

**MINUTES
SADDLE HILLS COUNTY
COUNCIL MEETING
TUESDAY MARCH 29, 2011**

Meeting of the Council for Saddle Hills County was held in the Council Chambers of the Saddle Hills County Administration Building on Tuesday March 29, 2011.

PRESENT:

***TIM STONE
CINDY CLARKE
KEN TIFFORD
JOHN MOEN
ALVIN HUBERT
BARBARA BUCK
BRUCE JACK***

***REEVE
COUNCILLOR
COUNCILLOR
COUNCILLOR
COUNCILLOR
COUNCILLOR
COUNCILLOR***

DIANNE NELLIS

***CHIEFADMINISTRATIVE
OFFICER***

SANDY PEDDLE

RECORDING SECRETARY

DON MACKINNON

***DIRECTOR OF ENGINEERING
AND PUBLIC WORKS***

BILL MILLS

***CONSTRUCTION PROJECT
MANGER***

ABSENT:

CALL TO ORDER

Reeve Stone called the meeting to order at 10:11 a.m.

Don MacKinnon, Director of Engineering and Public Works and Bill Mills, Construction Project Manager Entered the Council meeting at 10:12 a.m.

Cheryl Dwernychuk, Assistant Development Officer, Matt Moorman, Technical Services Manger ,Landon Whitlock, Trilogy Resources Ltd. and Gregg Clegg, Canadian Natural Resources entered the Council meeting at 10:13 a.m.

4.0 Road Allowance Lease #6188/ Cancellation Request

A delegation of representatives from Trilogy Resources Ltd. and Canadian Natural Resources were present to speak to the request of access to the SE 16-79-11-W6.

Council thanked them for their comments and will make a decision on this request later on during this meeting.

Cheryl Dwernychuk, Assistant Development Officer, Matt Moorman, Technical Services Manger, Landon Whitlock, Trilogy Resources Ltd. and Gregg Clegg, Canadian Natural Resources departed the Council meeting at 10:31 a.m.

1. ADOPTION OF AGENDA

The following item was added to the agenda:

4.2a 2010 Year End Reserve Transfers

MOTION 01.03.29.11

Moved by Councillor Jack that County Council adopt the agenda for the March 29, 201 regular meeting with the noted addition.

Carried

2. ADOPTION OF MINUTES

3.1 Council Meeting Minutes – March 8, 2011

The minutes from the March 8, 2011 regularly scheduled meeting of Council were presented for Council's review.

MOTION 02.03.29.11

Moved by Councillor Hubert that the Council minutes from the March 8, 2011 meeting be adopted as amended.

Carried

Linda Duplessis, Peace Library System entered the Council meeting at 10:32 a.m.

4.1 Peace Library System (PLS) – 2010 Operation Highlights

Linda Duplessis from Peace Library System presented Council with the 2010 operation highlights. It was noted that PLS is currently operating with a deficit budget for 2011 and information packages will be sent out to all member municipalities regarding this issue. It has been suggested that an increase per-capita may be requested in order to correct the deficit budget.

Linda Duplessis, Peace Library System departed the Council meeting at 11:02 a.m.

Faye Kary, Director of Corporate Services along with Ted de Kleine and Tracy Noullett from Meyers, Norris Penny entered the Council meeting at 11:05 a.m.

4.2 2010 Audited Financial Statement

Ted de Kleine and Tracy Noullett from Meyers, Norris Penny presented Council with the 2010 audited financial statements.

**MOTION
03.03.29.11**

Moved by Councillor Clarke that County Council establish a Rural Water Reserve and that Council approve the following reserve transfer, effective December 31, 2010 as follows;

- a) \$1,000,000.00 to the Infrastructure Development Reserve for the completion of the paving project on the Pillsworth Road and**
- b) \$4,000,000.00 to the Rural Water Reserve.**

Carried

**MOTION
04.03.29.11**

Moved by Councillor Buck that County Council adopt the 2010 Audited Financial Statements as presented.

Carried

5.1 CAO Report

The Chief Administrative Officer's written report was presented to Council. The following items were discussed:

- FCM Conference
- John Murray Architectural Association
- Meeting date change for May Council
- Intermunicipal/Interprovincial meeting

MOTION
05.03.29.11

Moved by Councillor Hubert that County Council accept the Chief Administrative Officer's written report for information purposes only.

Carried

Council recessed the meeting at 12:00 p.m. and reconvened at 12:35 p.m.

5.2 Director of Engineering and Public Works' Report

The Director of Engineering and Public Works' written report was presented to Council. The following items were discussed;

- Ditch Cleaning
- Working Bin Site
- Working Water Monitoring
- Bridge File 74673
- Bridge File 79258
- Paving Project on Twp Road 801 and Range Road 131
- Savanna Crossing Lights

MOTION
06.03.29.11

Moved by Councillor Clarke that County Council accept the Director of Engineering and Public Works' report for information purposes only.

Carried

Kevin Chrenek, RBC Dominion and Faye Kary, Director of Corporate Services entered the Council meeting at 1:15 p.m.

4.3 RBC Investments

Kevin Chrenek from RBC Dominion presented Council with the portfolio review for Saddle Hills County.

Kevin Chrenek, RBC Dominion and Faye Kary, Director of Corporate Services departed the Council meeting at 1:45 p.m.

6.1 Request to Open Statutory Road Allowance W/SW 15-79-11-W6

Council heard submissions on the request to cancel the lease agreement relating to the statutory road allowance W/SW 15-79-11-W6 at the March 8th, 2011 meeting.

MOTION
07.03.29.11

Moved by Councillor Hubert that County Council direct Administration that notification be given to cancel the road allowance lease on W/SW 15-79-11-W6 in order to provide unlimited access on the statutory road allowance.

Carried

6.2 Lower Peace and Upper Peace Regional Advisory Councils

At the March 8, 2011 meeting Council requested that this item be brought back for further discussion.

MOTION
08.03.29.11

Moved by Councillor Moen that County Council accept the Lower Peace and Upper Peace Regional Advisory Councils request for nominations for information purposes only.

Carried

6.3 Woking Skating Rink Association – Change of Use of 2010 Capital Grant

On February 8, 2011 a request for a change of project was brought before Council and Council made a decision to have the Woking Skating Rink Association attend a future meeting to provide more clarification on past expenditures and future plans.

The change request is to use these funds for work completed to date from Step 1 and Step 2 of their project, including the building, exterior completion (siding) geo technical report required for future construction, electrical supplies and Step 3 electrical for Building and Lights around the arena and Step 4 to construct the required cement berm for future panel attachment.

**MOTION
09.03.29.11**

Moved by Councillor Jack that County Council support in principle the request from the Woking Skating Rink Association to have the 2010 Capital Grant to be reallocated prior to a motion being formally drafted and presented at the April 12, 2011 Council meeting.

Carried

Ken Foster, AB North and Cheryl Dwernychuk, Assistant Development Officer entered Council meeting at 1:55 p.m.

4.4 AB North Update – Ken Foster

Ken Foster from AB North presented Council with a verbal update on the new equipment installation and frequency range challenges.

Ken Foster, AB North and Cheryl Dwernychuk, Assistant Development Officer departed the Council meeting at 2:25 p.m.

7.1 Peace Region Water Supply

At the AAMD&C Conference there was discussion on Peace Region Water Supply and it was requested that this item be brought forward for further discussion.

**MOTION
10.03.29.11**

Moved by Councillor Buck that County Council send a letter to the Minister of Agriculture supporting a proposal to provide 2/3 funding for eligible projects for dugouts and water wells.

Carried

7.2 Commuter Air Access Network of Alberta

Presented to Council is an invoice for the 2011 membership in the Commuter Air Access Network of Alberta group in the amount of \$1000.00, for the 2011 calendar year. This is the organization that is trying to save the Edmonton Municipal Airport.

MOTION

11.03.29.11

Moved by Councillor Clarke that County Council accept the Commuter Air Access Network of Alberta for information purposes only.

Carried

7.3 Mighty Peace Tourism Association

Presented is the letter from Mighty Peace Tourism Association proposal an increase in their membership fee. Currently, Saddle Hills County pays \$1.50 per capita (\$3,717.00) they are proposing to increase this cost to \$2.00 per capita (\$4,956.00). Currently Saddle Hills County receives coverage on their website and one page in their brochure.

MOTION

12.03.29.11

Moved by Councillor Clarke that County Council give direction to Saddle Hills County representative on the Mighty Peace Tourism Association, to support the proposal to increase the per capita membership fee by \$.50.

Defeated

7.4 Ksituan Drainage Project Part II

Administration has now received the agreement for the Ksituan Drainage Project, Part II from Alberta Transportation. The project has been increased to \$3,050,000 which allows the Phase II project to be extended. The contribution by Saddle Hills County to this project has already been included in the budget.

MOTION

13.03.29.11

Moved by Councillor Buck that County Council enter into the agreement with Alberta Transportation for the rehabilitation works of the Ksituan Drainage Project, phase II for \$3,050,000.

Carried

7.5 Predator Loss Investigation Policy AG06

At the March 15, 2011 Agricultural Service Board it was recommended that the Predator Loss Investigation Policy AG06 be presented to Council for adoption.

MOTION

14.03.29.11

Moved by Councillor Clarke that County Council adopt the Predator Loss Investigation Policy AG06 as presented.

Carried

7.6 Mobile Equipment Replacement Plan

Administration presented Council with the following bids for the four 2011 ¾ Ton Crew Cab Pickup Trucks:

Windsor Ford –Grande Prairie - \$147,432.00 July Delivery

Western GMC – Edmonton - \$148,230.00 May Delivery

Ron Hodgson - Edmonton - \$157,202.00 June Delivery

MOTION

15.03.29.11

Moved by Councillor Moen that County Council award the tender for the supply of four 2011 ¾ Ton Crew Cab Pickup Trucks to Western GMC, Edmonton at a cost of \$148,230.00 due to their timely delivery date.

Carried

7.7 Alberta Involvement in BC Hydro's Sites

Administration was requested to bring the Alberta's Involvement in BC Hydro's Site C Clean Energy Project for discussion.

MOTION

16.03.29.11

Moved by Councillor Titford that County Council authorize Reeve Stone to attend the first meeting of the Alberta's Involvement in BC Hydro's Site C Clean Energy Project and report back to Council at a future meeting.

Carried

7.8 Request to Lease Pt. NW 5-80-11-W6

Presented to Council is a letter inquiring as to whether Saddle Hills County would lease the balance of NW 5-80-11-W6 to the individual who has farmed it in the past. Presented to Council is his proposal for consideration.

MOTION

17.03.29.11

Moved by Councillor Titford that County Council accept the proposal to rent the balance of NW 5-80-11-W6 and to enter into a rental agreement with Rick Noll for a one year term.

Carried

**7.9 Alberta Rural Municipal Administration Association (ARMAA)
Sponsorship**

The Peace Region will be hosting the provincial Rural Administrators conference in Grande Prairie this year. This is an annual conference that moves around the Province throughout the five districts. The last time it was hosted in the Peace was in 2006, when it was hosted in Grande Prairie.

MOTION

18.03.29.11

Moved by Councillor Clarke that County Council support sponsorship of the 2011 annual ARMAA Conference in the amount of \$1,000.

Carried

7.10 Request for Paving Of Hall Parking Lot

Presented is a request from the Bonanza Agricultural Society for consideration of the paving of the parking lot at the Bonanza Hall during the paving operations being undertaken on Twp Rd. 801.

MOTION

19.03.29.11

Moved by Councillor Hubert that County Council direct Administration to base and pave 2200 square meters at the Bonanza Hall Parking lot during the paving operations of Twp. Rd. 801 and any additional square meters required be paid by the Bonanza Agricultural Society.

Carried

9. Information Items

- 1 Accounts Payable
- 2 Contact (assorted material)
- 3 Alberta Municipal Affairs – STARS
- 4 Alberta Municipal Affairs – MSI Funding
- 5 Alberta Transportation – Pillsworth Road Phase 1
- 6 Seniors Advisory Council for Alberta
- 7 FCM – Northern and Remote Forum
- 8 FCM – Federal Budget
- 9 FCM Marketplace – Trends in Air Quality
- 10 Recycling Council of Alberta – Workshop
- 11 Grain Train – Law on Freight
- 12 News Release (assorted material)
- 13 Grande Spirit Foundation
- 14 Alberta Access Management on AB Highways
- 15 PerMA News Letter
- 16 The Future of Alberta’s Pulp and Paper Sector
- 17 2011 Alberta 55 Plus Summer Games

**MOTION
20.03.29.11**

Moved by Councillor Moen that County Council accept the information items for information purposes only.

Carried

8.1 Councillor Round Table

County Councillors provided verbal reporting on various topics for information purposes only.

**MOTION
21.03.09.10**

Moved by Councillor Clarke that County Council accept the Council verbal reports for information purposes only.

Carried

10. ADJOURNMENT

There being no further business Reeve Stone declared the meeting adjourned at 4:53 p.m.

REEVE

CAO