

**MINUTES  
SADDLE HILLS COUNTY  
COUNCIL MEETING  
TUESDAY OCTOBER 25, 2011**

*Meeting of the Council for Saddle Hills County was held in the Council Chambers of the Saddle Hills County Administration Building on Tuesday October 25, 2011.*

**PRESENT:**

*KEN TITFORD  
CINDY CLARKE  
JOHN MOEN  
BARBARA BUCK  
BRUCE JACK*

*DEPUTY REEVE  
COUNCILLOR  
COUNCILLOR  
COUNCILLOR  
COUNCILLOR*

*DIANNE NELLIS*

*CHIEFADMINISTRATIVE  
OFFICER*

*SANDY PEDDLE*

*RECORDING SECRETARY*

*BILL MILLS*

*INTERIM DIRECTOR OF  
ENGINEERING AND PUBLIC  
WORKS*

**ABSENT:**

*TIM STONE  
ALVIN HUBERT*

*REEVE  
COUNCILLOR*

**CALL TO ORDER**

Deputy Reeve Titford called the meeting to order at 10:03 a.m.

*Bill Mills, Interim Director of Engineering and Public Works entered the Council meeting at 10:04 a.m.*

**1. ADOPTION OF AGENDA**

There were no items added to the agenda:

**MOTION  
01.10.25.11**

**Moved by Councillor Clarke that County Council adopt the agenda for the October 25, 2011 regular meeting as presented.**

**Carried**

**2. ADOPTION OF MINUTES**

**2.1 Council Meeting Minutes – October 11, 2011**

The Organizational and Council minutes from the October 11, 2011 regularly scheduled meetings of Council were presented for Council's review. The following corrections were noted:

Motion 04.10.11 was corrected by adding (s) to minutes  
Corrected spelling of Mr. Woken name  
Greg Schmidt Position with STARS is Base Director  
Corrected spelling of STAR**T**S to STARS

**MOTION**

**02.10.25.11**

**Moved by Councillor Jack that the Organizational Council minutes from the October 11, 2011 meeting be adopted as amended.**

**Carried**

**MOTION**

**03.10.25.11**

**Moved by Councillor Buck that the Council minutes from the October 11, 2011 meeting be adopted as amended.**

**Carried**

**5.1 CAO Report**

The Chief Administrative Officer's written report was presented to Council. The following items were discussed:

- New County Complex
- Disaster Relief
- Village of Rycroft – Assessment Hearing
- Secure Energy Open House
- Bonanza Agricultural Society
- AAMD&C Fall Conference – Alberta Transportation Invitation to Meet
- External Safety Audit

**MOTION**

**04.10.25.11**

**Moved by Councillor Moen that County Council accept the Chief Administrative Officer report for information purposes only**

**Carried**

## **5.2 Interim Director of Engineering and Public Works' Report**

The Interim Director of Engineering and Public Works' written report was presented to Council. The following items were discussed:

- Range Road 80
- New County Complex
- Cotillion Haul Road
- Graveling Program
- Ditch Cleaning
- Culverts – Steam Cleaning
- Pillsworth Road
- Bay Tree Interchange Lanes Update
- Rural Water Project
- Woking Ice Rink

**MOTION  
05.10.25.11**

**Moved by Councillor Clarke that County Council accept the Interim Director of Engineering and Public Works' report for information purposes only.**

**Carried**

**MOTION  
06.10.25.11**

**Moved by Councillor Buck that County Council authorize Administration to transfer \$250,000.00 from Capital Facilities Reserves for the New County Complex project.**

**Carried**

## **7.1 Hamlet of Woking – Infrastructure Upgrade Project**

Administration presented Council with Engineering Fees Schedules from four qualified Expression of interest bidders for the Hamlet of Woking Infrastructure Upgrade Project 2012/2013. Three of the four Engineering Firms submitted project estimated fee schedules for the project (Stantec, AMEC, Worley Parsons). After thorough evaluation of the three submitting Engineering Firms, it is Administrations, recommendation to select Stantec Engineering as the design firm for the above project.

**MOTION**

**07.10.25.11**

**Moved by Councillor Jack that County Council award the contract to Stantec Engineering for the design, tender, construction supervision of the Hamlet of Woking – Infrastructure Upgrade Project for their estimated bid of \$307,503.00 to be funded from unexpended 2011 budget dollars.**

**Carried**

**7.2 September 2011 Statement of Revenue & Expenditure**

Presented to Council were the Revenues and Expenditures for the period ending September 30, 2011, for review.

**MOTION**

**08.10.25.11**

**Moved by Councillor Clarke that County Council accept the September 2011 statement of Revenue and Expenditures for information purposes only.**

**Carried**

**7.3 Central Peace Clinic**

The Municipal District of Spirit River is asking for support from Central Peace municipalities to have the Clinic Committee, in conjunction with the Health Council, become more active to work with Alberta Health to determine the future direction of sustained health services in Central Peace.

**MOTION**

**09.10.25.11**

**Moved by Councillor Clarke that County Council respond to the letter from the M.D. of Spirit River indicating that Reeve Tim Stone has been appointed to the New Medical Clinic Committee, however, is unavailable for a meeting until after November 11<sup>th</sup>, 2011.**

**Carried**

**8.1 Councillor Round Table**

County Councillors provided verbal reporting on various topics for information purposes only.

**MOTION**

**10.10.25.11**

**Moved by Councillor Clarke that County Council accept the Council verbal reports for information purposes only.**

**Carried**

**9. Information Items**

- 1 Accounts Payable**
- 2 Contact (assorted material)**
- 3 FCM News (assorted material)**
- 4 STARS 5<sup>th</sup> Anniversary**
- 5 Letter from Municipal Affairs - MSI**
- 6 Statistics Canada**
- 7 GPRC Fairview Campus Invitation**
- 8 Northern Sunrise County News Release**
- 9 AEMA- Municipal Elected Officials Course**
- 10 AEMA Stakeholders Summit**
- 11 Brownlee LLP – Emerging Trends Law Session**
- 12 Grande Spirit Foundation**
- 13 Rural Alberta Development Fund**
- 14 Rural 4G Brodband**

**MOTION**

**11.10.25.11**

**Moved by Councillor Jack that County Council accept the information items for information purposes only.**

**Carried**

**MOTION**

**12.10.25.11**

**Moved by Councillor Buck that County Council authorize attendance to the STARS 5<sup>th</sup> Anniversary on December 1, 2011 in Grande Prairie.**

**Carried**

**10. ADJOURNMENT**

There being no further business Deputy Reeve Titford declared the meeting adjourned at 11:33 a.m.

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**DEPUTY REEVE**

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**CAO**