

**MINUTES  
SADDLE HILLS COUNTY  
COUNCIL MEETING  
TUESDAY NOVEMBER 29, 2011**

*Meeting of the Council for Saddle Hills County was held in the Council Chambers of the Saddle Hills County Administration Building on Tuesday November 29, 2011.*

**PRESENT:**

*TIM STONE  
CINDY CLARKE  
KEN TITFORD  
JOHN MOEN  
BARBARA BUCK  
BRUCE JACK  
ALVIN HUBERT*

*REEVE  
COUNCILLOR  
COUNCILLOR  
COUNCILLOR  
COUNCILLOR  
COUNCILLOR  
COUNCILLOR*

*DIANNE NELLIS*

*CHIEFADMINISTRATIVE  
OFFICER*

*JANICE MURRAY*

*RECORDING SECRETARY*

*BILL MILLS*

*DIRECTOR OF ENGINEERING  
AND PUBLIC WORKS*

**ABSENT:**

**CALL TO ORDER**

Reeve Stone called the meeting to order at 10:53 a.m.

*Bill Mills, Director of Engineering and Public Works entered the Council meeting at 10:54 a.m.*

**1. ADOPTION OF AGENDA**

**MOTION  
01.11.29.11**

**Moved by Councillor Jack that County Council adopt the agenda for the November 29, 2011 regular meeting.**

**Carried**

**2. ADOPTION OF MINUTES**

**3.1 Council Meeting Minutes – November 8, 2011**

The minutes from the November 8, 2011 regularly scheduled meeting of Council were presented for Council's review.

**MOTION**

**02.11.29.11**

**Moved by Councillor Buck that the Council minutes from the November 8, 2011 meeting be adopted as presented.**

**Carried**

*Nicole Halverson, from Mighty Peace Tourist Association entered the Council meeting at 11:00 a.m.*

**4.1 Mighty Peace Tourist Association – Nicole Halverson**

Ms. Halverson presented Council with information on the Mighty Peace Tourism guide book and was inquiring if council was interested in promoting Cotillion Park as an all terrain recreational vehicle destination for tourists in the book or on their website. Council will communicate with the Cotillion Butte Recreational Society to find out the wishes of the community regarding the same.

*Ms. Halverson departed the Council meeting at 11:10 a.m.*

*Rick Green, from Stantec Engineering entered the Council meeting at 11:10 a.m.*

**4.2 Stantec Engineering – Woking Infrastructure**

Rick Green of Stantec Engineering presented Council with information and options for the upgrade on the Hamlet of Woking infrastructure including the water, sewer and street improvements. Council directed that the company undertake an investigation as to the condition of the existing water and sewer system.

*Rick Green, from Stantec Engineering departed the Council meeting at 12:03 p.m.*

*County Council recessed the meeting for lunch at 12:04 p.m. and reconvened at 2:41 p.m.*

*Lyla Yanishewski, from Savanna school entered the Council meeting at 2:45 p.m.*

**4.4 Savanna School Crossing Lights**

Lyla Yanishewski addressed Council to discuss the issue of the Savanna crosswalk lights and the request by Council to have the school use the proposed pathway to the proposed site for the crossing lights.

*Ms. Yanishewski departed the Council meeting at 2:55 p.m.*

### **5.1 CAO Report**

The Chief Administrative Officer's written report was presented to Council. The following items were discussed:

- Economic Development Officer Position
- Meeting with Alberta Transportation Minister Ray Danyluk
- New County Complex
- Subdivision Appeal Filed
- Spirit River Aquatics Pool

**MOTION  
03.11.29.11**

**Moved by Councillor Clarke that County Council accept the Chief Administrative Officer report for information purposes only**

**Carried**

### **5.2 Director of Engineering and Public Works' Report**

The Director of Engineering and Public Works' written report was presented to Council. The following items were discussed:

- Diesel Shortage
- Grader operator on leave
- Doe River project
- Pillsworth Road deficiencies
- Range Road 120 Resource Road Application

**MOTION  
04.11.29.11**

**Moved by Councillor Jack that County Council accept the Director of Engineering and Public Works' report for information purposes only.**

**Carried**

### **6.1 Economic Development Board Terms of Reference**

The proposed amendments to the Terms of Reference for the Saddle Hills County Community Economic Development Board was presented to Council for approval.

**MOTION  
05.11.29.11**

**Moved by Councillor Moen that County Council adopt the amended Terms of Reference for the Saddle Hills County Community Economic Development Board.**

**Carried**

### **7.1 Growing of the North Conference 2012**

Council was presented with the information on the Growing of the North Conference that takes place in Grande Prairie on February 22-23, 2012 at the Tech Centre. Information on Leading the North conference that is being held in Fort McMurray on January 25-27, 2012 was presented as well.

**MOTION**  
**06.11.29.11**

**Moved by Councillor Clarke that County Council authorizes the attendance to the Growing of the North Conference in Grande Prairie on February 22-23, 2012 at the Tech Centre and that a Coffee Break sponsorship off \$1500.00 as well as a \$1000.00 Bronze package, for a total of \$2500.00, be approved.**

**Carried**

**MOTION**  
**07.11.29.11**

**Moved by Councillor Hubert that County Council authorizes the attendance to the Economic Development Board members at large to Growing the North Conference in Grande Prairie on February 22-23, 2012 at the Tech Centre.**

**Carried**

*Cindy Clarke declared a possible pecuniary interest in the Pre- Qualified Contractors item due to her husband being employed by one of the general contractors who had submitted a proposal. She left the meeting at 3:14 p.m.*

### **7.2 Pre-Qualified Contractors – County Complex**

Council was presented with information from John Murray Architects regarding the invitation to contractors to be pre-qualified to bid on the County Complex project. Council was advised that on November 24, 2011 the Invitation to Contractors closed and John Murray Architects reviewed the proposals. There were twelve (12) contractors that submitted documents and the top five (5) selected were Binder Construction, Ledcor Construction Limited, Scott Builders Inc., Johnston Builders Ltd. and Fillmore Construction.

**MOTION**  
**08.11.29.11**

**Moved by Councillor Hubert that County Council authorize the following pre-qualified contractors be invited to bid on the County Complex project, namely: Binder Construction, Ledcor Construction Limited, Scott Builders Inc., Johnston Builders Ltd. and Fillmore Construction.**

**Carried**

*Councillor Clarke re-entered the Council meeting at 3:15 p.m.*

*Bill Mills, Director of Public Works left Council meeting at 3:16 p.m.*

**9. Information Items**

The following information items were reviewed by Council, namely:

**Accounts Payable**  
**Contact (assorted material)**  
**FCM Communiqué (assorted material)**  
**FCM – RFP to Host FCM 2013/2014 Sustainable  
Communities Conference and Trade Show**  
**Thank You from ARMAA**  
**Rural Alberta News Release**  
**Alberta Emergency Management Agency**  
**Central Peace Emergency Management Region**

**MOTION**  
**09.11.29.11**

**Moved by Councillor Titford that County Council accept the information items for information purposes only.**

**Carried**

*Reeve Stone left Council meeting at 3:18 p.m. and re-entered Council meeting at 3:19 p.m.*

**8.1 Councillor Round Table**

County Councillors provided verbal reporting on various topics for information purposes only.

**MOTION**  
**10.11.29.11**

**Moved by Councillor Clarke that County Council accept the Council verbal reports for information purposes only.**

**Carried**

**10. ADJOURNMENT**

There being no further business Reeve Stone declared the meeting adjourned at 4:05 p.m.

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**REEVE**

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**CAO**