

**MINUTES
SADDLE HILLS COUNTY
COUNCIL MEETING
TUESDAY APRIL 12, 2011**

Meeting of the Council for Saddle Hills County was held in the Council Chambers of the Saddle Hills County Administration Building on Tuesday April 12, 2011.

PRESENT:

***TIM STONE
CINDY CLARKE
KEN TIFFORD
JOHN MOEN
ALVIN HUBERT
BARBARA BUCK***

***REEVE
COUNCILLOR
COUNCILLOR
COUNCILLOR
COUNCILLOR
COUNCILLOR***

DIANNE NELLIS

***CHIEF ADMINISTRATIVE
OFFICER***

SANDY PEDDLE

RECORDING SECRETARY

DON MACKINNON

***DIRECTOR OF ENGINEERING
AND PUBLIC WORKS***

ABSENT:

BRUCE JACK

COUNCILLOR

CALL TO ORDER

Reeve Stone called the meeting to order at 11:33 a.m.

Don MacKinnon, Director of Engineering and Public Works entered the Council meeting at 11:34 a.m.

1. ADOPTION OF AGENDA

The following items were added to the agenda:

- 5.3 Geotechnical Monitoring Program
- 5.4 Bay Tree Deceleration / Acceleration Lanes
- 7.9 Unsightly Premises – Hamlet of Woking
- 7.10 2011 Recreation Capital Grants

MOTION

01.04.12.11

Moved by Councillor Clarke that County Council adopt the agenda for the April 12, 2011 regular meeting with the noted additions.

Carried

2. ADOPTION OF MINUTES

3.1 Council Meeting Minutes – March 29, 2011

The minutes from the March 29, 2011 regularly scheduled meeting of Council were presented for Council's review. The following corrections were noted:

Pg. 1 remove the word along with
Services Manger ~~along with~~ Landon Whitlock

Pg. 7 Correct the spelling of Councillor Buck

Moved by Councillor ~~Bark~~ Buck that

Pg. 8 Motion 14 remove Councillor Titford from the motion and replace with Clarke

Moved by Councillor ~~Titford~~ Clarke that

Pg. 9 item 7.9 change Peace River with Grande Prairie conference in ~~Peace River~~ Grande Prairie this year

MOTION

02.04.12.11

Moved by Councillor Buck that the Council minutes from the March 29, 2011 meeting be adopted as amended.

Carried

5.1 CAO Report

The Chief Administrative Officer's written report was presented to Council. The following items were discussed:

- Intermunicipal / Interprovincial Meeting
- Council Orientation
- Victims Services

MOTION

03.04.12.11

Moved by Councillor Clarke that County Council accept the Chief Administrative Officer's written report for information purposes only.

Carried

5.2 Director of Engineering and Public Works' Report

The Director of Engineering and Public Works' written report was presented to Council. The following items were discussed:

- Drainage Discussion
- Woking Water Reservoir
- Bonanza Field Shop – Fuel Tanks
- Recycling Bins Pick Up Schedule
- Rural Water Project

MOTION 04.04.12.11

Moved by Councillor Hubert that County Council accept the Director of Engineering and Public Works' report for information purposes only.

Carried

Council recessed the meeting at 12:40 p.m. and Councillor Titford departed the Council meeting at 12:41 p.m. Council reconvened the meeting at 1:55 p.m.

6.1 Woking Skating Rink Association – Change of Use of 2010 Capital Grant

At the March 29, 2011 meeting Council passed the following motion:

“ Moved by Councillor Jack that County Council support in principle the request from the Woking Skating Rink Association to have the 2010 Capital Grant to be reallocated prior to a motion being formally drafted and presented at the April 12, 2011 Council meeting.”

Carried

Administration was requested to bring this item back to the April 12, 2011 meeting for finalization of the motion to authorize the change of use of the 2010 Capital Grant by the Woking Skating Rink Association

MOTION 05.04.12.11

Moved by Councillor Hubert that County Council authorize that the Woking Skating Rink Association be permitted to transfer the use of their \$40,000.00 2010 Recreation Capital grant from installation of a roof over their outdoor skating surface to purchase of a building, siding of the building, geo technical report required for future construction, electrical supplies and electrical work including installation of electricity to the building, lights around the skating surface and construction of a cement berm for future panel attachment.

Carried

7.1 Township Road 801 and Range Road 131- Granular Base Course

Administration presented Council with the results of the Tender Opening to do the granular base course on Township Road 801 and Range Road 131.

MOTION

06.04.12.11

Moved by Councillor Clarke that County Council direct Administration to enter into an agreement with Wapiti Gravel Suppliers, Div. of NPA Ltd. for Granular Base Course, A.C.P. (EPS) and Other Work on Township Road 801 from Range Road 131 to East of Highway 719 (km 9.95 to km 15.25) and Range Road 131 from Highway 49 to North of Township Road 792 (km 1.03 to km 4.19) to a total tender of \$ 4,971,724.04 + GST plus engineering costs for a total project cost of \$ 5,632,897.24.

Carried

7.2 Bridge File 74673 – Josephine Creek

Administration presented Council with the results of the Tender Opening to do a bridge culvert installation and other works for Bridge File 74673 (SW 13-81-9-W6).

MOTION

07.04.12.11

Moved by Councillor Buck that County Council direct Administration to enter into an agreement with EOS Pipeline and Facilities Inc. to award the Bridge Culvert installation for Bridge File 74673 (SW 13-81-9-W6) for their total tender of \$206,148.00 + GST and to proceed with the project with a total project cost of \$281,875.80 + GST including engineering and contingencies, subject to approval by Alberta Transportation.

Carried

7.3 Mobile Equipment Replacement Plan – Trucks

Presented to Council were bids for the fifth replacement vehicle one 2011 multipurpose vehicle in the Saddle Hills County Mobile Equipment Replacement Plan.

MOTION

08.04.12.11

Moved by Councillor Clarke that County Council direct Administration to enter into a contract to award the tender for the supply of One 2011 Multipurpose 4x4 Vehicle to Tower Chrysler Plymouth of Calgary at a cost of \$29,734.25 plus GST.

Carried

7.4 Mobile Equipment Replacement Plan – Riding Lawn Mower

Presented to Council were the tender results for the replacement of one riding lawn mower for the Agricultural Service Department.

**MOTION
09.04.12.11**

Moved by Councillor Hubert that County Council defer the purchase of the 2011 riding lawn mower so information on the proposed unit can be bought back for discussion.

Carried

7.5 Cotillion Butte Recreation Society- Campground Request

Presented to Council is a letter from the Cotillion Butte Recreation Society requesting that the County consider installing a playground at the Cotillion campground and improving the wood boxes.

**MOTION
10.04.12.11**

Moved by Councillor Clarke that County Council authorize the improvement of the firewood boxes at Cotillion Campground and defer the playground discussion until after approval is given by Sustainable Resources Development.

Carried

7.6 Subdivision Extension Request – 04-SH-10

In accordance with Section 657 (1) of the M.G.A., the applicant of Subdivision application 04-SH-10 (NE 33-80-11-W6) had until April 7, 2011 to meet all of the conditions of subdivision and submit the subdivision plan to the County for endorsement.

The landowner has applied for an extension to meet the above obligations. Section 657(6) states that Council may extend the one year deadline.

**MOTION
11.04.12.11**

Moved by Councillor Hubert that County Council approve an extension to April 7, 2012 for the landowner of subdivision application #04-SH-10(NE 33-80-11-W6) to meet the conditions of subdivision approval and to submit the required plan for endorsement.

Carried

7.7 2011 Final Budget

Presented to Council was the 2011 final budget for consideration and adoption.

MOTION

12.04.12.11

Moved by Councillor Moen that County Council adopt the 2011 Final Budget for a total of \$55,276,719.3, being \$32,782,027.52 in operating expenditures and \$22,494,691.78 in capital expenditures.

Carried

7.8 2011 Tax Rate Bylaw 196-2011

Presented was the 2011 Tax Rate Bylaw No. 196-2011, for Council's consideration and adoption.

MOTION

13.04.12.11

Moved by Councillor Clarke that County Council introduce the 2011 Tax Rate Bylaw 196-2011 for first reading.

Carried

MOTION

14.04.12.11

Moved by Councillor Moen that County Council give Bylaw 196-2011 second reading.

Carried

MOTION

15.04.12.11

Moved by Councillor Hubert that County Council introduce Bylaw 196-2011 for third and final reading.

Carried Unanimously

MOTION

16.04.12.11

Moved by Councillor Buck that County Council give Bylaw 196-2011 third reading.

Carried

7.9 Unsightly Premises

Presented was a letter from a resident of Woking regarding an unsightly premise within the Hamlet of Woking.

MOTION

17.04.12.11

Moved by Councillor Buck that County Council direct Administration to research and bring back historical information on the property in the Hamlet of Woking for which an unsightly premises complaint has been lodged.

Carried

7.10 2011 Capital Recreation Grants

Administration requested Council's approval for the distribution of capital recreation grants, as discussed by Saddle Hills County Committee of the Whole.

MOTION

18.04.12.11

Moved by Councillor Hubert that County Council approve the following 2011 Recreation Capital Grants subject to the recipients entering into agreements with Saddle Hills County:

Bonanza Ag Society	\$40,000
Fourth Creek Community Association	\$20,000
Gordondale Community Club	\$25,000
Greenway Cemetery	\$ 5,000
Holy Trinity Russian Greek Orthodox Church	\$ 5,000
Northmark Church Cemetery Association	\$ 4,200
Rycroft Ag Society	\$17,800
Rycroft Arena Funding Board	\$ 3,500
Rycroft Baseball Association	\$ 5,000
Savanna Ag Society	\$11,500
Spirit River Settlement Historical Society	\$ 2,500
St Peter & Paul Orthodox Church	\$ 500
Woking Willing Workers	\$20,000
Woking Skating Rink Association	\$85,000
Gundy Community Recreation Society	\$ 5,000
Spirit River Swimming Pool Project	\$500,000

Carried

9. Information Items

- 1 Accounts Payable
- 2 Contact (assorted material)
- 3 EOEP Land Use and Development Approval Course
- 4 Letter from Alberta Municipal Affairs – Fire Services

- 5 Letter from Alberta Municipal Affairs – Water Supply
- 6 Letter from Alberta Transportation – Bridge Projects
- 7 Municipal Draft of the Lower Athabasca Region
- 8 NADC Communiqué
- 9 FCM (assorted material)
- 10 FCSSAA Northwest Regional Meeting
- 11 PASZA
- 12 Mighty Peace Watershed Alliance Society

MOTION

12.04.12.11

Moved by Councillor Moen that County Council accept the information items for information purposes only.

Carried

8.1 Councillor Round Table

County Councillors provided verbal reporting on various topics for information purposes only.

MOTION

13.04.12.10

Moved by Councillor Clarke that County Council accept the Council verbal reports for information purposes only.

Carried

10. ADJOURNMENT

There being no further business Reeve Stone declared the meeting adjourned at 2:55 p.m.

REEVE

CAO