

MINUTES
SADDLE HILLS COUNTY MUNICIPAL LIBRARY BOARD
ORGANIZATIONAL MEETING
Held at the Bonanza Municipal Library
November 26, 2024

PRESENT:	Tracey Hughes	Chair
	Sherill Day	Vice Chair
	Kathrin Langlois	Trustee (via Zoom)
	Elizabeth Gustafson	Trustee (via Zoom)
	Kristen Smith	Trustee (via Zoom)
	Michele Kettles	Bonanza Library Manager
	Alison Wiebe	Savanna Library Manager
	Joan Hardy	Woking Library Manager (via Zoom)
	Cindy Clarke	Administrator
ABSENT:		
	Ruth Czerniak	Trustee

1. CALL TO ORDER

Administrator Clarke called the Organizational Meeting to order at 4:55 pm.

2. INTRODUCTIONS

Administrator Clarke introduced the Trustees appointed by Saddle Hills County Council

- Kathrin Langlois returning until 2027
- Ruth Czerniak new trustee until 2027
- Kristen Smith returning until 2025

3. CALL FOR NOMINATIONS – BOARD CHAIR

First Call – Trustee Langlois nominated Trustee Hughes for the position of Board Chair. Trustee Hughes accepted the nomination.

Second Call – no further nominations were brought forward for the position of Board Chair.

01-11-26-24 OM Moved by Trustee Day that nominations for the position of Board Chair cease.

CARRIED

Administrator Clarke turned the Chair over to Chair Hughes.

4. CALL FOR NOMINATIONS – VICE CHAIR

First Call – Chair Hughes nominated Trustee Day for the position of Vice Chair. Trustee Day accepted the nomination.

Second Call – no further nominations were brought forward for the position of Vice Chair.

02-11-26-24 OM Moved by Trustee Langlois that nominations for the position of Vice Chair cease.

CARRIED

5. MOTIONS FOR SIGNATORIES

03-11-26-24 OM Moved by Vice Chair Day that Kathrin Langlois be removed as a signing authority for the Saddle Hills County Municipal Library Board.

CARRIED

04-11-26-24 OM Moved by Trustee Langlois that Vice Chair Sherill Day be added as a signing authority for the Saddle Hills County Municipal Library Board.

CARRIED


05-11-26-24 OM Moved by Vice Chair Day that signing authority for the Saddle Hills County Municipal Library Board will consist of Tracey Hughes, Sherill Day, and Cindy Clarke, with two of the three required for any banking documents.

CARRIED

6. ADJOURNMENT

Chair Hughes adjourned the Saddle Hills County Municipal Library Board Organizational Meeting at 5:02 pm.


Tracey Hughes, Chair


Cindy Clarke, Administrator

