

**MINUTES
SADDLE HILLS COUNTY
COUNCIL MEETING
TUESDAY NOVEMBER 24, 2009**

Meeting of the Council for Saddle Hills County was held in the Council Chambers of the Saddle Hills County Administration Building on Tuesday November 24, 2009.

PRESENT:

*TIM STONE
MIKE MCRANN
JOHN MOEN
ALVIN HUBERT
BRUCE JACK
BARBARA BUCK
CINDY CLARKE*

*REEVE
COUNCILLOR
COUNCILLOR
COUNCILLOR
COUNCILLOR
COUNCILLOR
COUNCILLOR*

DIANNE NELLIS

*CHIEFADMINISTRATIVE
OFFICER*

SANDY PEDDLE

RECORDING SECRETARY

JASON JAGODICH

*DIRECTOR OF ENGINEERING
AND PUBLIC WORKS*

CALL TO ORDER

Reeve Stone called the meeting to order at 10:16 a.m.

Jason Jagodich, Director of Engineering and Public Works entered the Council meeting at 10:17 a.m.

1. ADOPTION OF AGENDA

The following items were added to the agenda:

- 5.3 2009 Gravel Crushing Program
- 6.1 Working Draining Works – CN Property
- 7.4 Secondary Highway 677
- 7.5 Request of Construction of an Approach
- 7.6 Assessment Complaint Fees
- 7.7 Mutual Aid Agreement

**MOTION
01.11.24.09**

Moved by Councillor Clarke that County Council adopt the agenda for the November 24, 2009 regular meeting with the noted additions.

Carried

2. ADOPTION OF MINUTES

3.1 Council Meeting Minutes –November 10, 2009

The minutes from the November 10, 2009 regularly scheduled meeting of Council were presented for Council's review.

**MOTION
02.11.24.09**

Moved by Councillor McRann that the Council minutes from the November 10, 2009 meeting be adopted as presented.

Carried

5.1 CAO Report

The Chief Administrative Officer's written report was presented to Council. The following items were discussed:

- Collective Agreement
- Assessment Review Board
- Christmas Social
- Visioning Meeting

**MOTION
03.11.24.09**

Moved by Councillor Buck that County Council accept the Chief Administrative Officer's written report for information purposes only.

Carried

5.2 Director of Engineering and Public Works' Report

The Director of Engineering and Public Works' written report was presented to Council. The following items were discussed;

- Monitor maintenance by contractor for winter work on RR84
- Conversion of County Truck to a Snowplow Truck
- Savanna School Request – Waste pickup

MOTION
04.11.24.09

Moved by Councillor Moen that County Council accept the Director of Engineering and Public Works report for information purposes only.

Carried

5.3 2009 Gravel Crushing Tender

The tender under Contract No. SHC-C09 consists of crushing 200,000 tonnes of modified designation Class 4 specification gravel. 100,000 tonnes of gravel is to be crushed at the Silver Valley No. 2 (Cotillion) Pit and 100,000 tonnes of gravel is to be crushed at the Fourth Creek Pit.

Due to the reduced cost of crushing, it is proposed that an additional 100,000 tonnes of gravel be crushed at the Fourth Creek gravel pit at a total cost of \$285,000.00 (\$2.85/tonne). This will be added to our current contract as extra work.

MOTION
05.11.24.09

Moved by Councillor Clarke that County Council direct administration to add an additional 100,000 tonnes of gravel crushing to Contract No. SHC-C09 as extra work, to be completed at the Fourth Creek Pit by R Bee Crushing for a total additional value to the contract of \$285,000.00 plus GST.

Carried

MOTION
06.11.24.09

Moved by Councillor Hubert that County Council give approval to administration to crush an additional 50,000 tonnes, of gravel at the Cotillion gravel pit through the existing contract with R Bee Crushing as extra work.

Carried

Allan Ritchie and Brian Fredland entered the Council meeting at 11:02 a.m.

4.1 Allan Ritchie – Brute Force Contract

Mr. Ritchie and Mr. Fredland conveyed to Council their concerns regarding the Contract that was held by Brute Force and their frustration on recovery of compensation for construction work that was completed for this company.

Administration provided verbal information to County Council, as well as the delegation, on current matters relating to the construction holdback and the pending Court Action for Brute Force Contract.

Allan Ritchie and Brian Fredland departed the Council meeting at 11:28 a.m.

Faye Kary, Director of Corporate Services entered the Council meeting at 11:29 a.m.

4.2 Woking Logo – Communities in Bloom Contest

Ms. Kary presented a rendition of the proposed logo along with a verbal presentation to Council in regards to a logo contest that was conducted by Communities in Bloom for the creation of a Woking Logo.

Faye Kary, Director of Corporate Services departed the Council meeting at 11:34 a.m.

6.1 Woking Drainage Works – CN Property

On November 13th, 2009 Jason Jagodich, Ed Berget and Councillor John Moen met with representatives from CN Rail (Steve Boyko) in Woking. A detailed discussion was undertaken relating to the issues associated with drainage in the area. The lack of flow through the tracks and siltation on the east side of the tracks were highlighted. Also, the undersized culvert, scour, and ponding that occurs south of HWY677 near property owned by Leon Dreger was also discussed and assessed.

Mr. Boyko acknowledged the issues and welcomed working towards a solution. He noted that the works were not in the current CN budget. However, if Saddle Hills County was willing to supply the resources to complete this project it would be acceptable to CN.

MOTION **07.11.24.09**

Moved by Councillor Hubert that subject to entering into access and hold harmless agreements with each landowner, County Council authorize Administration to proceed with the necessary works on CN and other private lands in Woking to alleviate drainage and flooding issues with expenditures to come from 2009 surplus.

Carried

Nicole Halvorson from the Mighty Peace Tourism Association entered the Council meeting at 11:48 a.m.

4.4 Mighty Peace Country Association – Tourism Membership

Ms. Halvorson gave a verbal presentation and handed out a paper information package to Council on the benefits of becoming a member to the Mighty Peace Tourism Association.

Nicole Halvorson from the Mighty Peace Tourism Association departed the Council meeting at 12:02 p.m.

Council recessed for lunch at 12:05 p.m. and reconvened at 1:23 p.m. Council discussed further direction to take relating to the delegations heard this day.

4.0 Delegations

Administration will apprise Council and the delegation of Allan Ritchie and Brian Fredland on the matters relating to the Brute Force contract holdback as they arise.

Council discussed the delegation to use a logo for the Hamlet of Woking.

**MOTION
08.11.24.09**

Moved by Councillor Moen that County Council direct administration to refer the logo back to Woking Communities in Bloom to inquire if the National Communities in Bloom logo can be incorporated into the proposed logo.

Carried

**MOTION
09.11.24.09**

Moved by Councillor Clarke that Saddle Hills County join the Mighty Peace Country Association at a membership rate of \$1.50 per capita effective January 1, 2010.

Carried

7.1 Transfer Station Pilot Program

The summer Transfer Station Pilot program has come to a close and usage data has previously been presented to Council. With Council's committed to the provision of quality waste management services in an ever-changing environment, Administration proposed that the pilot project be extended to full year coverage for 2010 and be re-evaluated prior to 2011 final budget.

Evidence from the data showed that the sites are utilized on the dates that they are open. Having the extended times provided Saddle Hills County residents with convenient days and times to use the facilities.

The expenditure requirements for this program are approximately \$250.00 per day per site which includes vehicle, fuel and manpower. For the remainder of 2009 the cost is anticipated to be \$4,500.00 and for 2010 the additional cost is anticipated to be approximately \$40,000.00.

MOTION

10.11.24.09

Moved by Councillor Hubert that County Council direct administration to return to the hours as presented under appendix B as attached and forming part of these minutes.

Carried

Jason Jagodich, Director of Engineering and Public Works departed the meeting at 1:40 p.m.

Laurie Jackson, Manager of Planning and IT Services entered the Council meeting at 1:42 p.m.

7.2 The Subdivision Process – A guide for applicants

The planning department has developed a guide to assist applicants with the subdivision process. A copy of the process was presented for Council's review.

MOTION

11.11.24.09

Moved by Councillor Hubert that County Council approve 'The Subdivision Process' document as amended for the purpose of providing guidance to the general public who are considering a subdivision of lands within Saddle Hills County.

Carried

7.3 High Speed Internet – AB North Towers

At the November 10, 2009 meeting, Council expressed their interest in speaking with the representative from AB North to discuss their plans for providing high speed internet service to the County residents who currently do not have access and how the County could assist in achieving this goal.

Administration contacted the company and were advised that they would be unavailable to meet with Council until after December 9, 2009, however, provided five approximate locations where additional towers could be placed to serve areas that are currently without access. The next possible date for AB North to attend a Council meeting is January 12, 2010. They will confirm later on whether or not they can attend that meeting.

MOTION
12.11.24.09

Moved by Councillor Clarke that County Council invite Mr. Foster to attend the January 12, 2010 meeting as a delegation to discuss internet services in Saddle Hills County.

Carried

Jason Jagodich, Director of Engineering and Public Works entered at 2:15 p.m.

7.5 Request to Construct an Approach

The landowner is considering a subdivision of her property on SE 23-79-13-W6 to separate the existing yardsite from the balance of the quarter. An incomplete application has been submitted. Originally she contemplated the subdivision boundaries to be a rectangular shape that would begin well over one hundred meters north of the nearest developed road. When advised by the planning department that the current physical access to the yardsite was not considered 'legal access' and the construction of the undeveloped Range Road 131 would be her responsibility, she re-considered the proposed boundaries so that access to the parcel could be nearer the developed road.

Public Works advised the landowner that Range Road 131 would have to be extended for a short stretch and constructed to the County's local road standards. The approaches would need to be constructed off of the newly developed road.

Generally, the requirements for access to a subdivision are determined during the review process and dealt with as a condition of approval, however, the applicant wishes to determine the access requirements prior to completing the subdivision application as she may reconsider pursuing the subdivision if any portion of Range Road 131 must be built to County standards.

County Council would like to invite the landowner to be a delegation at the next Council meeting and for administration to obtain further information.

7.4 Secondary Highway 677

Inquiries have been received from several ratepayers who use Secondary Highway 677 (East). Concerns have been expressed about the condition of the roadway and the request to have Saddle Hills County and Birch Hills County, on behalf of the residents and ratepayers, encourage the Provincial Government to pave the 12 miles of Secondary Highway.

MOTION

13.11.24.09

Moved by Councillor Clarke that County Council forward a letter to the ratepayers informing them that this matter has been raised with MLA Hector Goudreau and the Minister of Transportation, the Honourable Luke Ouellette.

Carried

7.6 Assessment Complaint Fees

Pursuant to regulations developed in relation to Bill 23, the amendment to the Municipal Government Act relating to Assessment Reviews, Administration requested Council's consideration in adjustments to the complaint fees.

MOTION

14.11.24.09

Moved by Councillor McRann that County Council direct administration to bring the proposed changes back in the form of a bylaw for approval.

Carried

Brian Ballard, Regional Fire and Disaster Services Manager entered at 2:30 p.m.

7.7 Central Peace Region – Emergency Management Mutual Aid Agreement

At the Regional Emergency Management meeting amendments were discussed relating to the current Mutual Aid agreement, the amended version of the Central Peace Region- Emergency Management Mutual Aid Agreement was presented for Councils review.

MOTION

15.11.24.09

Moved by Councillor Jack that County Council approve the amendment and enter into the amended Emergency Management Mutual Aid Agreement.

Carried

Brian Ballard, Regional Fire and Disaster Services Manager departed at 2:35 p.m.

Laurie Jackson, Manager of Development and IT Services departed at 2:40 p.m.

8.1 Councillors Reports

County Councillors provided verbal reporting on various topics for information purposes only.

9. Information Items

1. Accounts Payable
2. Bonanza & District Agricultural Society
3. Municipal Elected Officials Workshop
4. Contact Newsletter
5. Response Letter from the Minister of Agriculture
6. Rural Alberta's Development Fund
7. Newspaper Clippings
8. Mountain Pine Beetle Update

MOTION

16.11.24.09

Moved by Councillor Clarke that County Council accept the information items for information purposes only.

Carried

10. ADJOURNMENT

There being no further business Reeve Stone declared the meeting adjourned at 3:02 p.m.

REEVE

CAO