

**MINUTES
SADDLE HILLS COUNTY
COUNCIL MEETING
TUESDAY MARCH 23, 2010**

Meeting of the Council for Saddle Hills County was held in the Council Chambers of the Saddle Hills County Administration Building on Tuesday March 23, 2010.

PRESENT:

*TIM STONE
MIKE MCRANN
JOHN MOEN
ALVIN HUBERT
BARBARA BUCK
BRUCE JACK*

*REEVE
COUNCILLOR
COUNCILLOR
COUNCILLOR
COUNCILLOR
COUNCILLOR*

DIANNE NELLIS

*CHIEF ADMINISTRATIVE
OFFICER*

SANDY PEDDLE

RECORDING SECRETARY

JASON JAGODICH

*DIRECTOR OF ENGINEERING
AND PUBLIC WORKS*

ABSENT:

CINDY CLARKE

*COUNCILLOR
(Departed Committee of the Whole at
11:15 a.m.)*

CALL TO ORDER

Reeve Stone called the meeting to order at 11:20 a.m.

Jason Jagodich, Director of Engineering and Public Works entered the Council meeting at 11:21 a.m.

1. ADOPTION OF AGENDA

The following items were added to the agenda:

- 7.12 Policy PW06 / PW15 Licensing, Leasing or Sale of Public Roadway Amendment
- 7.13 2010 Capital Recreation Grant Disbursement
- 7.14 Central Peace Tourism "Stay-cation" Brochure

MOTION

01.03.23.10

Moved by Councillor Moen that County Council adopt the agenda for the March 23, 2010 regular meeting with the noted additions.

Carried

2. ADOPTION OF MINUTES

3.1 Council Meeting Minutes – March 9, 2010

The minutes from the March 9, 2010 regularly scheduled meeting of Council were presented for Council's review.

Pg. 4 Motion 08.03.09.10 correction of Councillor *Hubert's* name

Pg. 5 Motion 09.03.09.10 addition of the word *County* in front of the word Municipal to describe the Library Board

MOTION

02.03.23.10

Moved by Councillor McRann that the Council minutes from the March 9, 2010 meeting be adopted as amended.

Carried

5.1 CAO Report

The Chief Administrative Officer's written report was presented to Council. The following items were discussed:

- Working Communities In Bloom Request
- Mighty Peace Tourism Association
- Budget Meeting Date

MOTION

03.03.23.10

Moved by Councillor Moen that County Council accept the Chief Administrative Officer's written report for information purposes only.

Carried

April 7, 2010 was set as the date to review the final 2010 budget.

5.2 Director of Engineering and Public Works' Report

The Director of Engineering and Public Works' written report was presented to Council. The following items were discussed;

- Winter Maintenance
- Hydrologic and Storm Water Assessment in Woking

MOTION

04.03.23.10

Moved by Councillor Jack that County Council accept the Director of Engineering and Public Works' report for information purposes only.

Carried

7.1 Ksituan Drainage Project

Tenders results from the proposed Ksituan drainage ditch rehabilitation; drop structure construction and bridge file installation project under Saddle Hills County Project No. 09-13 were received. A total of nine (9) bids for the noted project were opened publicly on March 2, 2010, with the low bidder being Petro-West Construction LP.

MOTION

05.03.23.10

Moved by Councillor Buck that County Council award the Kstiuan Drainage Project to Petro-West Construction LP for their tender price of \$1,059,466.00 plus GST.

Carried

7.2 Recycling Program

Administration presented information on options to extend a recycling program to Saddle Hills County residents. Two options were presented for Council's consideration.

MOTION

06.03.23.10

Moved by Councillor Hubert that County Council direct Administration to draft a contract proposal with Prairie Disposal to provide roll-off recycling bins at the Bonanza and Blueberry Mountain Transfer Stations; to negotiate for the provision of waste services relating to the roll-off bins and bring this item back to a future meeting for review.

Carried

Council recessed the meeting at 12:13 p.m. and reconvened at 1:33 p.m.

7.3 Sport Utility Vehicle

Council was advised that, in accordance with the Vehicle Replacement Plan, the current sport utility vehicle is due for replacement. Administration presented proposals for consideration.

**MOTION
07.03.23.10**

Moved by Councillor Hubert that County Council award the Request For Proposal for the Sport Utility Vehicle to Byron Smith Ford Sales Inc. for the Ford Expedition, Eddie Bauer for their bid price of \$47,577.40 plus GST.

Carried

7.4 Tri-axle Pup

In accordance with the Vehicle and Machinery Replacement Plan, Administration presented several proposals for a tri-axle pup to be utilized in the gravelling operations.

**MOTION
08.03.23.10**

Moved by Councillor Jack that County Council award the Request For Proposal for a tri-axle pup to Universal Ford of Calgary, AB for their bid price of \$26,999.00 plus GST.

Carried

7.5 ¾ Ton Pickup Trucks

Administration presented Council with proposals for three (3) ¾ ton pickup trucks for consideration.

**MOTION
09.03.23.10**

Moved by Councillor McRann that County Council award the Request For Proposal for the three (3) ¾ ton pickup trucks to Windsor Motors Ltd. for their bid price of \$39,600.00 plus GST for each truck.

Carried

7.6 Daycab Tri-axle Truck with Gravel Box

Administration presented Council with proposals for a daycab tri-axle truck with a gravel box to be utilized for maintenance and construction operations. It was requested that this item be brought back to a future meeting for further discussion.

Direction was given to Administration to investigate cost and efficiency of having the ability to convert the unit to a snowplow truck.

Councillor Jack stepped out at 2:10 p.m. and returned at 2:12 p.m.

Councillor Jack stepped out at 2:17 p.m. and returned at 2:18 p.m.

7.7 February 2010 Statement of Revenues and Expenditures

Council reviewed the Statement of Revenues and Expenditures for February, 2010.

**MOTION
10.03.23.10**

Moved by Councillor McRann that County Council accept the Statement of Revenues and Expenditures for February 2010 for information purposes only.

Carried

7.8 Utility Account Correction

Administration presented Council with a summary of Utility Account 212193.000 with a request to adjust charges applied to the account from 2008 to 2010. It has been confirmed that the property is outside the Hamlet of Woking and does not have sewer service for which charges have been made.

Council was requested to consider cancelling charges in the amount of \$336.68 for account 212193.000 and to authorize a refund of the balance on account after deduction of any outstanding balance.

**MOTION
11.03.23.10**

Moved by Councillor Moen that County Council authorize Administration to cancel invoices to utility account 212193.000 in the amount of \$336.68 and refund any outstanding balance to the account holder, once outstanding amounts due have been paid.

Carried

7.9 Hythe Pioneer Home

Council reviewed correspondence from the County of Grande Prairie regarding a funding request from the Hythe Pioneer Home. The County of Grande Prairie inquired whether Saddle Hills County was interested in a meeting with the Home to discuss the request.

Council reviewed information regarding the 2010 annual requisition from the Grande Spirit Foundation for operation of seniors' housing in the area. Council was advised that Grande Spirit Foundation operates the Pleasant View Home within the Central Peace.

MOTION

12.03.23.10

Moved by Councillor Jack that County Council receive for information the correspondence from the County of Grande Prairie regarding funding for the operation of the Hythe Pioneer Home.

Carried

7.10 Commuter Air Access Network of Alberta

Council reviewed information on the renewal membership for the Commuter Air Access Network of Alberta.

MOTION

13.03.23.10

Moved by Councillor McRann that County Council approve the membership with the Commuter Air Access Network of Alberta for 2010 at a cost of \$1000.00 plus GST.

Carried

7.11 40th Annual Wanham Provincial Plowing Match

Administration presented Council with a request from the Wanham Plowing Match and Agricultural Society for support in the upcoming event on June 18th to 20th, 2010 in Wanham.

MOTION

14.03.23.10

Moved by Councillor Buck that County Council support the 40th Annual Wanham Provincial Plowing Match with a Silver Sponsorship at a rate of \$500.00.

Carried

7.12 Rescinding Policy PW06 – Licensing of Undeveloped Road Allowance / Amending Policy PW15 Licensing, Leasing or Sale of Public Roadway

County Council reviewed proposed amendments to Policy PW15 as presented by Administration. Council considered the request to rescind policy PW06, Licensing of Undeveloped Road Allowance and incorporate portions into the amended policy PW15, Licensing, Leasing or Sale of Public Roadway.

MOTION

15.03.23.10

Move by Councillor Jack that County Council rescind Policy PW06 Licensing of Undeveloped Road Allowance.

Carried

MOTION

16.03.23.10

Moved by Councillor McRann that County Council amend policy PW15 Licensing, Leasing or Sale of Public Roadway as presented.

Carried

7.13 2010 Capital Recreation Grant Distribution

Administration presented Council with a summary of the 2010 Capital Recreation Grants distribution list for consideration.

MOTION

17.03.23.10

Moved by Councillor Moen that County Council authorise the distribution of the 2010 Capital Recreation Grants as follows;

ORGANIZATION	PURPOSE	APPROVED
Bonanza & District Ag Society	Replace ice plant	\$60,000.00
Fourth Creek Comm Assoc	Table & Chair Dollies	\$500.00
Gundy Comm Rec Society	New doors, lawn mower	\$7,000.00
Russian Greek Orth Church	Weeping tile, septic tank, etc.	\$6,900.00
Rycroft Ag Society	Furnace, boiler, stage, sound system	\$20,000.00
Savanna Ag Society	Foundation repair	\$18,000.00
Spirit River Settlement Hist Soc	Renovate main building	\$5,000.00
St. Mary's Ladies Club	Finish funding fence at cemetery	\$0.00
St Peter & Paul Orth. Church	New steps and exterior painting	\$1,300.00
Ukrainian Baptist Church	New steps and exterior painting	\$1,300.00
Woking Willing Workers	Roofing, interior upgrades	\$20,000.00
Woking Skating Rink Assoc	Roof system for outdoor rink	\$40,000.00
Town of Spirit River	Upgrade pool bathrooms	\$20,000.00

Total \$200,000.00

Carried

7.14 Central Peace Tourism “Stay-cation” Brochure

Council was presented with a proposed project to create a Central Peace Tourism “Stay-cation” Brochure for consideration.

MOTION

18.03.23.10

Moved by Councillor Hubert that County Council direct Administration to proceed with the creation of a Central Peace Tourism “Stay-cation Brochure at a cost of \$2,900.00 for the design and \$600.00 for the Web Book, with expenditures to come from the Economic Development budget.

Carried

Councillor Jack departed the Council meeting at 2:35 p.m.

8.1 Councillor Round Table

County Councillors provided verbal reporting on various topics for information purposes only.

MOTION

19.03.23.10

Moved by Councillor Buck that County Council accept the Council verbal reports for information purposes only.

Carried

9. Information Items

1. **Accounts Payable**
2. **Contact**
3. **NADC Annual Report (on reading table)**
4. **AAMD&C – Resolution 10-08F**
5. **Clear Hills Watershed Initiative – Community Supper**
6. **FCM Members Advisory**
7. **Women in the North Conference**
8. **Alberta Municipal Affairs – New Appointment**
9. **Alberta Low Impact Development Partnership**
10. **CASA 2010 Workshop**
11. **FCSS – Presentation to Schools**
12. **Regional EMS Foundation**
13. **Sustainable Planning for Small Communities Workshop**
14. **Mountain Pine Beetle Update**
15. **Alberta Municipal Affairs – MSP Funding**
16. **Electoral Boundaries – Request for Name Change**
17. **News Release – Liquid C02**

MOTION

20.03.23.10

Moved by Councillor McRann that County Council accept the information items for information purposes only.

Carried

10. ADJOURNMENT

There being no further business Reeve Stone declared the meeting adjourned at 2:58 p.m.

REEVE

CAO