

**MINUTES
SADDLE HILLS COUNTY
COUNCIL MEETING
TUESDAY MARCH 8, 2011**

Meeting of the Council for Saddle Hills County was held in the Council Chambers of the Saddle Hills County Administration Building on Tuesday March 8, 2011.

PRESENT:

***TIM STONE
CINDY CLARKE
KEN TIFFORD
JOHN MOEN
ALVIN HUBERT
BARBARA BUCK
BRUCE JACK***

***REEVE
COUNCILLOR
COUNCILLOR
COUNCILLOR
COUNCILLOR
COUNCILLOR
COUNCILLOR***

DIANNE NELLIS

***CHIEFADMINISTRATIVE
OFFICER***

SANDY PEDDLE

RECORDING SECRETARY

BILL MILLS

***ACTING DIRECTOR OF
ENGINEERING AND PUBLIC
WORKS***

ABSENT:

CALL TO ORDER

Reeve Stone called the meeting to order at 10:02 a.m.

Bill Mills, Acting Director of Engineering and Public Works entered the Council meeting at 10:03 a.m.

1. ADOPTION OF AGENDA

The following item was added to the agenda:

7.11 Letter of Support Request– Holy Trinity Russian Greek Catholic Orthodox Church

MOTION

01.03.08.11

Moved by Councillor Clarke that County Council adopt the agenda for the March 8, 2011 regular meeting with the noted addition.

Carried

2. ADOPTION OF MINUTES

3.1 Council Meeting Minutes – February 22, 2011

The minutes from the February 22, 2011 regularly scheduled meeting of Council were presented for Council's review.

MOTION

02.03.08.11

Moved by Councillor Clarke that the Council minutes from the February 22, 2011 meeting be adopted as presented.

Carried

5.1 CAO Report

The Chief Administrative Officer's written report was presented to Council. The following items were discussed:

- Meeting with the County of Grande Prairie
- Budget Meeting Date Change
- AAMD&C Spring Convention
- FCM Convention
- Hamlet of Woking Dog Issue
- Central Peace Waste Management- Birch Hills County Request
- Appointment of Manager of Rural Development as Agricultural Feldman
- Village of Rycroft Bi-Election(Ms. Kary appointed as Returning Officer)

MOTION

03.03.08.11

Moved by Councillor Buck that County Council appoint Dave Thompson as the Manager of Rural Development to facilitate the Agricultural Fieldsman duties pursuant to the following Acts;

- **Inspector pursuant to the Weed Control Act**
- **Officer pursuant to the Agricultural Pest Act**
- **Soil Conservation Officer under the Soil Conservation Act**
- **Inspector pursuant to the Agricultural Chemical Act**
- **Agricultural Service Board Act**

Carried

MOTION

04.03.08.11

Moved by Councillor Hubert that County Council accept the Chief Administrative Officer's written report for information purposes only.

Carried

5.2 Acting Director of Engineering and Public Works' Report

The Acting Director of Engineering and Public Works' written report was presented to Council. The following items were discussed;

- Snow Maintenance
- Range Road 74 and 72 Plowing
- Bay Tree Turn Lanes
- Savanna Crossing Lights
- Recycling Bin in the Hamlet of Woking
- Interview of John Murray Architectural Associates Ltd.

MOTION

05.03.08.11

Moved by Councillor Clarke that County Council accept the Director of Engineering and Public Works' report for information purposes only.

Carried

Ted de Kleine and Tracy Noullett from Myers Norris Penny LLP along with Faye Kary, Director of Corporate Services, entered the Council meeting at 11:31 a.m.

4.2 Myers Norris Penny LLP – Auditors

Ted de Kleine and Tracy Noullett from Myers Norris Penny LLP presented Council with an outlined audit strategy and general arrangements for Saddle Hills County 2010 audit and reviewed the draft documents.

Ted de Kleine and Tracy Noullett from Myers Norris Penny LLP along with Faye Kary, Director of Corporate Services, departed the Council meeting at 11:46 a.m.

Brian Ballard, Regional Fire and Disaster Services Manager entered the Council meeting at 11:47 a.m.

7.1 Rural Addressing Signage

During the 2011 Preliminary Budget deliberations, Administration was directed to bring back the Rural Addressing and Sign Placement during spring budget.

Administration has been in contact with various groups, including the RCMP, Alberta Health Services – EMS and BC Ambulance regarding this project. Their endorsement of the project to provide rural addressing and complete signage throughout the County was presented.

Councillor Jack stepped out at 11:56 a.m. and returned at 11:59 a.m.

MOTION

06.03.08.11

Moved by Councillor Jack that County Council direct Administration to invite a delegation from the RCMP and Alberta Health Services to a future meeting to demonstrate the type of equipment currently utilized to locate addresses in rural locations.

Carried

Brian Ballard, Regional Fire and Disaster Services Manager stepped out of the Council meeting at 12:16 p.m.

Council recessed for lunch at 12:20 p.m. reconvened at 1:32 p.m.

Council recessed the regularly scheduled Council meeting to hold a MPC meeting at 1:33 p.m.

Council reconvened the regularly scheduled meeting at 2:01 p.m.

Laurie Jackson, Manager of Planning and IT Services, Cheryl Dwernychuk, Assistant Development Officer and Matt Moorman, Technical Services Manger entered the Council meeting at 2:02 p.m. Also in attendance were Greg Clegg, CNRL, Chad Finebraaten, CNRL, Landon Whitlock, Trilogy Resources, Dennis Hildebrandt, Trilogy Resources and Jim Wiser, Trilogy Resources.

4.4 Road Allowance Lease #6188 – Cancellation Request

Council was presented with information on a request to cancel the road allowance lease on statutory road allowance adjacent to the West Boundary of SW 15-79-11-W6. Letters have been received from both Canadian Natural and Trilogy Resources Ltd. requesting the Road Allowance Lease cancellation.

MOTION

07.03.08.11

Moved by Councillor Clarke that County Council postpone the request to cancel lease of statutory road allowance between SE 16 and SW 15-79-11-W6 until the end of the meeting.

Carried

Laurie Jackson, Manager of Planning and IT Services, Cheryl Dwernychuk, Assistant Development Officer and Matt Moorman, Technical Services Manager, along with Greg Clegg, CNRL, Chad Finebraaten, CNRL, Landon Whitlock, Trilogy Resources, Dennis Hildebrandt, Trilogy Resources and Jim Wiser, Trilogy Resources departed the Council meeting at 2:48 p.m.

Brian Ballard, Regional Fire and Disaster Services Manager re-entered the Council meeting at 2:49 p.m.

John Moen departed the Council meeting at 2:55 p.m.

7.2 Live Burn Fire Training Facility

Birch Hills County is planning to construct a Live Fire Training Facility in Wanham. The project will provide a facility constructed from Sea Cans where live fire training for structure fires can be conducted in a safe and controlled manner which is not possible in acquired structures. This Facility will be available to all fire departments in the Central Peace & neighbouring regions.

MOTION

08.03.08.11

Moved by Councillor Hubert that County Council approve funding the purchase of four Sea Cans for the Live Burn Fire Training Facility project proposed by Birch Hills County at a cost of \$11,200 and that the project be included in the 2011 final budget.

Carried

7.3 Rescue Truck – Bonanza Fire Department

Councillor Titford had requested Administration to investigate the cost of a Rescue Truck for Bonanza Fire Department. Administration presented Council with information on the possible scenarios to provide the said equipment, including advantages and disadvantages to each option.

MOTION

09.03.08.11

Moved by Councillor Titford that County Council table the matter of the rescue truck to a future meeting to give Administration time to discuss the options with Woking and Bonanza Fire Departments.

Carried

7.4 Saddle Hills County Municipal Library Board Representative

Administration has received two responses to advertising for a replacement to fill the vacant Library Board position. The letters of interest to sit on the Saddle Hills County Municipal Library Board were presented to Council.

MOTION

10.03.08.11

Moved by Councillor Hubert that County Council appoint Rod Graham and Brenda Radke to the Saddle Hills County Municipal Library Board.

Carried

7.5 Interprovincial / Intermunicipal Meeting

Presented to Council was the invitation to attend the next Interprovincial /Intermunicipal meeting on April 1, 2011 hosted by Clear Hills County. Administration was requested to forward agenda items on Councils behalf.

7.6 Stewart Weir and Company Invitation – AAMD&C

Presented to Council was the invitation from Stewart Weir and Company to their Soiree on Monday March 21, 2011 at the Fairmont Hotel Macdonald.

7.7 Northern Alberta Elected Leaders Membership

Administration advised that they have received an invoice for the 2011 membership in the Northern Alberta Elected Leaders (NAEL) in the amount of \$100.00, for the 2011 calendar year.

MOTION

11.03.08.11

Moved by Councillor Clarke that County Council purchase a 2011 membership in Northern Alberta Elected Leaders at the cost of \$100.00.

Carried

7.8 Mighty Peace Watershed Alliance Meeting

Presented was information on the upcoming Annual General Meeting for the Mighty Peace Watershed Alliance. The meeting is scheduled to take place on March 18th, 2011 in Peace River, AB.

MOTION

12.03.08.11

Moved by Councillor Buck that County Council authorize attendance to the Mighty Peace Watershed Alliance meeting on March 18, 2011 in Peace River.

Carried

7.9 Central Peace Waste Management – Disposal of Bins

Council was advised that since Saddle Hills County has replaced the original waste management bins which were purchased from funds provided through the grant from Alberta Environment to Central Peace Waste Management Commission, Alberta Environment has directed that the old bins can be disposed of. Alberta Environment confirmed that they are agreeable that since the new bins were in place, the old ones were the property of Saddle Hills County and could be dealt with as Council sees fit.

MOTION

13.03.08.11

Moved by Councillor Clarke that County Council approve the disposal of the old waste management bins by advertising in the Signal that non-profit organizations within the Central Peace Area can obtain bins on a first-come-first serve basis, that the bins be picked up by April 5, 2011 and that any bins remaining unspoken for will be sent to auction at Weaver Bros Auction on April 12, 2011.

Carried

7.11 Letter of Support Request– Holy Trinity Russian Greek Orthodox Church

Administration presented Council with a request for a letter of support for the Holy Trinity Russian Greek Orthodox Church for their application to the Province under the Community Initiative Program for funding to paint the interior of the church.

MOTION

14.03.08.11

Moved by Councillor Hubert that County Council provide a letter of support in principle to the Holy Trinity Russian Greek Catholic Orthodox Church for their application under Community Initiative Program for funds to paint their church.

Carried

9. Information Items

- 1 Accounts Payable**
- 2 Contact (assorted material)**
- 3 Letter from Municipal Affairs – MSI Funding**
- 4 Lieutenant Governor of Alberta Awards**
- 5 AAMD&C Tradeshow**
- 6 Thank you from Ryley Labant**
- 7 Community Futures – Women’s Conference**
- 8 Letter from Alberta Transportation – Ksituan Drainage Project**

MOTION

15.03.08.11

Moved by Councillor Clarke that County Council accept the information items for information purposes only.

Carried

8.1 Councillor Round Table

County Councillors provided verbal reporting on various topics for information purposes only.

MOTION

16.03.09.10

Moved by Councillor Clarke that County Council accept the Council verbal reports for information purposes only.

Carried

MOTION

17.03.08.11

Moved by Councillor Buck that County Council go into an In-Camera session at 4:03 p.m. to discuss a Contract.

Carried

MOTION

18.03.08.11

Moved by Councillor Jack that County Council come out of the In-Camera session at 4:22 p.m.

Carried

MOTION

19.03.08.11

Moved by Councillor Hubert that County Council direct Administration to send a letter to the lessee of statutory road allowance between SE 16 and SW 15-79-11-W6 advising that the request to cancel the lease has been tabled until the March 29th, 2011 Council meeting at which time Council will make a decision regarding the road closure.

Carried

10. ADJOURNMENT

There being no further business Reeve Stone declared the meeting adjourned at 4:32 p.m.

REEVE

CAO