employees including pension and health care benefits.
- 3 Direct reimbursement of expenses.

#### 13. DEBT LIMITS

Section 276(2) of the Municipal Government Act requires that debt and debt limits as defined by Alberta Regulation 255/2000 for the County be disclosed as follows:

	2023 \$	2022 \$
Total debt limit	71,090,357	67,004,196
Total debt Amount of debt limit unused	71,090,357	- 67,004,196
Debt servicing limit Debt servicing Amount of debt servicing limit unused	11,848,393 - 11,848,393	11,167,366 - 11,167,366

The debt limit is calculated at 1.50 times revenue of the County (as defined in Alberta Regulation 255/00) and the debt service limit is calculated at 0.25 times such revenue. Incurring debt beyond these limitations requires approval by the Minister of Municipal Affairs. These thresholds are guidelines used by Alberta Municipal Affairs to identify municipalities that could be at financial risk if further debt is acquired. The calculation taken alone does not represent the financial stability of the County. Rather, the financial statements must be interpreted as a whole.

# SADDLE HILLS COUNTY NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2023

#### 14. CONTINGENCIES

#### (a) MUNIX

The County is a member of the Alberta Municipal Insurance Exchange ("MUNIX"). Under the terms of membership, the County could become liable for its proportionate share of any claim losses in excess of the funds held by MUNIX. Any liability incurred would be accounted for as a current transaction in the year the losses are determined.

#### (b) Legal Claims

The County is defendant in various lawsuits as at December 31, 2023. Where the occurrence of future events is considered likely to result in a loss with respect to an existing condition, and the amount of the loss can be reasonably estimated, amounts have been included in accrued liabilities. Where the resulting losses, if any, cannot be determined or the occurrence of future events is unknown, amounts have not been recorded.

#### 15. COMMITMENTS

As at December 31, 2023, the County has the following outstanding commitments:

- (a) Rural Waterlines Project, of approximately \$11,142,583.
- (b) Regional Raw Water Line Project, of approximately \$3,668,981.
- (c) Regional Water Treatment Plant Project, of approximately \$80,573.
- (d) Construction of new Blueberry Firehall, of approximately \$2,429,895.
- (e) Construction of 26 Senior's Residences in Spirit River, of approximately \$1,000,000.

#### 16. LOCAL AUTHORITIES PENSION PLAN

Employees of the County participate in the Local Authorities Pension Plan (LAPP), which is covered by the Alberta Public Sector Pension Plans Act. Contributions are collected from employees and employers and the money is invested in equities, bonds and other investment vehicles. The investment income and the contributions are used to pay pension benefits to LAPP retirees, now and in the future.

The County is required to make current service contributions to the LAPP of 8.45% of pensionable earnings up to the year's maximum pensionable earnings under the Canada Pension Plan and 12.23% on pensionable earnings above this amount. Employees of the County are required to make current service contributions of 7.45% of pensionable salary up to the year's maximum pensionable salary and 11.23% on pensionable salary above this amount.

Total current service contributions by the County to the LAPP in 2023 were \$527,491 (2022 - \$473,057). Total current service contributions by the employees of the County to the LAPP in 2023 were \$473,404 (2022 - \$425,075).

At December 31, 2022, the LAPP disclosed a surplus of \$12.67 billion (2021 - \$11.92 billion surplus).

# SADDLE HILLS COUNTY NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2023

#### 17. FINANCIAL INSTRUMENTS

The County's financial instruments consist of cash and cash equivalents, accounts receivables, long-term investments, accounts payable and accrued liabilities, deferred revenue and provision for landfill closure. It is management's opinion that the County is not exposed to significant interest, currency or credit risk arising from these financial instruments.

The County is subject to credit risk with respect to taxes and grants in lieu of taxes receivable and trade and other accounts receivables. Credit risk arises from the possibility that taxpayers and entities to which the County provides services may experience financial difficulty and be unable to fulfil their obligation. The large number and diversity of taxpayers and customers minimizes the credit risk.

The County is subject to interest rate risk with respect to its cash equivalents and long-term investments. Interest rate risk arises from the risk that the fair value of financial instruments or future cash flows associated with instruments will fluctuate due to changes in market interest rates. The County manages this risk by investing in diverse and low risk assets.

Unless otherwise noted, the carrying value of the financial instruments approximates fair value.

#### 18. SEGMENTED DISCLOSURE

Saddle Hills County provides a range of services to its residents. For each reported segment, revenues and expenses represent both amounts that are directly attributable to the segment and amounts that are allocated on a reasonable basis. The accounting policies used in these segments are consistent with those followed in the preparation of the consolidated financial statements as disclosed in Note 1.

For additional information see the Schedule of Segmented Disclosure (Schedule 6).

#### 19. COMPARATIVE FINANCIAL STATEMENTS

Certain comparative figures have been reclassified to conform with the current year's financial statement presentation.

#### 20. APPROVAL OF FINANCIAL STATEMENTS

These financial statements were approved by Council and management.