

**MINUTES  
SADDLE HILLS COUNTY  
COUNCIL MEETING  
TUESDAY JANUARY 26, 2010**

*Meeting of the Council for Saddle Hills County was held in the Council Chambers of the Saddle Hills County Administration Building on Tuesday January 26, 2010.*

**PRESENT:**

*TIM STONE  
MIKE MCRANN  
JOHN MOEN  
ALVIN HUBERT  
BARBARA BUCK  
CINDY CLARKE  
BRUCE JACK  
DIANNE NELLIS*

*REEVE  
COUNCILLOR  
COUNCILLOR  
COUNCILLOR  
COUNCILLOR  
COUNCILLOR  
COUNCILLOR  
CHIEFADMINISTRATIVE  
OFFICER*

*SANDY PEDDLE*

*RECORDING SECRETARY*

*JASON JAGODICH*

*DIRECTOR OF ENGINEERING  
AND PUBLIC WORKS*

**ABSENT:**

**CALL TO ORDER**

Reeve Stone called the meeting to order at 10:20 a.m.

*Jason Jagodich, Director of Engineering and Public Works entered the Council meeting at 10:21 a.m.*

**1. ADOPTION OF AGENDA**

The following item was added to the agenda:

7.11 Tangible Capital Asset Policy FN12

**MOTION  
01.01.26.10**

**Moved by Councillor Buck that County Council adopt the agenda for the January 26, 2010 regular meeting with the noted addition.**

**Carried**

## **2. ADOPTION OF MINUTES**

### **3.1 Council Meeting Minutes –January 12, 2010**

The minutes from the January 12, 2010 regularly scheduled meeting of Council were presented for Council's review.

**MOTION**  
**02.01.26.10**

**Moved by Councillor Moen that the Council minutes from the January 12, 2010 meeting be adopted as presented.**

**Carried**

### **5.1 CAO Report**

The Chief Administrative Officer's written report was presented to Council. The following items were discussed:

- G5 Meeting Location
- Northern Zone Meeting

**MOTION**  
**03.01.26.10**

**Moved by Councillor McRann that County Council accept the Chief Administrative Officer's written report for information purposes only.**

**Carried**

*Laurie Jackson, Manager of Planning and IT Services and Cheryl Dwernychuk, Assistant Development Officer entered the Council meeting at 10:29 a.m.*

### **4.1 GIS Presentation**

Laurie Jackson, Manager of Planning and IT Services gave a verbal and a PowerPoint presentation to Council to provide an update on the progress of GIS within Saddle Hills County. The program is currently being utilized in providing vital data in all aspects of daily County business (e.g. Public Works Inventory of signs, culverts and approaches, Spraying Program, Gravel Program, Brushing Assessment, etc.) It was noted that GIS data is not static and therefore requires continual updating and maintenance. The County has come a long way over the years in the development of its GIS program.

The maintenance of the existing data is an ongoing task and additional enhancements to the system are planned, however, these tasks take considerable resources and efforts to accomplish.

**MOTION**

**04.01.26.10**

**Moved by Councillor Clarke that County Council accept the GIS Report for information purposes only.**

**Carried**

**5.3 Manager of Planning and IT Services Report**

The Manager of Planning and IT Services written report was presented to Council.

**MOTION**

**05.01.26.10**

**Moved by Councillor Clarke that County Council accept the Manager of Planning and IT Services Report for information purposes only.**

**Carried**

*Laurie Jackson, Manager of Planning and IT Services and Cheryl Dwernychuk, Assistant Development Officer departed the Council meeting at 11:12 a.m.*

**5.2 Director of Engineering and Public Works' Report**

The Director of Engineering and Public Works' written report was presented to Council. The following items were discussed:

- CN Rail Update
- Traffic Count
- Pillsworth Road Traffic Count
- SB-90 Project

**MOTION**

**06.01.26.10**

**Moved by Councillor McRann that County Council accept the Director of Engineering and Public Works' report for information purposes only.**

**Carried**

*Kevin Chrenek from RBC Dominion and Faye Kary, Director of Corporate Services entered the Council meeting at 11:35 a.m.*

#### **4.2 RBC Dominion Investments**

Kevin Chrenek from RBC Dominion presented Council with a verbal and a PowerPoint presentation on the status of the investments that Saddle Hills County currently holds.

*Councillor Clarke departed the Council meeting at 11:58 a.m.*

*Kevin Chrenek from RBC Dominion and Faye Kary, Director of Corporate Services departed the Council meeting at 12:05 p.m.*

*Council recessed the meeting at 12:06 p.m. for lunch and reconvened at 1:25 p.m.*

#### **Grader Beat Report**

Jason Jagodich, Director of Engineering and Public Works presented Council with a report on the current grader beats to improve efficiency and possible sighting of the proposed satellite grader shop. Mr. Jagodich also presented Council with possible options to alter the current grader beats.

**MOTION  
07.01.26.10**

**Moved by Councillor Moen that County Council accept the Grader Beat Report for information purposes only.**

**Carried**

#### **5.4 Manager of Rural Development Report**

The Manager of Rural Development written report was presented to Council.

**MOTION  
08.01.26.10**

**Moved by Councillor Hubert that County Council accept the Manger of Rural Development report for information purposes only.**

**Carried**

**6.1 Master Rates Bylaw 180-2010**

The amended Master Rates Bylaw 180-2010 was presented to Council for adoption.

**MOTION**

**09.01.26.10**

**Moved by Councillor McRann that County Council introduce the Master Rates Bylaw 180-2010 for first reading.**

**Carried**

**7.1 Peace Country Regional Science Fair**

Administration presented Council with a request for support from the Peace Country Regional Science Fair. The Awards Ceremony will be held in Fairview on March 18, 2010 starting at 6:30 p.m.

**MOTION**

**10.01.26.10**

**Moved by Councillor Buck that County Council sponsor the Peace Country Regional Science Fair in the amount of \$200.00 and that authorization to attend be given.**

**Carried**

*Jason Jagodich, Director of Engineering and Public Works departed the meeting at 1:50 a.m.*

**7.2 Elected Officials Education Program**

The Elected Officials Education Program is holding a Municipal Legislation Course on February 18<sup>th</sup> 2010 in Claresholm. This is one of the many courses that are needed graduate from the program.

**MOTION**

**11.01.26.10**

**Moved by Councillor McRann that County Council authorize attendance to the Elected Officials Education Program in Claresholms, on February 18, 2010 for the Municipal Legislation Course.**

**Carried**

### **7.3 Signal Community Events Sponsorship 2010**

The Signal has sent out their annual request for Community Events Sponsorship and they are asking if Saddle Hills County would like to support these events for 2010.

#### **MOTION**

**12.01.26.10**

**Moved by Councillor Hubert that County Council support all the community events through 2010 that are advertised in The Signal.**

**Carried**

### **7.4 Roadside Spraying Tender**

After reviewing the roadside spraying contract that ended on December 31, 2009 and assessing the capabilities of the in-house program, the ASB is recommending the tendering of a three-year spraying contract. This contract would include full ROW herbicide application on approximately 400 ditch miles of County road per year for three years. This contract would be supplemented by the in-house sprayer covering approximately 300 ditch miles per year. The goal of the program is to achieve full ROW coverage on all County-maintained rights-of way with a residual herbicide on a three-year rotation. CAO Nellis presented a proposed wording change to accommodate the ability to reject any or all tenders.

#### **MOTION**

**13.01.26.10**

**Moved by Councillor Jack that County Council direct Administration to begin the tendering process for a three-year roadside spraying contract as amended.**

**Carried**

### **7.5 Roadside Mowing Contract**

After reviewing the roadside mowing contract and assessing the capabilities of the in-house mowing program, the ASB and Administration decided to recommend the tendering of another three-year mowing contract. This contract would include a 15-foot shoulder cut on all County local and field-access roads, as well as a full ROW cut on all County arterial and collector roads to help improve aesthetics and as part of a program to prevent brush encroachment along heavily traveled roads. CAO Nellis presented a proposed wording change to accommodate the ability to reject any or all tenders.

**MOTION**

**14.01.26.10**

**Moved by Councillor McRann that County Council direct Administration to begin the tendering process for a three-year roadside mowing contract as amended.**

**Carried**

**7.6 Haiti Relief Efforts**

Council was presented with a proposal from the Agricultural Service Board to support an Agricultural initiative in Haiti in light of the recent earthquake disaster.

**MOTION**

**15.01.26.10**

**Moved by Councillor Hubert that County Council accept the Haiti Relief Efforts for information purposes only.**

**Defeated**

**7.7 Establishment of the Saddle Hills County Municipal Library Board**

Administration requested County Council to appoint Sherill Day, Jennifer Kane and Alison Wiebe as members at large to the Saddle Hills County Municipal Library Board. County Council also needs to appoint two Councill Members to sit as representatives on this Board. A secret ballot was used to elect 2 members of Council as there were several members who showed interest in the position.

**MOTION**

**16.01.26.10**

**Moved by Councillor Moen that County Council appoints Sherill Day, Jennifer Kane and Alison Wiebe as Members at Large to the Saddle Hills County Municipal Library Board and that Councillor's McRann and Clarke be appointed as members on the Saddle Hills County Municipal Library Board.**

**Carried**

**MOTION**

**17.01.26.10**

**Moved by Councillor Hubert that County Council direct administration to destroy the secret ballots.**

**Carried**

### **7.8 Special Ballots and /or Identification Process for 2010 Elections**

Pursuant to the Local Authorities Election Act a municipality must pass a bylaw in order to provide for the use of identification during a municipal election. Such bylaw must be passed 6 months prior to the election. It must also pass a resolution to establish Special Ballot Voting. Such resolution must also be passed 6 months prior to the election.

Therefore if County Council wishes to implement these two processes in the 2010 election, Administration would be required to bring a bylaw forward prior to March 18, 2010.

Although neither of these items have been an issue for Saddle hills County during previous elections Administration requested direction from Council.

**MOTION**  
**18.01.26.10**

**Moved by Councillor Buck that County Council direct administration to bring back further information on the use of special ballot to a future meeting.**

**Carried**

### **7.9 Benefit Dinner & Silent Auction**

Ms. Lavoie has contacted Saddle Hills County and requested County Council to consider supporting a benefit dinner at the Bonanza Community Hall to assist a family who has lost their home to a fire by providing an item for the silent auction.

**MOTION**  
**19.01.26.10**

**Moved by Councillor Buck that County Council direct Administration to forward a Certificate for 100 meter of Calcium Chloride Application along with two County travel bags to the Benefit Dinner and Silent Auction at the Bonanza Community Hall.**

**Carried**

**7.10 Regional EMS Foundation – 10<sup>th</sup> Annual Wine Fair Auction**

Administration presented Council with an invitation to participate in the 10<sup>th</sup> Annual Wine Fair Auction to raise funds for the Regional EMS Foundation.

In the past Saddle Hills County has contributed to the silent auction in the amount of \$500.00. Art items have been purchased in the past from our local artists to be auctioned off at the Wine Fair.

**MOTION  
20.01.26.10**

**Moved by Councillor Hubert that County Council authorize administration support the Regional EMS Foundation up to \$500.00 for the Annual Wine Fair Auction.**

**Carried**

**7.11 Tangible Capital Asset Policy FN12**

Administration presented Council with an amended Tangible Capital Asset Policy FN12 for adoption.

**MOTION  
21.01.26.10**

**Moved by Councillor Jack that County Council adopt the Tangible Capital Asset Policy FN12 as amended.**

**Carried**

**8.1 Councillors Reports**

County Councillors provided verbal reporting on various topics for information purposes only.

**MOTION  
22.01.26.10**

**Moved by Councillor McRann that County Council accept the verbal reports for information purposes only.**

**Carried**

**9. Information Items**

1. Accounts Payable
2. Newspaper Clippings (assorted material)
3. Mountain Pine Beetle Update
4. Contact (assorted material)
5. STARS
6. Thank You from the Bonanza & District AG Society
7. FCM Municipal Market – Haiti Relief Efforts
8. AAMD&C Resolution – Pipeline Re-Classification
9. AAMD&C Resolution – Response
10. Alberta Transportation – Hamlin Creek Project Update

**MOTION**

**23.01.26.10**

**Moved by Councillor Buck that County Council accept the information items for information purposes only.**

**Carried**

**10. ADJOURNMENT**

There being no further business Reeve Stone declared the meeting adjourned at 3:25 p.m.

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**REEVE**

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**CAO**