



# Privately-Owned Equipment Registration

Saddle Hills County

To submit more than five units.

If you have a list of your equipment properly formatted you can use our [Privately-Owned Equipment Multiple Units Form](#) to copy and paste your list and submit it.

You must include:

Description	Make	Model	Year	Serial#	Attachment Type	AB
Roadbuilders Rate						

If your list is in pdf format you can also email it to: [ap@saddlehills.ab.ca](mailto:ap@saddlehills.ab.ca)

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- To submit five or less pieces of equipment please proceed -

Company \*

Company Contact \*

Legal Land Location

Mailing Address (Street Address and/or P.O. Box) \*

Town/City \*

Province \*

Postal Code \*

Telephone \*

Other Telephone

Fax

Email address \*

Insurance Agent \*

Liability Policy # \*

Workers Compensation Number \*

GST # \*

Please click '**Continue**' to add up to five pieces of equipment.

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Reminder: To submit more than five units.

If you have a list of your equipment properly formatted you can use our [Privately-Owned Equipment Multiple Units Form](#) to copy and paste your list and submit it.

For more than five units you may also email all of your details to: [ap@saddlehills.ab.ca](mailto:ap@saddlehills.ab.ca).

# Equipment (1)

Please list and describe your equipment

**Description**

**Model**

**Serial #**

**AB Roadbuilders Rate**

**Make**

**Year**

**Attachment Type**

**Do you have another piece of equipment you wish to register? \***

- ☐ Yes  
☐ No

# Equipment (2)

Please list and describe your equipment

**Description**

**Model**

**Serial #**

**AB Roadbuilders Rate**

**Make**

**Year**

**Attachment Type**

**Do you have another piece of equipment you wish to register? \***

- ☐ Yes
- ☐ No

# Equipment (3)

Please list and describe your equipment

**Description**

**Model**

**Serial #**

**AB Roadbuilders Rate**

**Make**

**Year**

**Attachment Type**

**Do you have another piece of equipment you wish to register? \***

- ☐ Yes  
☐ No

# Equipment (4)

Please list and describe your equipment

**Description**

**Model**

**Serial #**

**AB Roadbuilders Rate**

**Make**

**Year**

**Attachment Type**

**Do you have another piece of equipment you wish to register? \***

- ☐ Yes  
☐ No

# Equipment (5)

Please list and describe your equipment

**Description**

**Make**

**Model**

**Year**

**Serial #**

**Attachment Type**

**AB Roadbuilders Rate**

**Do you have another piece of equipment you wish to register? \***

- ☐ Yes  
☐ No

Please finish and submit this form, and submit another form for additional pieces of equipment or phone us at 780-864-3760 and ask for Operations.

# Additional Information

## Certification and Conditions

I hereby certify that the information provided in this document is true and correct to the best of my knowledge. I/We hereby agree to the following:

1. Rental conditions – please see reverse side of this sheet.
2. Payment for services rendered will be as per Alberta Road Builders Rate of current year, or negotiated rate if not in the Alberta Road Builders Rate Book.
3. Gravel haul rates (tonne per km) will be set by Council.

**Please sign below**

## Notice of Collection

The personal information on this form is being collected for the purpose of ensuring appropriate equipment is hired specific in the requirements of the job as well as for determining a rate of payment for such equipment and will be shared with Council and Administration. The information is collected under the authority of Section 146 of the Municipal Government Act and Section 4 of the Protection of Privacy Act. For questions about the collection of personal information, contact [admin@saddlehills.ab.ca](mailto:admin@saddlehills.ab.ca) or call (780) 864-3760.



## RENTED PRIVATE EQUIPMENT - CONDITIONS

- 1) The Owner shall supply the listed equipment in good working condition, along with skilled and well trained operators.
- 2) The Owner's hourly rates include operator's wages, service trucks, Worker's Compensation coverage, fuel, oil, repairs, servicing, cleaning and other costs associated with owning and operating equipment.
- 3) The Owner shall ensure the rented equipment meets all safety regulations under the Occupational Health and Safety Act and Highway Transport Act.
- 4) The Owner shall complete all work in accordance to the County's Safety Policy.
- 5) The Owner must have a valid insurance policy showing minimum requirement of two million dollars (2,000,000.00) coverage for Public Liability and Property Damage, naming Saddle Hills County as additionally insured. A copy of the policy is to be provided to Saddle Hills County prior to commencement of work.
- 6) The Owner agrees to indemnify and hold harmless the County of Saddle Hills, its employees and agents from any and all claims and demands arising out of owner's performance of this Agreement.
- 7) The Owner may be suspended from the equipment registration list for reasons which include: a. not showing up for work or leaving before completion of a normal shift without cause and notification; b. being careless or failing to follow instructions; c. exceeding the posted speed limits; and d. unreasonably slow or not performing satisfactorily.
- 8) The Owner shall be removed from the yearly equipment registration list for infractions such as: a. alcohol and drug abuse; b. insubordination; c. abusive or offensive language; and d. threatening, harassment or physical abuse. 9) The County, in the absence of its negligence, is not responsible for any loss or damage to the rented equipment.
- 10) The County will compensate the operator for their vehicle to travel to and from the place of business to the job site. For out of County equipment, they will be compensated from the County office to the job site. These mileage rates will be as per Saddle Hills County travel rates in Policy AD01.
- 11) The County will compensate the truck or equipment at rates set out in Alberta Road builders and Heavy Construction Association Publication. If no rate is set in the Alberta Road builders and Heavy Construction Association Publication then a rate will be negotiated prior to the start of work.
- 12) The County will compensate gravel haulers at tonne/km rate and a loading factor set by Saddle Hills County's Council. Travel compensation does not apply to gravel paid by tonne/km.
- 13) The County shall have the right to terminate this rental at any time, without penalty, if these conditions are not adhered to.
- 14) The County is subject to paying the goods and services tax.
- 15) The County will endeavor to submit payment within 30 days from date of receipt of invoices.

**Please send me a pdf copy of this form**

- ☐ Yes  
☐ No

**Email address for copy of form \***