

**MINUTES
SADDLE HILLS COUNTY
COUNCIL MEETING
TUESDAY APRIL 13, 2010**

Meeting of the Council for Saddle Hills County was held in the Council Chambers of the Saddle Hills County Administration Building on Tuesday April 13, 2010.

PRESENT:

*TIM STONE
MIKE MCRANN
JOHN MOEN
ALVIN HUBERT
BARBARA BUCK
BRUCE JACK
CINDY CLARKE*

*REEVE
COUNCILLOR
COUNCILLOR
COUNCILLOR
COUNCILLOR
COUNCILLOR
COUNCILLOR*

DIANNE NELLIS

*CHIEFADMINISTRATIVE
OFFICER*

SANDY PEDDLE

RECORDING SECRETARY

JASON JAGODICH

*DIRECTOR OF ENGINEERING
AND PUBLIC WORKS*

ABSENT:

CALL TO ORDER

Reeve Stone called the meeting to order at 10:15 a.m.

Jason Jagodich, Director of Engineering and Public Works entered the Council meeting at 10:16 a.m.

1. ADOPTION OF AGENDA

The following items were added to the agenda:

- 6.3 Hamlet of Woking – Property Sale
- 7.9 Designation of Manager of Rural Development

**MOTION
01.04.13.10**

Moved by Councillor McRann that County Council adopt the agenda for the April 13, 2010 regular meeting with the noted additions.

Carried

2. ADOPTION OF MINUTES

3.1 Council Meeting Minutes – March 23, 2010

The minutes from the March 23, 2010 regularly scheduled meeting of Council were presented for Council's review.

MOTION

02.04.13.10

Moved by Councillor Hubert that Council table the adoption of the March 23rd, 2010 minutes to the April 27th, 2010 meeting due to some members missing a portion of the minutes.

Carried

5.1 CAO Report

The Chief Administrative Officer's written report was presented to Council. The following items were discussed:

- Municipal Library Meeting in Woking
- C02 Chemical
- High Speed Internet

MOTION

03.04.13.10

Moved by Councillor Clarke that County Council accept the Chief Administrative Officer's written report for information purposes only.

Carried

5.2 Director of Engineering and Public Works' Report

The Director of Engineering and Public Works' written report was presented to Council. The following items were discussed;

- Culvert Installation / Repair
- Consent to test for gravel on Public Land

MOTION

04.04.13.10

Moved by Councillor Moen that County Council accept the Director of Engineering and Public Works' report for information purposes only.

Carried

Council recessed the regularly scheduled Council meeting to hold a Municipal Planning Commission Hearing at 10:34 a.m.

Councillor Moen and Councillor McRann stepped out of the meeting at 10:35 a.m.

Council reconvened the Council meeting at 10:53 a.m.

Councillor Moen and Councillor McRann re-entered the meeting at 10:53 a.m.

6.1 Recycling Program

County Council reviewed information presented by Administration on options to extend a recycling program into Saddle Hills County.

The option offered by Prairie Disposal involves a unique roll-off recycling bin that would have separate sections for paper, plastic/tin, and cardboard. The bin can be serviced with the same truck that currently services the roll-off waste bins at the Bonanza and Blueberry Mountain Transfer Stations. Council was advised that there would be minimal additional fuel utilized to move the recyclable product and impact on the eco-system would also be minimized.

MOTION 05.04.13.10

Moved by Councillor Jack that County Council direct Administration to retain Prairie Disposal to provide roll-off recycling bins at the Bonanza Transfer Station, Woking Transfer Station, Fourth Creek/Savanna Bin Site, and Saddle Hills County Administration Building site.

Carried

6.2 Daycab Triaxle with Gravel Box

Council was advised that a Request For Proposal for a triaxle truck with a gravel box to be utilized for maintenance and construction operations was released previously with provisions for a live PTO that would allow the truck to be converted into a plow truck for the winter. It was noted that Saddle Hills County would need to purchase separately all of the attachments required to conduct plowing. It was suggested that if the needed attachments were included in the proposals, some savings could be seen. Council was asked by Administration to reconsider the initial RFP and release a new one that would be inclusive of all plowing attachments.

MOTION

06.04.13.10

Moved by Councillor Hubert that County Council direct Administration to cancel the initial request for proposals for a 2010 daycab triaxle truck and release a new RFP that would be inclusive of all required plowing attachments.

Carried

6.3 Hamlet of Woking – Property Sale

Councillor Moen informed County Council that the land that the original Woking Post Office sits on is currently up for public sale.

MOTION

07.04.13.10

Moved by Councillor Hubert that County Council commit \$20,000 towards the Historical preservation of the Woking Post Office located on Lot 4, Block 4, Plan 1124 HW to be purchased by a non profit community organization on the condition that a historical designation be placed on the site.

Carried

Doreen Johnson, Ralph Leriger, Glen Brisson and Janet Janvier from TransAlta entered the Council meeting at 11:21 a.m.

4.2 TransAlta’s Glacier Power – Dunvegan Project Update

The representatives from TransAlta gave a verbal presentation to Council on the Dunvegan Glacier Project. They gave a historical account of the company. There is more geotechnical testing that is required over the next two years. TransAlta anticipates beginning the construction of the project in 2012. Council made various inquiries of the delegation including the anticipated lands that would be flooded; the amount of electricity that will be produced and where the power will transfer into the grid.

Doreen Johnson, Ralph Leriger, Glen Brisson and Janet Janvier from TransAlta departed the Council meeting at 11:42 a.m.

County Council recessed the meeting at 11:43 a.m. and reconvened at 12:16 p.m.

7.1 Range Road 115 – Pillsworth Road

Council was provided with information relating to the tender results of the Pillsworth road project, being approximately 3 miles of local road grading moving north from HWY 49 along RR115, bridge culvert installations, granular base course, asphalt pavement, and other works. Council was advised that tenders were received from a total of four (4) bidders on March 18, 2010 with the low bidder being Wapiti Gravel Suppliers for a total tender of \$7,470,148.01. The total project cost including engineering and contingencies are anticipated to be \$8,777,691.81.

MOTION

08.04.13.10

Moved by Councillor Clarke that County Council enter into an agreement with Wapiti Gravel Suppliers Ltd. for the grading, bridge culvert installations, granular base course, asphalt pavement, and other works to the Pillsworth Road (RR 115) for their total tender price of \$7,470,148.01 and that the total costs for the project, including engineering and contingencies be approved at \$8,777,691.81

Carried

7.2 Subdivision Extension Request – 01-SH-08

Our Subdivision File: 01-SH-08

Land Description:

Landowner: Randal & Kathryne Geisbrecht

Applicant: Beairsto Lehnrs Ketchum

Council was advised that the applicant for the subdivision of Lot 1, Plan 982 5474 within SE 3-79-13-W6M had until March 11, 2008 to meet all the conditions of subdivision and submit the subdivision plan to the County for Endorsement. An extension in accordance with Section 657 (1) of the MGA was granted on February 24, 2009 by Council. The applicant is seeking a further extension to meet the above obligations and to complete the conditions which were laid out in the Developer's Agreement.

MOTION

09.04.13.10

Moved by Councillor McRann that County Council approve an extension of subdivision application 01-SH-08 (Lot 1, Plan 982 5474) to March 21, 2011 for the applicant to meet the conditions of subdivision approval and to submit the required plan for endorsement.

Carried

7.3 2010 -2012 Mowing Tender Results

The RFP for the 2010-2012 roadside mowing tender closed at 2:00pm on March 1, 2010. Six tenders were opened immediately afterward at a public tender opening and the results recorded. One tender was inadvertently missed in the vault and another public tender opening was held for it on March 2, 2010 at 2pm.

Tender results were submitted to the Agricultural Service Board for their discussion and consideration at their March 24, 2010 meeting. A motion was passed to recommend to County Council that the tender be awarded to the lowest bidder, Lakeland Vegetation Management

**MOTION
10.04.13.10**

Moved by Councillor McRann that County Council enter into a contract with the lowest bidder, Lakeland Vegetation Management for the delivery of the 2010-2012 Roadside Mowing services, for their bid amount of \$120,000 for 2010, \$125,000 for 2011 and \$130,000 for 2012.

Carried

7.4 Rental Equipment Policy AG12

At the March 24, 2010 Agricultural Services Board meeting the Rental Equipment Policy AG12 was discussed and it was recommended that it be forwarded to Council for adoption.

**MOTION
11.04.13.10**

Moved by Councillor Buck that County Council adopt Policy AG12, the Rental Equipment Policy, as presented.

Carried

7.5 13th Annual Gordondale Tractor Pull

A request for sponsorship as been received from the Gordondale Tractor Pull and was presented for Council's consideration.

**MOTION
12.04.13.10**

Moved by Councillor Clarke that County Council sponsor the 13th Annual Gordondale Tractor Pull in the amount of \$250.00.

Carried

7.6 Saddle Hills County Municipal Library Board

Council was advised that the Saddle Hills Municipal Library Board has met with Linda Duplessis of Peace Library System (PLS). Ms. Duplessis advised of the services that PLS offers to municipal libraries. The Board has submitted a request to County that Saddle Hills County join PLS. Council was advised that the membership is \$4.50 per capita and that book allotment is \$2.50 per capita.

**MOTION
13.04.13.10**

Moved by Councillor Hubert that Saddle Hills County become a member of the Peace Library System.

Carried

7.7 2010 Final Budget

The final 2010 budget was presented for Council's review and consideration.

**MOTION
14.04.13.10**

Moved by Councillor McRann that County Council adopt the 2010 operational budget in the amount of \$37,818,013.00 and the 2010 capital budget in the amount of \$4,358,960.79 for a total of \$42,176,973.79.

Carried

7.8 Bylaw 181-2010 Tax Rate

Administration presented Council with the 2010 Tax Rate Bylaw, Bylaw 181-2010, for adoption.

**MOTION
15.04.13.10**

Moved by Councillor Jack that County Council introduce Bylaw 181-2010, a Bylaw to establish the rate of taxation for the year 2010, for first reading.

Carried

**MOTION
16.04.13.10**

Move by Councillor Hubert that County Council give Bylaw 181-2010 second reading.

Carried

**MOTION
17.04.13.10**

Moved by Councillor Clarke that County Council consider Bylaw 181-2010 for third and final reading.

Carried Unanimously

MOTION

18.04.13.10

Moved by Councillor Buck that Bylaw 181-2010, a Bylaw to establish the rate of taxation for the year 2010, be read a third and final time and finally be passed.

Carried

7.9 Designation of Manager of Rural Development

MOTION

19.04.13.10

Moved by Councillor Moen that County Council designate Brian Macdonald as the Manger of Rural Development for Saddle Hills County to facilitate the Agricultural Fieldman duties pursuant to the following Acts;

- **Inspector pursuant to the Weed Control Act**
- **Officer pursuant to the Agricultural Pest**
- **Soil Conservation Officer under the Soil Conservation Act**
- **Inspector pursuant to the Agricultural Chemical Act**
- **Agricultural Service Board Act**

Carried

9. Information Items

- 1 Accounts Payable**
- 2 Contact (assorted material)**
- 3 Alberta Transportation – Gas Tax Fund**
- 4 Alberta Transportation- Pillsworth Road**
- 5 Alberta Municipal Affairs – MSI**
- 6 Alberta Municipal Affairs – MSP**
- 7 AAMD&C Golf Tournament**
- 8 Central Peace Seniors’ Housing Society**
- 9 Northern Lakes College**
- 10 Travel Alberta**
- 11 Spirit River Municipal Library Board**
- 12 NRCB – Organizational Changes**

MOTION

20.04.13.10

Moved by Councillor Jack that County Council accept the information items for information purposes only.

Carried

MOTION

21.04.13.10

Moved by Councillor Hubert that County Council direct Administration to collect a compilation of local historical books as a package to be auctioned off at the Spirit River Municipal Library Board Silent Auction.

Carried

10. ADJOURNMENT

There being no further business Reeve Stone declared the meeting adjourned at 12:45 p.m.

REEVE

CAO