

**MINUTES  
SADDLE HILLS COUNTY  
COUNCIL MEETING  
WEDNESDAY OCTOBER 27, 2010**

*Meeting of the Council for Saddle Hills County was held in the Council Chambers of the Saddle Hills County Administration Building on Wednesday October 27, 2010.*

**PRESENT:**

***TIM STONE  
CINDY CLARKE  
ALVIN HUBERT  
BRUCE JACK  
BARBARA BUCK  
JOHN MOEN  
KEN TITFORD***

***REEVE  
COUNCILLOR (2:16 p.m.)  
COUNCILLOR  
COUNCILLOR  
COUNCILLOR  
COUNCILLOR  
COUNCILLOR***

***DIANNE NELLIS***

***CHIEFADMINISTRATIVE  
OFFICER***

***SANDY PEDDLE***

***RECORDING SECRETARY***

***JASON JAGODICH***

***DIRECTOR OF ENGINEERING  
AND PUBLIC WORKS***

**ABSENT:**

**CALL TO ORDER**

Reeve Stone called the meeting to order at 11:35 a.m.

*Jason Jagodich, Director of Engineering and Public Works entered the Council meeting at 11:36 a.m.*

**1. ADOPTION OF AGENDA**

The following items were added to the agenda:

- 6.2 Savanna Rec Plex Project
- 7.9 Range Road 84 Ribbon Cutting

**MOTION  
01.10.27.10**

**Moved by Councillor Buck that County Council adopt the agenda for the October 27, 2010 regular meeting as amended.**

**Carried**

**2. ADOPTION OF MINUTES**

**3.1 Council Meeting Minutes – October 12, 2010**

The minutes from the October 12, 2010 regularly scheduled meeting of Council were presented for Council's review. The following correction was noted:

Motion 3.10.12.10 remove the words Saddle Hills County and add *Savanna*

**MOTION  
02.10.27.10**

**Moved by Councillor Hubert that the Council minutes from the October 12, 2010 Council meeting be adopted as amended.**

**Carried**

**5.1 CAO Report**

The Chief Administrative Officer's written report was presented to Council. The following items were discussed:

- Weed Inspector Appointment
- FCM Conference for 2011
- Taxation Collection Results
- Remembrance Day Wreath Laying

**MOTION  
03.10.27.10**

**Moved by Councillor Jack that County Council appoint Warren Sekulic as a Weed Inspector for Saddle Hills County under Section 5 of the Weed Control Act.**

**Carried**

**MOTION  
04.10.27.10**

**Moved by Councillor Hubert that County Council authorize Councillor Buck to represent Saddle Hills County at the Remembrance Day Ceremony in Spirit River.**

**Carried**

**MOTION  
05.10.27.10**

**Moved by Councillor Moen that County Council accept the Chief Administrative Officer's written report for information purposes only.**

**Carried**

## **5.2 Director of Engineering and Public Works' Report**

The Director of Engineering and Public Works' written report was presented to Council. The following items were discussed:

- Doe River Valley Project
- Pillsworth Road Paving
- Cotillion Hill Haul Road

**MOTION  
06.10.27.10**

**Moved by Councillor Hubert that County Council accept the Director of Engineering and Public Works' report for information purposes only.**

**Carried**

*Council recessed the meeting at 12:05 p.m. and reconvened at 1:15 p.m.*

*Brian Ballard, Regional Fire and Disaster Services Manager and Laurie Jackson, Manager of Planning and IT Services entered the Council meeting at 1:16.p.m.*

## **5.3 Manager of Planning and IT Services Report**

The Manager of Planning and IT Services written report was presented to Council. The following item was discussed:

- Road Allowance Leases

**MOTION  
07.10.27.10**

**Moved by Councillor Buck that County Council accept the Manager of Planning and IT Services' report for information purposes only.**

**Carried**

## **5.4 Protective Services Report**

The Protective Services written report was presented to Council.

**MOTION  
08.10.27.10**

**Moved by Councillor Jack that County Council accept the Protective Services report for information purposes only.**

**Carried**

*Brian Ballard, Regional Fire and Disaster Services Manager and Laurie Jackson, Manager of Planning and IT Services departed the Council meeting at 1:18.p.m.*

**6.1 Purchasing Policy FN05**

Presented to Council was the Purchasing Policy FN05 with the noted amendments for consideration and adoption.

**MOTION  
09.10.27.10**

**Moved by Councillor Hubert that County Council adopt the Purchasing Policy FN05 as presented.**

**Carried**

**6.2 Savanna Rec Plex Project**

County Council was presented with information that the Savanna Agricultural Society have applied for funding under the Community Initiatives Program; however, they have not heard whether or not they are successful. They have advised that the project now needs resources to pay for the works completed to date.

**MOTION  
10.10.27.10**

**Moved by Councillor Hubert that County Council authorize the issuance of funds to Savanna Agricultural Society in the amount of \$24,000 from the 2011 Capital Assistance Grant, in accordance with motion 07.06.22.10, subject to entering into a Capital Assistance Grant Agreement.**

**Carried**

**7.1 Stormwater Drainage Assessment – Hamlet of Woking**

The Engineering & Public Works Department presented the WorleyParsons Stormwater Drainage Assessment report of the Hamlet of Woking.

**MOTION  
11.10.12.10**

**Moved by Councillor Moen that County Council accept the Stormwater Drainage Assessment for the Hamlet of Woking prepared by WorleyParsons for information purposes only.**

**Carried**

**MOTION**

**12.10.27.10**

**Moved by Councillor Hubert that County Council direct the Director of Public Works to assess the areas of concern in the WorleyParsons report regarding the proposed HC1 design and the detention areas on the private lands and bring a full report back to Council at a subsequent meeting.**

**Carried**

**7.2 Highway 49 & Range Road 131 Intersection Traffic Impact Assessment**

The Engineering & Public Works Department presented the traffic impact assessment (TIA) of the intersection of highway 49 and Range Road 131 in Bay Tree, Alberta. The intersection was analyzed using both current traffic volumes and forecasted volumes on the 20 year horizon.

*Councillor Clark entered the Council meeting at 2:16 p.m.*

**MOTION**

**13.10.12.10**

**Moved by Councillor Hubert that County Council direct Administration to present the Highway 49 / Range Road 131 Traffic Impact Assessment to representatives from Alberta Transportation and offer to partner on the upgrade of this intersection to a type IIIb.**

**Carried**

**7.3 2010 Community Christmas Party**

Council was presented with information about the Kinettes' Community Christmas Party. The function is set for December 11, 2010.

**MOTION**

**14.10.2.10**

**Moved by Councillor Jack that County Council direct Administration to provide tickets for all staff (fulltime and term positions) and a guest to attend the 2010 Kinettes' Community Christmas party. In addition, to give a \$50.00 Christmas gift to all employees (fulltime and term positions).**

**Carried**

*Brian Ballard, Regional Fire and Disaster Services Manager re-entered the Council meeting at 2:25 p.m.*

**7.4 Fire Permission Draft Bylaw 189-2010**

At the September 14, 2010 Council meeting, Administration was directed to draft a Fireworks Permission Bylaw that would be taken to the communities for consultation prior to final approval.

Bylaw 189-2010 Fireworks Permission Bylaw has been drafted for Council's consideration prior to community consultation.

**MOTION**

**15.10.27.10**

**Moved by Councillor Clarke that County Council give the Fireworks Permission Bylaw 189-2010 first reading as presented.**

**Carried**

**7.5 Gundy Rural Fire Protection Agreement – Fee Increase**

Council was presented with the Gundy Rural Fire Protection Agreement which will be due for renewal as of January 1, 2011. Council was advised that there has not been a fee increase since the commencement of the agreement.

**MOTION**

**16.10.27.10**

**Moved by Councillor Hubert that County Council renew the agreement and approve a rate increase in the Gundy Rural Fire Protection Agreement to \$250.00 /site per year.**

**Carried**

*Brian Ballard, Regional Fire and Disaster Services Manager departed the Council meeting at 2:39 p.m.*

**7.6 Safety Policy AD32**

Under the Health and Safety Act the Safety Policy AD32 must be reviewed annually for Saddle Hills County to meet the required audit regulations.

**MOTION**

**17.10.27.10**

**Moved by Councillor Jack that County Council adopt the Safety Policy AD32 as presented.**

**Carried**

### **7.7 AAMD&C Mayors and Reeves Meeting**

Administration presented Council with an updated meeting schedule for the upcoming AAMD&C Mayors and Reeves' meeting in Edmonton on November 14<sup>th</sup>.

### **7.8 Woking Playschool Society**

Council was presented with a request from the Woking Playschool Society for funding assistance, to cover their insurance fees in the amount of \$729.98.

**MOTION  
18.10.27.10**

**Moved by Councillor Clarke that County Council provide funding assistance to the Woking Playschool Society in the amount of \$1000.00.**

**Carried**

### **7.9 Range Road 84 Ribbon Cutting**

Administration advised that the Honourable Hector Goudreau's office has responded to an invitation to a ribbon cutting ceremony for Range Road 84.

November 9<sup>th</sup> has been proposed to Council to host an open house at the Fourth Creek Hall following the ceremony with the Honourable Hector Goudreau, beginning at 2:30 p.m.

Council directed Administration to begin preparations for this event.

### **8.1 Councillor Round Table**

County Councillors provided verbal reporting on various Committee activities. Such topics were discussed for information purposes only.

**MOTION  
17.10.27.10**

**Moved by Councillor Moen that County Council accept the Council verbal reports for information purposes only.**

**Carried**

**9. Information Items**

- 1 Accounts Payable
- 2 Contact (assorted material)
- 3 FCM – Members Advisory
- 4 Peace River Regional District – Draft Rural Official  
Community Plan

**MOTION  
18.10.27.10**

**Moved by Councillor Buck that County Council accept the information items for information purposes only.**

**Carried**

**MOTION  
19.10.27.10**

**Moved by Councillor Moen that County Council go into an in-camera session at 3:10 p.m.**

**Carried**

*Councillor Jack departed the Council meeting at 3:15 p.m.*

**MOTION  
20.10.27.10**

**Moved by Councillor Moen that County Council come out of in-camera at 3:48 p.m.**

**Carried**

**10. ADJOURNMENT**

There being no further business Reeve Stone declared the meeting adjourned at 3:49 p.m.

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**REEVE**

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**CAO**